



admin@mhcwd.org (530) 878-8096
16733 Placer Hills Road, PO Box 596, Meadow Vista, CA 95722

AGENDA

Regular Board Meeting, November 17, 2022, at 2:00 P.M.

- ❖ The following agenda has been prepared and posted at least 72 hours prior to the regular board meeting of the Midway Heights County Water District Board of Directors in accordance with the Ralph M. Brown Act.
- ❖ The chronological order of agenda items does not necessarily mean that each item will be considered in that order. Any listed items may be considered at any time during the meeting, at the discretion of the Board President.
- ❖ The public may address the Board on each agenda item during the Board's consideration of that item. Any members of public present at a meeting will be asked but are not required to state their name to the Board Secretary so that their attendance may be made a matter of public record.
- ❖ The Board is prohibited by law from acting on any matter not appearing on the posted agenda, except in certain cases provided for in the Brown Act.
- ❖ In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Jason Tiffany at (530) 878-8096 (phone) or (530) 878-8096 (fax). Requests must be made as early as possible, and at least one full business day before the start of the meeting.
- ❖ In accordance with Government Code Sec. 54954.2(a), this notice and agenda were posted at the following locations: MHCWD Office; Meadow Vista Post Office; Meadow Vista Village Center; at the intersection of Placer Hills and Peaceful Valley Roads; and at the intersection of Oak Hill and Hillsdale Roads.

AGENDA

Regular Board Meeting, November 17, 2022

I. CALL TO ORDER

II. ROLL CALL OF DIRECTORS

Establish a quorum and identify for the minutes any other persons attending. Members of the public may remain anonymous in the minutes unless they wish to participate in the Public Forum, below, or comment on other agenda items.

III. REVIEW AND APPROVAL OF MINUTES pages 4-8

The minutes from the September 15, 2022, Regular Meeting will be discussed and may be approved.

IV. PUBLIC FORUM

This time is scheduled for comments from members of the public concerning subjects that do not specifically appear as items elsewhere on the agenda. The total time allotted for the public forum session is generally limited to 20 minutes. Discussion on each particular issue is limited to 10 minutes. Individuals are limited to approximately 3 minutes of public comments.

Potential issues or action items raised during the Public Forum will be noted by the Secretary and offered for discussion during the Calendar Review later in the session.

V. GENERAL BUSINESS

A. CONSENT CALENDAR

Items on the Consent Calendar are routine in nature. All Calendared Items, if any, are accepted/approved by a single vote and without discussion. Each such item must appear as a document included in the Board Packet. Any Director may move that an item be removed from the Calendar for separate discussion and vote. Members of the public may comment on calendared items prior to the vote, even if not removed for discussion.

1. Directors Reports
2. Miscellaneous Information and Correspondence

B. DISCUSSION & ACTION RE: CONSIDERATION OF RESOLUTION 2022-03, AN AMENDMENT TO DISTRICT CODE pages 9-17

Resolution to apply changes the District Code as approved in the prior session.

1. Changes to the wording of District Code §§ 2.2.5.1, 2.2.5.4, and 2.2.6 regarding the respective roles of the President and the Secretary;
2. Changes to the wording of District Code § 2.2.7 regarding the Consent Calendar.

C. DISCUSSION & ACTION RE: BID SELECTION FOR THE HILLSDALE IRRIGATION MAINLINE REPLACEMENT PROJECT pages 18

1. Consideration and possible approval of staff's recommended selection from among the qualifying bids received;
2. Consideration and possible approval for filing a categorical exemption declaration with the County.

AGENDA

Regular Board Meeting, November 17, 2022

D. DISCUSSION & ACTION RE: AD-HOC COMMITTEE PROCEDURES pages 19-20

Proposed changes to Policies & Procedures § 1.1.E regarding Ad-Hoc Committees.

E. FIELD REPORT pages 21-22

Review of the Field Report as provided in the Board Packet.

F. GENERAL MANAGER'S REPORT page 23

Review the Report as provided in the Board Packet and/or as delivered by the GM.

VI. FINANCIAL pages 24-35

A. TREASURER'S REPORT OF ACCOUNT TRANSFERS AND BILLS PAID

Fund Summaries, Transfers and Checking Account Reconciliation Registers showing the balances of all the District's funds and bills paid for September and October 2022 will be discussed and possibly approved by the Board.

VII. GENERAL DISCUSSION AND CALENDAR REVIEW

The Board and staff may take this opportunity to ask questions; provide or receive information; make requests or provide direction regarding subsequent meeting agendas.

Current list of potential agenda items:

1. Amendments to District code book section 6.3.1 treated water service connection charges, section 6.5.2 treated reconnection charges, section 6.5.3 irrigation water connection and reconnection charges.
2. Format/content of Minutes and policy re: attachment of documents;
3. Document Retention Policy;
4. Scope of Public Information accessible via the Website;
5. Policy re: Directors Who Share a Household;
6. Adoption of Rosenberg's Rules of Order.

VIII. ANNOUNCEMENT OF NEXT REGULAR MEETING DATE & TIME

The next regular meeting will be December 15, 2022, at 2:00 PM, unless otherwise decided in session,

IX. CLOSED SESSION: GM ANNUAL PERFORMANCE EVALUATION

Follow-up discussion of the completed GM performance evaluation (Government Code sections 54954.5(e) and 54957.) Directors will meet with the General Manager; Counsel to be available by phone. This Item may be taken up earlier in the session, at the Chair's discretion.

X. ADJOURNMENT

MIDWAY HEIGHTS COUNTY WATER DISTRICT

Regular Board Meeting Minutes

September 15, 2022, 2:00 P.M. at District Office
16733 Placer Hills Road, Meadow Vista CA. 95722

I. CALL TO ORDER

President Goodwin called the meeting to order at 2:00 P.M.

II. ROLL CALL

DIRECTORS PRESENT: Richard Goodwin, President
Pauline Nevins, Vice-President
Don Rushton, District Treasurer-arrived at 2:50 P.M.
Tom Kane, ACWA/JPIA Representative
Ronald Tucker, CSDA Representative

DIRECTORS ABSENT: None

OTHERS PRESENT: Jason Tiffany, General Manager and Board Secretary

MEMBERS OF THE PUBLIC: None

III. REVIEW AND APPROVAL OF MINUTES

M/S Pauline Nevins/Tom Kane to accept the August 18, 2022 minutes as written.

Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Don Rushton	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>

Board Totals: Ayes Nays Abstain Absent

Motion Result: Passed Failed

M/S Pauline Nevins/Richard Goodwin to accept the August 24, 2022 minutes as written.

Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Don Rushton	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>

Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Board Totals:	Ayes	<input type="checkbox" value="4"/>	Nays	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox" value="1"/>
Motion Result:	Passed	<input checked="" type="checkbox"/>	Failed	<input type="checkbox"/>				

IV. PUBLIC FORUM -- None

V. GENERAL BUSINESS

A. CONSENT CALENDAR

1. Directors Reports -- None.
2. Miscellaneous Information and Correspondence -- None.

B. DISCUSSION & ACTION RE: AGENDA PREPARATION & APPROVAL PROCESS

M/S Richard Goodwin/Ronald Tucker to approve the proposed changes to the wording of District Code §§ 2.2.5.1, 2.2.5.4, and 2.2.6, regarding the respective roles of the President and the Secretary, and preparation of the adopting resolution for the next meeting.

Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Don Rushton	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Board Totals:	Ayes	<input type="checkbox" value="4"/>	Nays	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox" value="1"/>
Motion Result:	Passed	<input checked="" type="checkbox"/>	Failed	<input type="checkbox"/>				

C. DISCUSSION & ACTION RE: CONSENT CALENDAR

M/S Richard Goodwin/Tom Kane to approve the proposed changes to the wording of District Code § 2.2.7, regarding the Consent Calendar, and preparation of the adopting resolution for the next meeting.

Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Don Rushton	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Board Totals:	Ayes	<input type="checkbox" value="4"/>	Nays	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox" value="1"/>
Motion Result:	Passed	<input checked="" type="checkbox"/>	Failed	<input type="checkbox"/>				

D. DISCUSSION & ACTION RE: AUTHORIZATION OF LEGAL SERVICES

M/S Richard Goodwin/Pauline Nevins to approve the proposed changes to the wording of Policies & Procedures § 2.4.A regarding authorization to request legal advice or services from District Counsel.

Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Don Rushton	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>

Board Totals: Ayes Nays Abstain Absent

Motion Result: Passed Failed

E. DISCUSSION & ACTION RE: BOARD VACANCY

The full-term seat currently held by Director Rushton will become vacant when his term expires late this year. Because the General Election filing deadline has passed, Elections regulations require that the vacancy be filled via appointment by the Board of Supervisors rather than the District Board.

M/S Richard Goodwin/Pauline Nevins to approve forwarding Mr. Baker to Placer County election for appointment by the Placer County Board of Supervisors.

Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Don Rushton	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>

Board Totals: Ayes Nays Abstain Absent

Motion Result: Passed Failed

F. FIELD REPORT

The Board reviewed the report and asked questions about the listed activities. Of particular note, was a break in the irrigation main along Hillsdale Road in the section to be replaced within the next few months.

G. GENERAL MANAGERS REPORT

An update was given about the Mosquito Fire and the relationship between the American River water shed and the Yuba River water shed.

VI. FINANCIAL

A. TREASURER'S REPORT - APPROVAL OF ACCOUNT TRANSFERS AND BILLS PAID

M/S Pauline Nevins/Ronald Tucker to accept the report for September 2022.

Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Don Rushton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>

Board Totals: Ayes Nays Abstain Absent

Motion Result: Passed Failed

VII. GENERAL DISCUSSION AND CALENDAR REVIEW

The Board reviewed the calendar.

VIII. ANNOUNCEMENT OF NEXT REGULAR MEETING DATE & TIME

M/S Richard Goodwin/Pauline Nevins to set for November 17, 2022, at 2:00 P.M. as the next regular meeting.

Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Don Rushton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>

Board Totals: Ayes Nays Abstain Absent

Motion Result: Passed Failed

IX. CLOSED SESSION: GM ANNUAL PERFORMANCE EVALUATION

Public employee performance evaluation involving the General Manager under Government Code sections 54954.5(e) and 54957.

Directors will meet with the General Manager. Counsel to be available by phone. This Item may be taken up earlier in the session, at the discretion of the Chair.

1. Discussion and Action re: General Manager's performance since his 2021 evaluation.
2. Return to Open Session.
3. Report of actions taken in Closed Session, if any.

The Board went into closed session at 3:35 P.M. The Board came out of closed session at 4:50 P.M. No reportable action.

X. ADJOURNMENT

President Goodwin adjourned the meeting at 4:50 P.M.

Respectfully Submitted,

Approved,

Jason Tiffany
Secretary to the Board
Midway Heights County Water District

Richard Goodwin
President of the Board

Dated: _____

Midway Heights County Water District
All Attachments, Ordinances, Resolutions, Policies, etc. are on file with Midway Heights County Water District.
Copies are available upon request.

RESOLUTION NO. 2022-03
MIDWAY HEIGHTS COUNTY WATER DISTRICT
AUTHORIZING AMENDMENTS TO DISTRICT CODE

WHEREAS, the Board of Directors of MIDWAY HEIGHTS COUNTY WATER DISTRICT deems it in the best interests of the District to make amendments from time to time to the District Code;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of MIDWAY HEIGHTS COUNTY WATER DISTRICT to make the following change to the District Code;

- Attachment 1: Changes to the wording of District Code §§ 2.2.5.1, 2.2.5.4, and 2.2.6 regarding the respective roles of the President and the Secretary;
- Attachment 2: Changes to the wording of District Code § 2.2.7 regarding the Consent Calendar

PASSED AND ADOPTED this 17th day of November 2022, by the Board of Directors of MIDWAY HEIGHTS COUNTY WATER DISTRICT at a regular meeting by the following vote:

AYES:	Directors	_____	_____
		_____	_____
		_____	_____
NOES:	Directors	_____	_____
ABSTAIN:	Directors	_____	_____
ABSENT:	Directors	_____	_____

MIDWAY HEIGHTS COUNTY WATER DISTRICT

President of the Board of Directors

ATTEST:

Secretary thereof

Attachment 1

Section 2.2.5.1. Duties of the President.

The President shall have the following duties:

- (a) To assure that a written agenda is prepared for each Board meeting while retaining the right to approve the Agenda and any related documents prior to publication.
- (b) To preside at Board meetings and preserve order and decorum.
- (c) To determine questions of order and enforce rules of the Board, subject to appeal by the entire Board of Directors.
- (d) To call special meetings.
- (e) To execute all resolutions and contracts of the District.
- (f) To recommend appointments to Board committees, subject to approval by the Board of Directors.
- (g) To perform other duties imposed from time to time by the Board of Directors.

Section 2.2.5.4. Duties of the Secretary.

