MIDWAY HEIGHTS COUNTY WATER DISTRICT

Special Board Meeting Minutes

June 15, 2026, 3:30 p.m. at District Office
16733 Placer Hills Road, Meadow Vista, CA 95722

I. CALL TO ORDER

President Nevins called the meeting to order at 3:30 p.m.

II. ROLL CALL

DIRECTORS PRESENT: Pauline Nevins, President
Geoff Teigen, Vice-President
Trisha Di Paola, Board Treasurer
Ronald Tucker, Director

DIRECTORS ABSENT: Stan Burton, Director & ACWA/JPIA

OTHERS PRESENT: Hannah Osborn, Office Technician
Gerry LaBudde, Interim General Manager

MEMBERS OF THE PUBLIC: Barbara Milton
Yael Rios

III. REVIEW AND APPROVAL OF MINUTES

M/S Ron Tucker / Trisha Di Paola to accept the May 21, 2026, Regular Meeting minutes as presented.

All ayes – Motion passed by unanimous vote of Directors present.

IV. PUBLIC FORUM

None.

V. GENERAL BUSINESS

A. DISCUSSION & ACTION RE: RESOLUTION 2026-01

M/S Trisha Di Paola / Geoff Teigen to approve as presented Resolution 2026-01, declaring an election be held in Midway Heights County Water District's jurisdiction; requesting the Board of Supervisors to consolidate this election with the General Election to be conducted in November 2026; and requesting election services by the County Clerk.

All ayes – Motion passed by unanimous vote of Directors present.

B. DISCUSSION & ACTION RE: WATER COST OF SERVICE & RATE STUDY PROPOSAL REVIEW – AD HOC COMMITTEE

M/S Geoff Teigen / Ron Tucker to accept the draft ad hoc committee scope statement, as presented.

All ayes – Motion passed by unanimous vote of Directors present.

C. FIELD REPORT

Gerry LaBudde, Interim General Manager, presented the May 2026 field report. Several directors stated that the revised format of the Field Report, prepared by the Field Supervisor, Wyatt Paul, included information that increased their understanding of the District's field operations.

D. GENERAL MANAGER'S REPORT

1. Draft MOU with Placer Hills Fire Protection District- Draft is still in review with the Fire District's legal counsel.
2. Clark main abandonment is complete.
3. PCWA FAP grant – MHCWD received a $21,000 grant from PCWA for the "Eden Valley – Coyote Mountain Intertie" project. The Board asked for clarification regarding the schedule and scope of project.

VI. FINANCIAL

A. REVIEW OF TREASURER'S REPORT

The Treasurer's report of Fund Summaries, Transfers, and Checking Account Reconciliation Registers for May 2026 will be presented at the July regular meeting.

B. DISCUSSION & ACTION RE: FY2027 FINAL BUDGET - AD HOC COMMITTEE

M/S Geoff Teigen / Trisha Di Paola to accept the final FY2027 budget presented by the ad hoc committee as amended.

All ayes – Motion passed by unanimous vote of Directors present.

VII. ITEMS FOR INFORMATION

A. Field Reports from April & May Meetings – Revised

VIII. GENERAL DISCUSSION AND CALENDAR REVIEW

The Board and staff discussed future agenda items.

President Nevins requested that priority be given to developing two policies: Credit Card Usage and District Vehicle Use. A sample copy of a Credit Card Purchase Detail Form was handed out.

Updated list of potential agenda items:

- Capital Improvement Plan (CIP) first draft (July)

- Administrative job review & recommendations (Bryce Consulting)
- Management Continuity Plan
- LAFCO Municipal Service Review
- Desk procedures documentation
- Reservoir safety and emergency policy
- Operational priorities review
- Procedures & Policies and District Code updates
- Field operations & maintenance manual
- Vacuum trailer
- Records retention policy
- Credit card policy and district vehicle use policy

IX. ANNOUNCEMENT OF NEXT REGULAR MEETING DATE & TIME

The next meeting will be held on July 16, 2026 at 2:00 p.m. at the District Office.

X. RECESS

M/S Pauline Nevins / Geoff Teigen to take a five-minute recess, returning at 4:28 p.m. Motion approved by unanimous consent.

XI. CLOSED SESSION: PUBLIC EMPLOYEE EMPLOYMENT -

Govt. Code § 54957 Title: General Manager

Closed session to discuss employment of a replacement general manager.

The Board went into closed session at 4:28 p.m. The Board came out of closed session at 5:30 p.m. No reportable action.

XII. ADJOURNMENT

The meeting was adjourned at 5:31 p.m. by unanimous consent.

Respectfully Submitted,

Hannah Osborn

Hannah Osborn
Acting Secretary to the Board

Approved,

Pauline Nevins
President of the Board

Dated: 7-16-26

Midway Heights County Water District

All cited Attachments, Ordinances, Resolutions, and Policies are public information and are on file with the District. Copies are available upon request at the District Office.