

MIDWAY HEIGHTS COUNTY WATER DISTRICT

Regular Board Meeting Minutes

December 16, 2021, 6:00 P.M. at District Office
16733 Placer Hills Road, Meadow Vista CA. 95722

I. CALL TO ORDER

President Goodwin called the meeting to order at approximately 6:00 PM.

II. ROLL CALL

DIRECTORS PRESENT: Richard Goodwin, President
Don Rushton, Vice-President
Jim Mehl, District Treasurer
Pauline Nevins, CSDA Representative

DIRECTORS ABSENT: Craig Stone, ACWA/JPIA Representative

OTHERS PRESENT: Jason Tiffany, General Manager and Board Secretary

MEMBERS OF THE PUBLIC: None

III. REVIEW AND APPROVAL OF MINUTES

M/S Jim Mehl/ Pauline Nevins to accept the November 18, 2021 minutes as amended.

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| Richard Goodwin | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/> | Abstain | <input type="checkbox"/> |
| Jim Mehl | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/> | Abstain | <input type="checkbox"/> |
| Pauline Nevins | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/> | Abstain | <input type="checkbox"/> |
| Donald Rushton | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/> | Abstain | <input type="checkbox"/> |
| Craig Stone | Aye | <input type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input checked="" type="checkbox"/> | Abstain | <input type="checkbox"/> |
| Board Totals | Aye | <input type="text" value="4"/> | Nay | <input type="text" value=""/> | Absent | <input type="text" value="1"/> | Abstain | <input type="text" value=""/> |
| Passed Unanimously: | Yes | <input checked="" type="checkbox"/> | | | | | | |

IV. PUBLIC FORUM None

V. GENERAL BUSINESS

A. DISCUSSION AND ACTION RE: ANNUAL ELECTION OF BOARD OFFICERS

M/S Jim Mehl/ Pauline Nevins to continue with the current slate of officers. During discussion, it was noted that in the past year the Board has filled a vacant seat and has changed Presidents twice.

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| Richard Goodwin | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/> | Abstain | <input type="checkbox"/> |
| Jim Mehl | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/> | Abstain | <input type="checkbox"/> |
| Pauline Nevins | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/> | Abstain | <input type="checkbox"/> |
| Donald Rushton | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/> | Abstain | <input type="checkbox"/> |

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| Craig Stone | Aye | <input type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input checked="" type="checkbox"/> | Abstain | <input type="checkbox"/> |
| Board Totals | Aye | <input type="checkbox" value="4"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox" value="1"/> | Abstain | <input type="checkbox"/> |
| Passed Unanimously: | Yes | <input checked="" type="checkbox"/> | | | | | | |

B. CONSENT CALENDAR

1. DIRECTORS REPORTS - none.
2. MISCELLANEOUS INFORMATION AND CORRESPONDENCE - none.

C. BRIEFINGS RE: JPIA AND CSDA CURRENT EVENTS-none.

D. DISCUSSION & ACTION RE: AUTHORIZING STAFF TO AWARD BID FOR THE RECOVER CAPACITY AND IMPROVE OPERATIONS AT DISTRICT RESERVOIR PROJECT AND AUTHORIZING THE FILING OF A CATEGORICAL EXEMPTION NEGATIVE DECLARATION WITH THE COUNTY.

M/S Don Rushton/ Richard Goodwin to award the contract to the apparent low bidder, Lorang Brothers Construction, INC once the required insurance and bonds have been issued and authorizing the filing of a Categorical Exemption Negative Declaration with the County.