The Secretary shall have the following duties:

- (a) To prepare and maintain the Board agendas, notices, and minutes.
- (b) To attest to the signature of the President on resolutions, and contracts.
- (c) To certify District documents as true and correct copies.
- (d) To give notice of meetings and hearings as required by law.
- (e) To perform other duties imposed from time to time by the Board of Directors.

Section 2.2.6. Agenda for Board meetings.

- (a) The Secretary shall be responsible for:
 - (1) Draft preparation of the regular meeting agenda and any special meeting notice/agenda, including the drafting of agenda items and related materials as requested by individual board members.
 - (2) Setting a deadline for adding items to the agenda of not more than two weeks preceding a regular meeting to allow sufficient time to prepare the agenda and back-up materials;
 - (3) Assuring the agenda specifies the correct time and location of the meeting and contains a brief general description of each item of business to be transacted or discussed at the meeting.

RESOLUTION NO. 2022-03

Attachment 1

- (4) Providing adequate time in advance of publication for the President to review and approve the agenda and related materials;
- (5) Posting of the agenda at the Meadow Vista Post Office, the market at Village Center, and other locations specified by the Board that are freely accessible to the public, at least 72 hours before each regular meeting and at least 24 hours before each special meeting;
- (6) Delivery of the agenda personally, by mail, or by electronic mail to any media outlet, public entity or person that has requested notice of Board meetings in writing;

Subsection (b) and following are unaffected.

DRAFT

Proposed amendments to Code Sections re: Preparation of Agendas

Section 2.2.5.1. Duties of the President.

The President shall have the following duties:

- (a) To assure that a written agenda is prepared for each Board meeting while retaining the right to approve the Agenda and any related documents prior to publication.
- (b) To preside ~~over~~ at Board meetings and preserve order and decorum.
- (c) To determine questions of order and enforce rules of the Board, subject to appeal by the entire Board of Directors.
- (d) To call special meetings.
- (e) To execute all resolutions and contracts of the District.
- (f) To recommend appointments to Board committees, subject to approval by the Board of Directors.
- (g) To perform other duties imposed from time to time by the Board of Directors.

Section 2.2.5.4. Duties of the Secretary.

The Secretary shall have the following duties:

- (a) To prepare and maintain the Board agendas, notices, and minutes.
- (b) To attest to the signature of the President on resolutions, and contracts.
- (c) To certify District documents as true and correct copies.
- (d) To give notice of meetings and hearings as required by law.
- (e) To perform other duties imposed from time to time by the Board of Directors.

Section 2.2.6. Agenda for Board meetings.

- (a) The Secretary shall be responsible for:
 - (1) preparing-Draft preparation of the regular meeting agenda and any special meeting notice/agenda, ~~and~~ including the drafting of agenda items and related materials as requested by individual board members.
 - (2) Setting a deadline for adding items to the agenda of not more than two weeks preceding a regular meeting to allow sufficient time to prepare the agenda and back-up materials;
 - (3) Assuring the agenda specifies the correct time and location of the meeting and contains a brief general description of each item of business to be transacted or discussed at the meeting.
 - (4) Providing adequate time in advance of publication for the President to review and approve the agenda and related materials;

Proposed amendments to Code Sections re: Preparation of Agendas

(5) ~~posting~~ Posting of it the agenda at the Meadow Vista Post Office, the market at Village Center, and other locations specified by the Board that are freely accessible to the public, at least 72 hours before each regular meeting and at least 24 hours before each special meeting:-

(6) ~~The Delivery of the~~ agenda ~~must be delivered~~ personally, by mail, or by electronic mail to ~~each newspaper, radio or television station,~~ any media outlet, public entity or person that has requested notice of Board meetings in writing:-

~~The agenda must specify the time and location of the meeting and contain a brief general description (generally no more than 20 words) of each item of business to be transacted or discussed at the meeting. Except as otherwise directed by the Board of Directors, any member of the board may request the Secretary to place an item for discussion or action on the agenda. In order to allow sufficient time to prepare the agenda and back up materials, the deadline for adding items to the agenda shall be two weeks preceding the regular meeting at 10 A.M.~~

Subsection (b) and following are unaffected.

Section 2.2.7. Order of Business.

(a) The President, or the Board by motion, may take any item of business out of order.

(b) The order of business at a regular Board meeting will ordinarily be as follows:

(1) Call to order and roll call.

(2) Approval of minutes, unless placed on the Consent Calendar under subsection (4).

(3) Public forum, opportunity for public comment on non-agenda items.

The agenda for every regular meeting shall provide an opportunity for members of the public to directly address the Board on items of interest that are within the subject matter jurisdiction of the Board, and which do not appear on the agenda.

No person shall address the Board without first being recognized by the President.

No action shall be taken on any item not on the agenda unless otherwise authorized by CA Government Code Section 54954.2 or District Code Section 2.2.6(c).

However, the Board may briefly respond, request staff to report back on the matter, or direct staff to place the matter on a subsequent agenda. As a general Board policy, complaints and concerns from members of the public should first be referred to the General Manager for investigation and resolution, if appropriate.

The following procedures shall govern the public's exercise of their right to be heard:

(i) Speakers must state their name and address for the record.

(ii) The Board Chair may limit the public forum session in order to facilitate the meeting. The total time allotted for the public forum session is generally limited to 20 minutes. Discussion on each particular issue is limited to 10 minutes. Individuals are limited to approximately 3 minutes of public comments. The time to address the Board will be allocated on a basis of the order of requests received. Not all members of the public may be allowed to speak if the total time allocated expires.

(iii) If action is necessary on any public comment, a member of the Board may request that the item be placed on the agenda for the next meeting.

(4) Consent Calendar.

Matters of a routine, non-controversial nature which require no further discussion may be listed in a section of the regular agenda as an item of the "Consent Calendar."

The following rules shall govern the use of the Consent Calendar:

(i) Each item on the Consent Calendar must appear as a document included with the agenda (i.e., part of the Board Packet.)

(ii) Consent Calendar items may include approval of the meeting minutes, new and unfinished business action items, Director and staff reports and Board/staff general discussion, financial reports and fiscal action items, or any other matters involving routine District business, and for which the law does not require a public hearing.

RESOLUTION NO. 2022-03

Attachment 2

- (iii) All items listed under the Consent Calendar will be enacted by one motion of the Board.
- (iv) The Board shall allow an opportunity for public comment on the Consent Calendar matters before any vote to approve it.
- (v) At any time before Board approval of the Consent Calendar, any member of the Board may move that a Consent Calendar matter be removed from the Consent Calendar, to be taken up for consideration separately from the remaining Consent Calendar items.

