



admin@mhcwd.org (530) 878-8096
16733 Placer Hills Road, PO Box 596, Meadow Vista, CA 95722

AGENDA

Regular Board Meeting, July 20, 2023, at 2:00 p.m.

- ❖ The following agenda has been prepared and posted at least 72 hours prior to the regular board meeting of the Midway Heights County Water District Board of Directors in accordance with the Ralph M. Brown Act.
 - ❖ The chronological order of agenda items does not necessarily mean that each item will be considered in that order. Any listed items may be considered at any time during the meeting, at the discretion of the Board President.
 - ❖ The public may address the Board on each agenda item during the Board's consideration of that item. Any members of public present at a meeting will be asked but are not required to state their name to the Board Secretary so that their attendance may be made a matter of public record.
 - ❖ The Board is prohibited by law from acting on any matter not appearing on the posted agenda, except in certain cases provided for in the Brown Act.
 - ❖ Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection at the District Office at the address listed above.
 - ❖ In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Jason Tiffany at (530) 878-8096 (phone) or (530) 878-8096 (fax). Requests must be made as early as possible, and at least one full business day before the start of the meeting.
 - ❖ In accordance with Government Code Sec. 54954.2(a), this notice and agenda were posted at the following locations: MHCWD Office; Meadow Vista Post Office; Meadow Vista Village Center; at the intersection of Placer Hills and Peaceful Valley Roads; and at the intersection of Oak Hill and Hillsdale Roads.
-

AGENDA

Regular Board Meeting, July 20, 2023

I. CALL TO ORDER

II. ROLL CALL OF DIRECTORS

Establish a quorum and identify for the minutes any other persons attending. Members of the public may remain anonymous in the minutes unless they wish to participate in the Public Forum, below, or comment on other agenda items.

III. REVIEW AND APPROVAL OF MINUTES Pages 4-7

The minutes from the June 15, 2023, Regular Meeting will be discussed and may be approved.

IV. PUBLIC FORUM

This time is scheduled for comments from members of the public concerning subjects that do not specifically appear as items elsewhere on the agenda. The total time allotted for the public forum session is generally limited to 20 minutes. Discussion on each particular issue is limited to 10 minutes. Individuals are limited to approximately 3 minutes of public comments.

Potential issues or action items raised during the Public Forum will be noted by the Secretary and offered for discussion during the Calendar Review later in the session.

V. GENERAL BUSINESS

A. DISCUSSION & ACTION RE: APPOINTMENT OF NEW DIRECTOR pages 8-13

Public Interviews of applicants for the open Director seats will be conducted. Appointment, if made, will take effect upon oath of office, but will expire with the November General Election 2024. A newly appointed Director is free to file for re-election.

B. DISCUSSION AND ACTION RE: ELECTION OF BOARD OFFICERS page 14

Members will nominate and vote on assignments for each position, either individually or as a slate. Assignments will take effect immediately.

C. DISCUSSION AND ACTION RE. EMPLOYEE COMPENSATION STUDY pages 15-18

The Board will consider approval of a contract for a Salary and Compensation Study by Bryce Consulting at a cost of \$5,890.

D. DISCUSSION AND ACTION RE: ADDITIONAL COMPENSATION, ON A ONE-TIME BASIS, FOR FIELD MANAGER ROBERT BROWN page 19

The Board will consider approval of a one-time increase in compensation for Field Manager, Robert Brown, in the amount of \$4,116.42, for additional duties performed during the time period January 27, 2023, through June 8, 2023.

AGENDA

Regular Board Meeting, July 20, 2023

E. DISCUSSION AND ACTION RE: CONSIDER APPROVAL OF A CONTRACT FOR PURCHASING TREATED WATER FROM PLACER COUNTY WATER AGENCY pages 20-24

F. DISCUSSION AND ACTION RE: BOARD SECRETARY AD-HOC COMMITTEE UPDATE

G. DISCUSSION AND ACTION RE: AMENDED BUDGET FOR FISCAL YEAR 2024 page 25

H. FIELD REPORT page 26

Review of the Field Report as provided in the Board Packet.