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| Richard Goodwin | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/> | Abstain | <input type="checkbox"/> |
| Jim Mehl | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/> | Abstain | <input type="checkbox"/> |
| Pauline Nevins | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/> | Abstain | <input type="checkbox"/> |
| Donald Rushton | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/> | Abstain | <input type="checkbox"/> |
| Craig Stone | Aye | <input type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input checked="" type="checkbox"/> | Abstain | <input type="checkbox"/> |
| Board Totals | Aye | <input type="checkbox" value="4"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox" value="1"/> | Abstain | <input type="checkbox"/> |
| Passed Unanimously: | Yes | <input checked="" type="checkbox"/> | | | | | | |

E. DISCUSSION AND ACTION RE: STRATEGIC PLANNING

The Board discussed the following topics:

1. Interim Report by the Chair of the Strategic Planning Ad-Hoc Committee.
2. Presentation and Review of Ad Hoc Committee deliverable, Draft Strategic Goals and Sample Objectives.
3. Report on District Counsel's estimate of cost for an opinion re: sole-source bid by Elyon. The attorney opinion was that he was not aware of any grounds under which Elyon would have a basis to bring suit against the District, should the District award a contract to another consultant.

F. DISCUSSION & ACTION RE: NEW WEBSITE

The Board complimented the new website and asked staff to make the transition to the new site.

G. FIELD REPORT

The Board reviewed the report

H. GENERAL MANAGERS REPORT

1. The automatic bill payment inserted in the last billing cycle was a success. The District now has 81 customers on the automatic bill payment system. In addition to the auto payments, 184 customers have signed up for online bill payment portal. This brings the total up to 265 of the 497 (53%) customers that can use a method other than a printed check to pay their bill.
2. The District can set up mhcwd.org email account for Board members should they decide to not use personal accounts.
3. Form 700 are due soon so please contact the GM if you need help. The link: <https://edisclosure.placerelections.com/>

VI. FINANCIAL.

A. TREASURER’S REPORT - APPROVAL OF ACCOUNT TRANSFERS AND BILLS PAID

Board Treasurer Mehl reported that all looked to be in order.

M/S Richard Goodwin/Pauline Nevins to accept the report.

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| Richard Goodwin | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/> | Abstain | <input type="checkbox"/> |
| Jim Mehl | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/> | Abstain | <input type="checkbox"/> |
| Pauline Nevins | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/> | Abstain | <input type="checkbox"/> |
| Donald Rushton | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/> | Abstain | <input type="checkbox"/> |
| Craig Stone | Aye | <input type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input checked="" type="checkbox"/> | Abstain | <input type="checkbox"/> |

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| Board Totals | Aye | <input type="checkbox"/> 4 | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/> 1 | Abstain | <input type="checkbox"/> |
|--------------|-----|----------------------------|-----|--------------------------|--------|----------------------------|---------|--------------------------|

Passed Unanimously: Yes

B. FY 2023 BUDGET AD HOC COMMITTEE (AHC)

The Board briefly discussed this issue but wanted input from Director Stone. President Goodwin appointed himself and Director Mehl to the Ad-hoc committee.

VII. GENERAL DISCUSSION AND CALENDAR REVIEW

Amendments to the District code sections governing connection and reconnection fees and the audit may be on the next agenda.

VII. ANNOUNCEMENT OF NEXT REGULAR MEETING DATE & TIME

The next regular meeting date is set for January 20, 2022, at 6 P.M.

IX. ADJOURNMENT

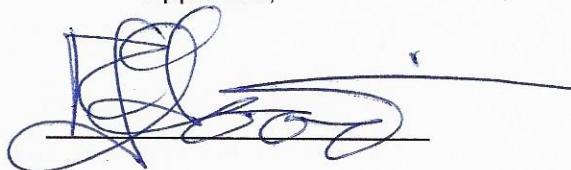
President Goodwin adjourned the meeting at 8:43 P.M.

Respectfully Submitted,



Jason Tiffany
Secretary to the Board
Midway Heights County Water District

Approved,



Richard Goodwin
President of the Board

Dated: 1-20-22

Midway Heights County Water District
All Attachments, Ordinances, Resolutions, Policies, etc. are on file with Midway Heights County
Water District.
Copies are available upon request.