DRAFT

Proposed amendments to Code Section 2.2.7.

Section 2.2.7. Order of Business.

- (a) The President, or the Board by motion, may take any item of business out of order.
- (b) The order of business at a regular Board meeting will ordinarily be as follows:
 - (1) Call to order and roll call.
 - (2) Approval of minutes, unless placed on the Consent Calendar under subsection (4).
 - (3) Public forum, opportunity for public comment on non-agenda items.

The agenda for every regular meeting shall provide an opportunity for members of the public to directly address the Board on items of interest that are within the subject matter jurisdiction of the Board, and which do not appear on the agenda.

No person shall address the Board without first being recognized by the President.

No action shall be taken on any item not on the agenda unless otherwise authorized by [CA Government Code Section 54954.2](#) ~~and-or~~ [District Code Section 2.2.6\(c\)](#). However, the Board may briefly respond, request staff to report back on the matter, or direct staff to place the matter on a subsequent agenda. As a general Board policy, complaints and concerns from members of the public should first be referred to the General Manager for investigation and resolution, if appropriate.

The following procedures shall govern the public's exercise of ~~this~~ their right to be heard:

- (i) Speakers must state their name and address for the record.
 - (ii) The Board Chair may limit the public forum session in order to facilitate the meeting. The total time allotted for the public forum session is generally limited to 20 minutes. Discussion on each particular issue is limited to 10 minutes. Individuals are limited to approximately 3 minutes of public comments. The time to address the Board will be allocated on a basis of the order of requests received. Not all members of the public may be allowed to speak if the total time allocated expires.
 - (iii) If action is necessary on any public comment, a member of the Board may request that the item be placed on the agenda for the next meeting.
- (4) Consent Calendar.

Matters of a routine, non-controversial nature which require no further discussion may be listed in a section of the regular agenda as an item of the "Consent Calendar."

The following rules shall govern the use of the Consent Calendar:

- (i) Each item on the Consent Calendar must appear as a document included with the agenda (i.e., part of the Board Packet.)
- (ii) Consent Calendar items may include approval of the meeting minutes, new and unfinished business action items, Director and staff reports and Board/staff general discussion, financial reports and fiscal action items, or any other matters

Proposed amendments to Code Section 2.2.7.

involving routine District business, and for which the law does not require a public hearing.

- ~~(ii)~~(iii) All items listed under the Consent Calendar will be enacted by one motion of the Board.
- ~~(iii)~~(iv) The Board shall allow an opportunity for public comment on the Consent Calendar matters before any vote to approve it.
- ~~(iii)(i) Consent Calendar items may include approval of the meeting minutes, new and unfinished business action items, Director and staff reports and Board/staff general discussion, financial reports and fiscal action items, or any other matters involving routine District business, and for which the law does not require a public hearing.~~
- ~~(iv)~~(v) At any time before Board approval of the Consent Calendar, any member of the Board may move that a Consent Calendar matter be removed from the Consent Calendar, to be taken up for consideration separately from the remaining Consent Calendar items.

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**MHCWD
MEMO**

**11/17/22
BOARD MEETING AGENDA
ITEM V-C**

TO: MHCWD BOARD OF DIRECTORS

FROM: Jason Tiffany

RE: DISCUSSION AND ACTION RE: AUTHORIZING STAFF TO AWARD BID FOR THE HILLSDALE IRRIGATION MAINLINE REPLACEMENT PROJECT AND AUTHORIZING THE FILING OF A CATEGORICAL EXEMPTION NEGATIVE DECLARATION WITH THE COUNTY

The bid opening for this project is November 10, 2022. The results and additional information will be provided at the Board meeting.

MIDWAY HEIGHTS COUNTY WATER DISTRICT

POLICIES AND PROCEDURES

1.1.E: BOARD OF DIRECTORS: AD HOC COMMITTEES

- (1) The Board President may from time to time appoint an Ad Hoc Committee (AHC) to study an issue or set of issues and report back to the Board with its findings.
- (2) At least one Director, but no more than two, may be named as members. The President can be one of the named members. Non-Directors may also be named as members, such as the General Manager and/or District customers, as deemed appropriate by the President.
- (3) When forming an AHC, the President shall specify its membership and the scope of its mandate using the format provided below under AHC Scope Statement Format, or a reasonable version thereof.
- (4) It is the President's prerogative to form an AHC at any time and without confirmation by the Board. However, if time permits, the President may set an Agenda Item for an upcoming regular Board meeting to permit noticed discussion of a draft Scope Statement. In any case, the signed version of the Scope Statement shall be provided to the Secretary for inclusion in the next available Board Packet.
- (5) Modification of an AHC may be considered by the Board by motion of any Director, provided that the Scope Statement has been publicly noticed. If such motion to modify succeeds, the President may either sign an amended Scope Statement reflecting the Board's modifications or withdraw formation of the AHC.
- (6) The President may, as part of the Scope Statement, delegate to the designated AHC Chair the authority to contact District Counsel on matters within the scope of the AHC. Otherwise, permission to seek the advice of counsel must be granted by the President on a case basis.
- (7) If the AHC needs to incur costs other than Directors' meeting fees, permission must be obtained via a noticed vote of the Board.
- (8) The President may extend or dissolve an existing AHC at any time prior to the completion of its mandate.
- (9) AHC SCOPE STATEMENT FORMAT

Title	[Committee Name] Ad Hoc Committee	
Purpose	[Statement of committee's purpose and/or key issue to be addressed]	
Estimated Completion Date: [date] Date of Board Action: [date, if any]	Director Fees Authorized: <input type="checkbox"/> Y <input type="checkbox"/> N Number of Authorized Meetings: [max #] Access to District Counsel: <input type="checkbox"/> Y <input type="checkbox"/> N	
Committee Members No more than two Directors may serve together.	Director 1: [name 1], Chair Director 2: [name 2] Non-Director 1: [name 3], [Title] Non-Director 2: [name 4], [Title] [Etc.]	
Committee Scope	[Describe subject areas the committee may properly consider. These can be a set of questions, objectives, or tasks, as appropriate.]	
What is Out of Scope	[Describe any areas the committee may not consider.]	
Deliverables	[List specific deliverable(s) by name, along with expected delivery date(s), as appropriate.]	
Approval	_____	_____
	[Name], President	Date

MHCWD

Monthly Field Report
November for the month of September 2022

FLOW RECORDS

Treated Water: 519,036 cubic feet (3.88 million gallons) purchased, for an average service connection usage of 263 gallons per day (based on 447 active service connections).