I. GENERAL MANAGER'S REPORT

- Update on employee vacancies
- Update on reimbursement issue
- Update on Hillsdale Project
- Update on Management Continuity Report

VI. FINANCIAL

A. TREASURER'S REPORT pages 27-32

The Treasurer's Report of Fund Summaries, Transfers, and Checking Account Reconciliation Registers for June 2023 as provided in the Board Packet, is offered for discussion and possible acceptance by the Board.

VII. GENERAL DISCUSSION AND CALENDAR REVIEW

The Board and staff may take this opportunity to ask questions; provide or receive information; make requests or provide direction regarding subsequent meeting agendas.

Current list of potential agenda items:

1. Updated Budget for staffing.
2. Document Retention Policy.
3. Scope of Public Information accessible via the Website.
4. Adoption of Rosenberg's Rules of Order.

VIII. ANNOUNCEMENT OF NEXT REGULAR MEETING DATE & TIME

The next meeting, unless otherwise decided in session, will be held September 21, 2023, at 2:00 p.m. at the District Office.

IX. ADJOURNMENT

MIDWAY HEIGHTS COUNTY WATER DISTRICT

Regular Board Meeting Minutes

June 15, 2023, 2:00 p.m.at District Office
16733 Placer Hills Road, Meadow Vista CA. 95722

I. CALL TO ORDER

President Nevins called the meeting to order at 2:00 p.m.

II. ROLL CALL

DIRECTORS PRESENT: Pauline Nevins, President
Richard Goodwin, Vice-President
Tom Kane, Director & ACWA/JPIA Rep.
Ronald Tucker, Director & CSDA Rep.
Vacant, Board Treasurer

DIRECTORS ABSENT: None

OTHERS PRESENT: Jason Tiffany, GM and Board Secretary
Robert Brown, Field Manager, MHCWD

MEMBERS OF THE PUBLIC: Trish Whitehill

III. REVIEW AND APPROVAL OF MINUTES

M/S Tom Kane/Richard Goodwin to accept the May 18, 2023, Regular Meeting minutes, as amended.

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ron Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Vacant	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>

Board Totals: Ayes Nays Abstain Absent

Motion Result: Passed Failed

IV. PUBLIC FORUM

Customer Whitehill addressed the Board concerning a water main repair on her property and the cost associated with the repair. The President advised her to meet with the General Manager and attempt to resolve any issues.

V. GENERAL BUSINESS

A. UPDATE BY DANE WADLE, FIELD COORDINATOR FOR CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA)

No update; Mr. Wadle was not at the meeting.

B. DISCUSSION AND ACTION RE: REVISION OF PROCEDURE FOR COLA CALCULATION

M/S Tom Kane/Ronald Tucker to approve amending the COLA calculation to a minimum of 2% and a maximum of 5%.

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ron Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Vacant	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>

Board Totals: Ayes Nays Abstain Absent

Motion Result: Passed Failed

C. DISCUSSION AND ACTION RE: CONSIDERATION OF STUDY FOR WATER CONNECTION FEES

M/S Tom Kane/Richard Goodwin to table consideration of the connection fee study pending results of grant submissions to PCWA to cover costs of both a connection fee study and a cost of services study.

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ron Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Vacant	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>

Board Totals: Ayes Nays Abstain Absent

Motion Result: Passed Failed

D. FIELD REPORT

The Board reviewed the report as provided in the Board packet and as presented by District Field Manager Robert Brown.

E. GENERAL MANAGERS REPORT

The GM discussed the following topics:

- Consolidation Exploration Letter submitted to PCWA
- Hillsdale Project to start at end of July/start of August
- Update on two vacant District employee positions. Interviews scheduled for July.
- Update on PCWA grant reimbursements. Three invoices submitted totaling \$169,106.08.
- Board Reviewed draft of June District Newsletter.
- GM Management Continuity Report pending.

