

**MIDWAY HEIGHTS COUNTY WATER DISTRICT**

**Regular Board Meeting Minutes**

October 19, 2023, 2:00 p.m. at District Office  
16733 Placer Hills Road, Meadow Vista CA. 95722

**I. CALL TO ORDER**

President Nevins called the meeting to order at 2:00 p.m.

**II. ROLL CALL**

**DIRECTORS PRESENT:** Pauline Nevins, President  
Richard Goodwin, Vice-President  
Ronald Tucker, Director & CSDA Rep.  
Trisha Di Paola, Director & ACWA/JPIA Rep

**DIRECTORS ABSENT:** Tom Kane, Board Treasurer

**OTHERS PRESENT:** Jason Tiffany, GM and Board Secretary  
Robert Brown, Field Manager  
Mary Ambrosoli, Office Technician (temp)  
Dane Wadle, CSDA

**MEMBERS OF THE PUBLIC:** None

**III. REVIEW AND APPROVAL OF MINUTES**

**M/S Richard Goodwin/Ronald Tucker** to accept the September 21, 2023, Regular Meeting minutes as amended.

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Tom Kane	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Trisha Di Paola	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>

Board Totals: Ayes  4  Nays  Abstain  Absent  1

Motion Result: Passed  Failed

**IV. PUBLIC FORUM**

None

**V. GENERAL BUSINESS**

**A. CALIFORNIA SPECIAL DISTRICT ASSOCIATION**

Dane Wadle, CSDA Senior Public Affairs Coordinator highlighted membership benefits

**B. EMPLOYEE COMPENSATION STUDY**

Director Goodwin provided an update regarding the Employee Compensation Ad-Hoc Committee. Bryce Consulting is waiting for additional information to complete the study. A draft review of the report is expected to be available at the November Board meeting.

**C. DISCUSSION AND POSSIBLE APPROVAL OF APPOINTMENT OF OFFICE TECHNICIAN AS SECRETARY TO THE BOARD**

**M/S Richard Goodwin/Ronald Tucker** to appoint Mary Ambrosoli as Secretary to the Board effective on her hire date of approximately November 9, 2023.

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Tom Kane	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Trisha Di Paola	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Board Totals:	Ayes	<input type="text" value="4"/>	Nays	<input type="text" value=""/>	Abstain	<input type="text" value=""/>	Absent	<input type="text" value="1"/>
Motion Result:	Passed	<input checked="" type="checkbox"/>	Failed	<input type="checkbox"/>				

**D. CONSIDER NEED FOR REVIEW OF COMMUNICATION POLICIES**

The Board directed the Secretary to the Board to present a memo reviewing current communication policies, and draft updates for Board review.

**E. FIELD REPORT**

The Board reviewed the report provided in the Board packet and as presented by District Field Manager Robert Brown for September 2023.

**F. GENERAL MANAGER’S REPORT**

The GM discussed the following topics:

1. The Hillsdale Project update: The run along Hillsdale Road has been pressure tested and connected.
2. Treated water contract for PCWA to supply treated water to the District was finalized on October 2, 2023.
3. Update on consolidation exploration with PCWA:
  - GIS data has been collected as consolidation study continues with PCWA
4. Management Continuity Report:
  - An update will be presented at the November Board meeting.



**VI. FINANCIAL**

**A. TREASURER'S REPORT - APPROVAL OF ACCOUNT TRANSFERS AND BILLS PAID**

M/S Richard Goodwin/Trisha Di Paola to accept the report for September 2023.

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Tom Kane	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Trisha Di Paola	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Board Totals:	Ayes	<input type="checkbox"/> 4	Nays	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/> 1

Motion Result: Passed  Failed

**VII. GENERAL DISCUSSION AND CALENDAR REVIEW**

The Board and staff discussed future agenda items.

Updated list of potential agenda items:

Employee Compensation Study presentation by Bryce Consulting

Consider approving continuation of CSDA membership

Communication policy draft

December newsletter draft for Board review and approval

**VIII. ANNOUNCEMENT OF NEXT REGULAR MEETING DATE & TIME**

The next regular meeting is set for November 16, 2023, at 2:00 p.m. at the District Office.

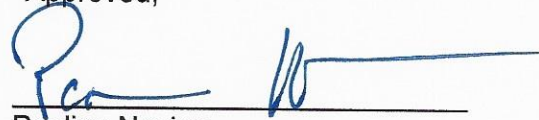
**IX. ADJOURNMENT**

President Nevins adjourned the meeting at 3:45 p.m.

Respectfully Submitted,

  
 \_\_\_\_\_  
 Jason Tiffany  
 Secretary to the Board

Approved,

  
 \_\_\_\_\_  
 Pauline Nevins  
 President of the Board

Dated: 11/16/23

Midway Heights County Water District  
 All cited Attachments, Ordinances, Resolutions, and Policies are public information and are on file with the District. Copies are available upon request at the District Office.