Irrigation Water: 54.2 million gallons (91 Miner's Inches per day) purchased from PCWA, with an estimated demand of 39.2 million gallons (81 Miner's Inches per day) and an estimated usage of 3,690 gallons per day per customer (based on 354 active service connections: 174 metered, 180 flat rate). Reservoir level decreased by 0.09 million gallons. PCWA canal off for 6 plus days.

FIELD ACTIVITIES

Service Calls: 47.

After Hours Calls: 0.

Line/System Repairs: 0.

Service Disconnections: 0.

New Service Connections: 0.

Installations: 0.

Double Check Valves Tested: 72.

Underground service alerts 20.

Miscellaneous: Monthly Bac-T samples, quarterly TTHM & HAA5 samples, mandatory training for license renewals, extra irr intake screen cleaning due to canal outages & extra debris in canal, check valve testing, multiple final reads (customers moving), trt flushing, irr flushing, trt valve turning, irr valve turning, easement clearing, repairs, and maintenance at all facilities. Regular vehicle maintenance.

MHCWD

Monthly Field Report
November for the month of October 2022

FLOW RECORDS

Treated Water: 404,868 cubic feet (3.03 million gallons) purchased, for an average service connection usage of 242 gallons per day (based on 447 active service connections).

Irrigation Water: 45.5 million gallons (91 Miner's Inches per day) purchased from PCWA, with an estimated demand of 30.5 million gallons (61 Miner's Inches per day) and an estimated usage of 2,778 gallons per day per customer (based on 354 active service connections: 174 metered, 180 flat rate). PCWA off for 4 plus days. Reservoir down by 7 feet for maintenance and improvements.

FIELD ACTIVITIES

Service Calls: 52.

After Hours Calls: 3.

Line/System Repairs: 1.

Service Disconnections: 0.

New Service Connections: 0.

Installations: 0.

Double Check Valves Tested: 25.

Underground service alerts: 35.

Miscellaneous: Monthly Bac-T samples, start draining reservoir for project, read meters/billing, mandatory training for license renewals, extra irr intake screen cleaning due to canal outages & extra debris in canal, check valve testing, multiple final reads (customers moving), trt flushing, irr flushing, trt valve turning, irr valve turning, easement clearing, repairs, and maintenance at all facilities. Regular vehicle maintenance.

TO: MHCWD BOARD OF DIRECTORS
FROM: Jason Tiffany, General Manager
RE: GENERAL MANAGERS REPORT

The District received a grant reimbursement of \$63,429.75 from PCWA for the work that has been performed at the District irrigation reservoir. The work included installing two new 18 inch valves, purchasing the new slide gate for the outlet structure and the docking material to access the new slide gate. The new slide gate will allow access to approximately another million gallons of raw water.

The District belongs to an organization called CalWARN. Below is a request for financial support. I suggest a donation of \$250.

Information about CalWARN can be found at: <https://www.calwarn.org/>

“CalWARN Members,

Great things are happening within CalWARN and we could use your help to make it all happen. Attached to this email is a letter outlining our direction and a simple request that we hope you and your organization will consider.

First, remember we are an all volunteer organization. No one gets paid. We are utilities helping utilities. To meet this mission we need tools and better tools. All outlined in the attached letter.

Our ask is simple. A donation to help us improve the website and it's tools. The donations are fully tax deductible and 100% of the funds collected will go to making sure each Region full communications capability as we move into an unknown fire season, and beyond. We also have plans to make keeping member signature pages "online" for your easy access and improving the registration process to make it simple and easy for members, and CalWARN Leadership.

Our largest, single donation, to date is \$3,000. That is substantial, but should be possible for Class A utilities. For the Class B, C and D utilities, any amount from \$5 to \$500 would be greatly appreciated. Please forward the attached letter with a recommendation to your leadership for consideration and action. We need you and we need the tools to meet our mission. And...our mission is your mission. So, please, help if you can.

Thanks for your time and consideration.

Yours Truly,

*James Wollbrinck
CalWARN State President”*

MIDWAY HEIGHTS COUNTY WATER DISTRICT
FUNDS SUMMARY

SEPTEMBER AND OCTOBER 2022

REGULAR BOARD MEETING
NOVEMBER 2022

OPERATING FUNDS:

Placer County-MHCWD Investment Trust Fund (32005):

Balance as of: (9/30/22) **\$605,233.96**

*(Includes: Current Fiscal Year Operation Fund, Capital Facilities Funds, Emergency Fund, Rehabilitation and Replacement Reserve Funds and Rate Stabilization Funds)

Wells Fargo Bank:

Adjusted Bank Statement Balance (10/31/22--Reconciled to Checking Account #1670 General) ** **\$35,525.45**

CALIFORNIA BANK & Trust:

Adjusted Bank Statement Balance (10/31/22-- Reconciled Money Market Account #6809 Tank Loan) ** **\$64,033.34**

**See the attached Reconciliation Summary and Check Register for detail.

LOAN BALANCES

STATE REVOLVING FUND (0.33 MG tank and improvements, 2014, 20 year loan)

Balance (6/30/22) **\$571,540.10**

WEST AMERICA BANK (loan for three new service trucks, 2018, five year loan)

Balance (12/31/21) **\$52,603.83**

APPROVAL OF ACCOUNT TRANSFERS & BILLS PAID FOR THE MONTHS OF SEPTEMBER AND OCTOBER 2022



Treasurer of the Board

11:02 AM
11/03/22

Midway Heights CWD
Reconciliation Summary

10005 · Cash in Checking-1670, Period Ending 10/31/2022

	<u>Oct 31, 22</u>
Beginning Balance	67,611.87
Cleared Transactions	
Checks and Payments - 33 items	-71,729.51
Deposits and Credits - 20 items	46,226.84
Total Cleared Transactions	<u>-25,502.67</u>
Cleared Balance	<u><u>42,109.20</u></u>
Uncleared Transactions	
Checks and Payments - 4 items	-6,583.75
Total Uncleared Transactions	<u>-6,583.75</u>
Register Balance as of 10/31/2022	<u><u>35,525.45</u></u> ←
New Transactions	
Deposits and Credits - 1 item	570.12
Total New Transactions	<u>570.12</u>
Ending Balance	<u><u>36,095.57</u></u>

