

MIDWAY HEIGHTS COUNTY WATER DISTRICT

Regular Board Meeting Minutes

September 21, 2023, 2:00 p.m. at District Office
16733 Placer Hills Road, Meadow Vista CA. 95722

I. CALL TO ORDER

President Nevins called the meeting to order at 2:00 p.m.

II. ROLL CALL

DIRECTORS PRESENT: Pauline Nevins, President
Tom Kane, Board Treasurer
Ronald Tucker, Director & CSDA Rep.
Trisha Di Paola, Director & ACWA/JPIA Rep

DIRECTORS ABSENT: Richard Goodwin, Vice-President

OTHERS PRESENT: Jason Tiffany, GM and Board Secretary
Robert Brown, Field Manager
Mary Ambrosoli, Office Technician (temp)
Andrew Ramos, District Counsel
Gavin Ralphs, Assistant District Counsel

MEMBERS OF THE PUBLIC: None

III. REVIEW AND APPROVAL OF MINUTES

M/S Tom Kane/Ronald Tucker to accept the July 20, 2023, Regular Meeting minutes as written.

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Richard Goodwin	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Trisha Di Paola	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>

Board Totals: Ayes Nays Abstain Absent

Motion Result: Passed Failed

IV. PUBLIC FORUM

None

V. GENERAL BUSINESS

A. DISCUSSION AND ACTION RE: ADOPTION OF ROSENBERG'S RULES OF ORDER

M/S Tom Kane/Ronald Tucker to adopt Rosenberg's Rules of Order to District Code 2.2.12 through Resolution 2023-02.

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Richard Goodwin	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Trisha Di Paola	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Board Totals:	Ayes	<input type="text" value="4"/>	Nays	<input type="text" value=""/>	Abstain	<input type="text" value=""/>	Absent	<input type="text" value="1"/>

Motion Result: Passed Failed

B. DISCUSSION AND ACTION RE: NOTICE OF INSUFFICIENCY OF CLAIM TO CARI MCCORMICK AND CONSIDER ACTION ON THE CLAIM

M/S Tom Kane/Ronald Tucker to ratify Notice of Insufficient Claim and resend Rejection of Claim letter.

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Richard Goodwin	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Trisha Di Paola	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Board Totals:	Ayes	<input type="text" value="4"/>	Nays	<input type="text" value=""/>	Abstain	<input type="text" value=""/>	Absent	<input type="text" value="1"/>

Motion Result: Passed Failed

C. UPDATE BY AD-HOC COMMITTEE: EMPLOYEE COMPENSATION STUDY

President Nevins presented an overview of the Salary and Compensation Study by Bryce Consulting. A draft report will be presented at the October Board meeting.

D. FIELD REPORT

The Board reviewed the report provided in the Board packet and as presented by District Field Manager Robert Brown for July and August 2023.

E. GENERAL MANAGERS REPORT

The GM discussed the following topics:

1. The Hillsdale Project started on September 11, 2023.
2. PCWA's Board of Directors approved the Water Supply Contract with MHCWD on September 7, 2023.
3. PCWA has approved a \$50,000 budget for a consolidation exploration study.
4. The Management Continuity Report is in progress.

VI. FINANCIAL

A. TREASURER'S REPORT - APPROVAL OF ACCOUNT TRANSFERS AND BILLS PAID

M/S Tom Kane/Ronald Tucker to accept the reports for July and August 2023.

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Richard Goodwin	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Trisha Di Paola	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>

Board Totals: Ayes Nays Abstain Absent

Motion Result: Passed Failed

VII. GENERAL DISCUSSION AND CALENDAR REVIEW

The Board and staff discussed future agenda items.

Updated list of potential agenda items:

1. Salary Survey draft report.
2. Document Retention Policy.
3. Review communications policies.
4. Review and appoint Board Secretary/Office Technician position.
5. CSDA representative Dean Wadle, to review the benefits of association membership.

VIII. ANNOUNCEMENT OF NEXT REGULAR MEETING DATE & TIME

The next regular meeting is set for October 19, 2023, at 2:00 p.m. at the District Office.

IX. ADJOURNMENT

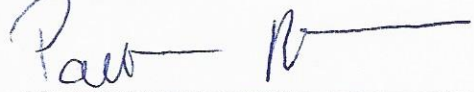
President Nevins adjourned the meeting at 4:02 p.m.

Respectfully Submitted,



Jason Tiffany
Secretary to the Board

Approved,



Pauline Nevins
President of the Board

Dated: 10/18/23

Midway Heights County Water District
All cited Attachments, Ordinances, Resolutions, and Policies are public information
and are on file with the District. Copies are available upon request at the District Office.