11:03 AM
11/03/22

Midway Heights CWD
Reconciliation Detail

10005 · Cash in Checking-1670, Period Ending 10/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						67,611.87
Cleared Transactions						
Checks and Payments - 33 items						
Bill Pmt -Check	09/12/2022	9115	Omega Commerci...	X	-695.00	-695.00
Bill Pmt -Check	09/29/2022	9116	CDPH-OPERATO...	X	-90.00	-785.00
Bill Pmt -Check	09/30/2022	9121	PCWA	X	-5,448.56	-6,233.56
Bill Pmt -Check	09/30/2022	9120	Ferguson Waterw...	X	-2,080.08	-8,313.64
Bill Pmt -Check	09/30/2022	9122	PG&E	X	-522.78	-8,836.42
Bill Pmt -Check	09/30/2022	9117	AT&T U-verse	X	-130.57	-8,966.99
Bill Pmt -Check	09/30/2022	9119	Cranmer Analytica...	X	-100.00	-9,066.99
Bill Pmt -Check	09/30/2022	9124	Sierra Safety	X	-92.04	-9,159.03
Bill Pmt -Check	09/30/2022	9125	Tel-Com	X	-65.00	-9,224.03
Bill Pmt -Check	09/30/2022	9118	Beam Security Sy...	X	-60.00	-9,284.03
Bill Pmt -Check	10/04/2022	EFT	Paychex, Inc.	X	-18,423.53	-27,707.56
Bill Pmt -Check	10/05/2022	EFT	Paychex, Inc.	X	-4,480.89	-32,188.45
Bill Pmt -Check	10/07/2022	9127	California Bank & ...	X	-5,039.38	-37,227.83
Bill Pmt -Check	10/07/2022	9134	US Bank	X	-1,367.97	-38,595.80
Bill Pmt -Check	10/07/2022	9129	Cranmer Analytica...	X	-750.00	-39,345.80
Bill Pmt -Check	10/07/2022	9130	Dawson Oil Comp...	X	-709.39	-40,055.19
Bill Pmt -Check	10/07/2022	9132	PG&E	X	-305.11	-40,360.30
Bill Pmt -Check	10/07/2022	9133	Staples Credit Plan	X	-176.52	-40,536.82
Bill Pmt -Check	10/07/2022	9128	Cooks Portable To...	X	-160.83	-40,697.65
Bill Pmt -Check	10/07/2022	9135	Verizon Wireless	X	-152.04	-40,849.69
Bill Pmt -Check	10/07/2022	9131	Frontier Communi...	X	-109.02	-40,958.71
Bill Pmt -Check	10/07/2022	9126	AT & T	X	-77.13	-41,035.84
Bill Pmt -Check	10/11/2022	EFT	CalPERS Health B...	X	-3,831.32	-44,867.16
Bill Pmt -Check	10/11/2022	EFT	CalPERS Retire P...	X	-2,780.60	-47,647.76
Bill Pmt -Check	10/11/2022	EFT	CalPERS Retire P...	X	-781.00	-48,428.76
Bill Pmt -Check	10/11/2022	EFT	Wells Fargo	X	-141.35	-48,570.11
Bill Pmt -Check	10/12/2022	EFT	CalPERS 457 Pro...	X	-700.00	-49,270.11
Bill Pmt -Check	10/20/2022	9144	Weimar Water Co...	X	-14,310.72	-63,580.83
Bill Pmt -Check	10/20/2022	9141	PCWA	X	-7,169.81	-70,750.64
Bill Pmt -Check	10/20/2022	9140	Omega Commerci...	X	-695.00	-71,445.64
Bill Pmt -Check	10/20/2022	9145	Nathan Longly	X	-118.87	-71,564.51
Bill Pmt -Check	10/20/2022	9138	Cranmer Analytica...	X	-100.00	-71,664.51
Bill Pmt -Check	10/20/2022	9143	Tel-Com	X	-65.00	-71,729.51
Total Checks and Payments					-71,729.51	-71,729.51
Deposits and Credits - 20 items						
Deposit	10/03/2022			X	10,222.51	10,222.51
Deposit	10/05/2022			X	1,526.00	11,748.51
Deposit	10/05/2022			X	2,749.75	14,498.26
Deposit	10/06/2022			X	189.94	14,688.20
Deposit	10/06/2022			X	453.96	15,142.16
Deposit	10/07/2022			X	258.32	15,400.48
Deposit	10/11/2022			X	174.70	15,575.18
Deposit	10/11/2022			X	217.70	15,792.88
Deposit	10/12/2022			X	1,661.78	17,454.66

11:03 AM
11/03/22

Midway Heights CWD
Reconciliation Detail

10005 · Cash in Checking-1670, Period Ending 10/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
Deposit	10/12/2022			X	8,682.26	26,136.92
Deposit	10/13/2022			X	249.08	26,386.00
Deposit	10/17/2022			X	554.46	26,940.46
Deposit	10/17/2022			X	989.73	27,930.19
Deposit	10/18/2022			X	5,306.25	33,236.44
Deposit	10/19/2022			X	138.72	33,375.16
Deposit	10/21/2022			X	502.39	33,877.55
Deposit	10/21/2022			X	5,613.42	39,490.97
Deposit	10/24/2022			X	4,655.50	44,146.47
Deposit	10/31/2022			X	210.32	44,356.79
Deposit	10/31/2022			X	1,870.05	46,226.84
Total Deposits and Credits					46,226.84	46,226.84
Total Cleared Transactions					-25,502.67	-25,502.67
Cleared Balance					-25,502.67	42,109.20
Uncleared Transactions						
Checks and Payments - 4 items						
Bill Pmt -Check	10/20/2022	9142	Sauers Engineerin...		-3,742.50	-3,742.50
Bill Pmt -Check	10/20/2022	9139	Hansford Economi...		-2,195.00	-5,937.50
Bill Pmt -Check	10/20/2022	9136	Bartkiewicz, Kroni...		-556.25	-6,493.75
Bill Pmt -Check	10/20/2022	9137	CDPH-OPERATO...		-90.00	-6,583.75
Total Checks and Payments					-6,583.75	-6,583.75
Total Uncleared Transactions					-6,583.75	-6,583.75
Register Balance as of 10/31/2022					-32,086.42	35,525.45
New Transactions						
Deposits and Credits - 1 item						
Deposit	11/01/2022				570.12	570.12
Total Deposits and Credits					570.12	570.12
Total New Transactions					570.12	570.12
Ending Balance					-31,516.30	36,095.57

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10/07/22

Midway Heights CWD
Reconciliation Summary

10005 · Cash in Checking-1670, Period Ending 09/30/2022

	<u>Sep 30, 22</u>
Beginning Balance	25,930.96
Cleared Transactions	
Checks and Payments - 27 items	-59,827.66
Deposits and Credits - 32 items	101,508.57
	<u>41,680.91</u>
Total Cleared Transactions	<u>41,680.91</u>
Cleared Balance	<u><u>67,611.87</u></u>
Uncleared Transactions	
Checks and Payments - 10 items	-9,284.03
	<u>-9,284.03</u>
Total Uncleared Transactions	<u>-9,284.03</u>
Register Balance as of 09/30/2022	<u><u>58,327.84</u></u>
New Transactions	
Checks and Payments - 10 items	-8,847.39
Deposits and Credits - 5 items	15,142.16
	<u>6,294.77</u>
Total New Transactions	<u>6,294.77</u>
Ending Balance	<u><u>64,622.61</u></u>

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Midway Heights CWD
Reconciliation Detail

10005 · Cash in Checking-1670, Period Ending 09/30/2022

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						25,930.96
Cleared Transactions						
Checks and Payments - 27 items						
Bill Pmt -Check	08/09/2022	9090	Omega Commerci...	X	-695.00	-695.00
Bill Pmt -Check	08/18/2022	9098	Sauers Engineerin...	X	-2,941.25	-3,636.25
Bill Pmt -Check	08/18/2022	9096	DMV	X	-10.00	-3,646.25
Bill Pmt -Check	08/24/2022	9101	Tel-Com	X	-65.00	-3,711.25
Bill Pmt -Check	09/02/2022	EFT	Paychex, Inc.	X	-17,113.19	-20,824.44
Bill Pmt -Check	09/02/2022	EFT	Paychex, Inc.	X	-4,198.88	-25,023.32
Check	09/07/2022	ACH	Wells Fargo	X	-275.28	-25,298.60
Bill Pmt -Check	09/08/2022	9110	Weimar Water Co...	X	-14,475.96	-39,774.56
Bill Pmt -Check	09/08/2022	EFT	CalPERS Retire P...	X	-2,780.60	-42,555.16
Bill Pmt -Check	09/08/2022	9104	Dawson Oil Comp...	X	-886.49	-43,441.65
Bill Pmt -Check	09/08/2022	9106	PG&E	X	-868.99	-44,310.64
Bill Pmt -Check	09/08/2022	EFT	CalPERS Retire P...	X	-816.41	-45,127.05
Bill Pmt -Check	09/08/2022	9108	US Bank	X	-747.09	-45,874.14
Bill Pmt -Check	09/08/2022	9107	Staples Credit Plan	X	-156.74	-46,030.88
Bill Pmt -Check	09/08/2022	9109	Verizon Wireless	X	-152.25	-46,183.13
Bill Pmt -Check	09/08/2022	9103	AT&T U-verse	X	-120.58	-46,303.71
Bill Pmt -Check	09/08/2022	9105	Frontier Communi...	X	-109.02	-46,412.73
Bill Pmt -Check	09/08/2022	9102	AT & T	X	-79.08	-46,491.81
Bill Pmt -Check	09/09/2022	EFT	CalPERS 457 Pro...	X	-700.00	-47,191.81
Bill Pmt -Check	09/12/2022	9112	Bartkiewicz, Kroni...	X	-5,575.00	-52,766.81
Bill Pmt -Check	09/12/2022	9113	California Bank & ...	X	-5,039.38	-57,806.19
Bill Pmt -Check	09/12/2022	EFT	Paychex, Inc.	X	-360.01	-58,166.20
Bill Pmt -Check	09/12/2022	9114	Cooks Portable To...	X	-160.83	-58,327.03
Bill Pmt -Check	09/12/2022	EFT	Wells Fargo	X	-100.38	-58,427.41
Check	09/16/2022	ACH	Wells Fargo	X	-273.02	-58,700.43
Check	09/22/2022	EFT	Wells Fargo	X	-50.00	-58,750.43
Bill Pmt -Check	09/30/2022	9123	Quietech Associat...	X	-1,077.23	-59,827.66
Total Checks and Payments					-59,827.66	-59,827.66
Deposits and Credits - 32 items						
Deposit	09/02/2022			X	31,163.32	31,163.32
Deposit	09/06/2022			X	100.00	31,263.32
Deposit	09/06/2022			X	294.45	31,557.77
Deposit	09/06/2022			X	387.70	31,945.47
Deposit	09/06/2022			X	766.01	32,711.48
Deposit	09/07/2022			X	266.52	32,978.00
Deposit	09/07/2022			X	3,556.84	36,534.84
Deposit	09/08/2022			X	118.40	36,653.24
Deposit	09/08/2022			X	496.20	37,149.44
Deposit	09/09/2022			X	247.40	37,396.84
Deposit	09/09/2022			X	7,486.55	44,883.39
Bill Pmt -Check	09/12/2022	9111	Paychex, Inc.	X	0.00	44,883.39
Deposit	09/12/2022			X	302.92	45,186.31
Deposit	09/12/2022			X	750.01	45,936.32
Deposit	09/12/2022			X	7,322.50	53,258.82

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10/07/22

Midway Heights CWD
Reconciliation Detail

10005 - Cash in Checking-1670, Period Ending 09/30/2022

Type	Date	Num	Name	Clr	Amount	Balance
Deposit	09/13/2022			X	217.09	53,475.91
Deposit	09/13/2022			X	273.02	53,748.93
Deposit	09/13/2022			X	294.83	54,043.76
Deposit	09/14/2022			X	12,186.28	66,230.04
Deposit	09/15/2022			X	228.73	66,458.77
Deposit	09/16/2022			X	4,362.82	70,821.59
Deposit	09/19/2022			X	309.87	71,131.46
Deposit	09/19/2022			X	6,559.37	77,690.83
Deposit	09/20/2022			X	244.19	77,935.02
Deposit	09/20/2022			X	3,196.88	81,131.90
Deposit	09/21/2022			X	167.58	81,299.48
Deposit	09/22/2022			X	3,891.35	85,190.83
Deposit	09/23/2022			X	281.59	85,472.42
Deposit	09/24/2022			X	638.70	86,111.12
Deposit	09/25/2022			X	730.71	86,841.83
Deposit	09/26/2022			X	5,567.88	92,409.71
Deposit	09/30/2022			X	9,098.86	101,508.57
Total Deposits and Credits					101,508.57	101,508.57
Total Cleared Transactions					41,680.91	41,680.91
Cleared Balance					41,680.91	67,611.87
Uncleared Transactions						
Checks and Payments - 10 items						
Bill Pmt -Check	09/12/2022	9115	Omega Commerci...		-695.00	-695.00
Bill Pmt -Check	09/29/2022	9116	CDPH-OPERATO...		-90.00	-785.00
Bill Pmt -Check	09/30/2022	9121	PCWA		-5,448.56	-6,233.56
Bill Pmt -Check	09/30/2022	9120	Ferguson Waterw...		-2,080.08	-8,313.64
Bill Pmt -Check	09/30/2022	9122	PG&E		-522.78	-8,836.42
Bill Pmt -Check	09/30/2022	9117	AT&T U-verse		-130.57	-8,966.99
Bill Pmt -Check	09/30/2022	9119	Cranmer Analytica...		-100.00	-9,066.99
Bill Pmt -Check	09/30/2022	9124	Sierra Safety		-92.04	-9,159.03
Bill Pmt -Check	09/30/2022	9125	Tel-Com		-65.00	-9,224.03
Bill Pmt -Check	09/30/2022	9118	Beam Security Sy...		-60.00	-9,284.03
Total Checks and Payments					-9,284.03	-9,284.03
Total Uncleared Transactions					-9,284.03	-9,284.03
Register Balance as of 09/30/2022					32,396.88	58,327.84

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10/07/22

Midway Heights CWD
Reconciliation Detail


10005 - Cash in Checking-1670, Period Ending 09/30/2022

Type	Date	Num	Name	Clr	Amount	Balance
New Transactions						
Checks and Payments - 10 items						
Bill Pmt -Check	10/07/2022	9127	California Bank & ...		-5,039.38	-5,039.38
Bill Pmt -Check	10/07/2022	9134	US Bank		-1,367.97	-6,407.35
Bill Pmt -Check	10/07/2022	9129	Cranmer Analytica...		-750.00	-7,157.35
Bill Pmt -Check	10/07/2022	9130	Dawson Oil Comp...		-709.39	-7,866.74
Bill Pmt -Check	10/07/2022	9132	PG&E		-305.11	-8,171.85
Bill Pmt -Check	10/07/2022	9133	Staples Credit Plan		-176.52	-8,348.37
Bill Pmt -Check	10/07/2022	9128	Cooks Portable To...		-160.83	-8,509.20
Bill Pmt -Check	10/07/2022	9135	Verizon Wireless		-152.04	-8,661.24
Bill Pmt -Check	10/07/2022	9131	Frontier Communi...		-109.02	-8,770.26
Bill Pmt -Check	10/07/2022	9126	AT & T		-77.13	-8,847.39
Total Checks and Payments					-8,847.39	-8,847.39
Deposits and Credits - 5 items						
Deposit	10/03/2022				10,222.51	10,222.51
Deposit	10/05/2022				1,526.00	11,748.51
Deposit	10/05/2022				2,749.75	14,498.26
Deposit	10/06/2022				189.94	14,688.20
Deposit	10/06/2022				453.96	15,142.16
Total Deposits and Credits					15,142.16	15,142.16
Total New Transactions					6,294.77	6,294.77
Ending Balance					38,691.65	64,622.61

11:28 AM
11/03/22

Midway Heights CWD
Reconciliation Summary

10009 · Cal Bank and Trust-6809, Period Ending 10/31/2022

	<u>Oct 31, 22</u>
Beginning Balance	58,987.62
Cleared Transactions	
Deposits and Credits - 2 items	<u>5,045.72</u>
Total Cleared Transactions	<u>5,045.72</u>
Cleared Balance	<u><u>64,033.34</u></u> 
Register Balance as of 10/31/2022	64,033.34
New Transactions	
Deposits and Credits - 1 item	<u>5,039.38</u>
Total New Transactions	<u>5,039.38</u>
Ending Balance	<u><u>69,072.72</u></u>

11:28 AM
11/03/22

Midway Heights CWD
Reconciliation Detail

10009 · Cal Bank and Trust-6809, Period Ending 10/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						58,987.62
Cleared Transactions						
Deposits and Credits - 2 items						
Bill	10/07/2022	Oct. ...	California Bank & ...	X	5,039.38	5,039.38
Deposit	10/31/2022			X	6.34	5,045.72
Total Deposits and Credits					5,045.72	5,045.72
Total Cleared Transactions					5,045.72	5,045.72
Cleared Balance					5,045.72	64,033.34
Register Balance as of 10/31/2022					5,045.72	64,033.34
New Transactions						
Deposits and Credits - 1 item						
Bill	11/01/2022	Nove...	California Bank & ...		5,039.38	5,039.38
Total Deposits and Credits					5,039.38	5,039.38
Total New Transactions					5,039.38	5,039.38
Ending Balance					10,085.10	69,072.72

11:19 AM
10/07/22

Midway Heights CWD
Reconciliation Summary

10009 · Cal Bank and Trust-6809, Period Ending 09/30/2022

	<u>Sep 30, 22</u>
Beginning Balance	53,987.65
Cleared Transactions	
Checks and Payments - 1 item	-45.00
Deposits and Credits - 2 items	5,044.97
	<u>4,999.97</u>
Cleared Balance	<u>58,987.62</u>
Register Balance as of 09/30/2022	58,987.62
New Transactions	
Deposits and Credits - 1 item	5,039.38
	<u>5,039.38</u>
Ending Balance	<u><u>64,027.00</u></u>

11:19 AM
10/07/22

Midway Heights CWD
Reconciliation Detail

10009 · Cal Bank and Trust-6809, Period Ending 09/30/2022

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						53,987.65
Cleared Transactions						
Checks and Payments - 1 item						
Check	09/30/2022			X	-45.00	-45.00
Total Checks and Payments					-45.00	-45.00
Deposits and Credits - 2 items						
Bill	09/09/2022	Sept...	California Bank & ...	X	5,039.38	5,039.38
Deposit	09/30/2022			X	5.59	5,044.97
Total Deposits and Credits					5,044.97	5,044.97
Total Cleared Transactions					4,999.97	4,999.97
Cleared Balance					4,999.97	58,987.62
Register Balance as of 09/30/2022					4,999.97	58,987.62
New Transactions						
Deposits and Credits - 1 item						
Bill	10/07/2022	Oct. ...	California Bank & ...		5,039.38	5,039.38
Total Deposits and Credits					5,039.38	5,039.38
Total New Transactions					5,039.38	5,039.38
Ending Balance					10,039.35	64,027.00