F. TREASURER'S REPORT - APPROVAL OF ACCOUNT TRANSFERS AND BILLS PAID

M/S Richard Goodwin/ Pauline Nevins to accept the report for May 2023.

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ron Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Vacant	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>
Board Totals:	Ayes	<input type="text" value="4"/>	Nays	<input type="text" value=""/>	Abstain	<input type="text" value=""/>	Absent	<input type="text" value="1"/>
Motion Result:	Passed	<input checked="" type="checkbox"/>	Failed	<input type="checkbox"/>				

VI. GENERAL DISCUSSION AND CALENDAR REVIEW

The Board and staff discussed future agenda items.

Updated list of potential agenda items:

- Compensation for Field Manager for temporarily assuming additional duties.
- Election of Board Officers to fill vacant Treasurer position.
- Appointment of a new Director to fill vacant Board seat.
- Document Retention Policy.
- Scope of Public Information accessible via the Website.
- Adoption of Rosenberg's Rules of Order.

VII. ANNOUNCEMENT OF NEXT REGULAR MEETING DATE & TIME

The next regular meeting is set for July 20, 2023, at 2:00 p.m. at the District Office.

VIII. ADJOURNMENT

President Nevins adjourned the meeting at 3:33 p.m.

Respectfully Submitted,

Approved,

Jason Tiffany
Secretary to the Board

Pauline Nevins
President of the Board

Dated: _____

Midway Heights County Water District
All cited Attachments, Ordinances, Resolutions, and Policies are public information
and are on file with the District. Copies are available upon request at the District Office.

DRAFT

**MHCWD
MEMO**

**7/20/23
BOARD MEETING AGENDA
ITEM V-A**

TO: MHCWD BOARD OF DIRECTORS

FROM: Jason Tiffany, Board Secretary

RE: DISCUSSION AND ACTION RE: APPOINTMENT OF A NEW DIRECTOR

On June 6, 2023, Director David Baker resigned. His resignation letter is attached.

The District has received two resumes for the position: Trisha Di Paola and Geoff Teigen. Their resumes are attached.

Interviews for the open Director seat will be conducted in open session. Appointment, if made, will take effect upon oath of office, but will expire with the November General Election 2024. An appointed Director is free to file for re-election in that election cycle.

June 6, 2023

Dear Pauline Nevins

Board President MHCWD
16717 Placer Hills Road
Meadow Vista, CA 95722

RE: Resignation Notice

Dear Ms. Nevins,

I have been honored to serve with the Board of Directors for Midway Heights County Water District and have enjoyed meeting and working with the employees and fellow board members.

At this time however, I have come to the conclusion that I personally am not a good fit for the board. As a result I am submitting my resignation to be effective immediately. I will be sending this letter via e-mail and in the mail as well.

I will plan to drop off the information binders at the MHCWD office this week. Please let me know if there are other things I need to do to complete the resignation process.

Thank you for the opportunity to serve.

Best wishes and regards,

A handwritten signature in blue ink that reads "David Baker". The signature is written in a cursive style with a large initial "D" and "B".

David Baker

Trisha Di Paola

Education

American Institute of Hydrology (AIH)-Professional Hydrologist Certification (expected September 2023)

Colorado State University

Master's, Natural Resources Management (honors)-2017

Emphasis in Water Resources

University of Hawai'i

Bachelor's, Environmental Science (high honors)-2010

Work Experience

Senior Environmental Scientist (Water Quality) **February 2022-Current** **Auburn, CA**
Pacific Gas & Electric (PG&E)

- Water quality subject matter expert (SME), monitor and comment on changes to existing and pending State and Federal water laws and regulations, develop water quality training materials and deliver high-quality training to internal Lines of Business, develop and improve procedures and processes to implement regulatory requirements
- Apply principles and processes of water quality laws, rules, regulations, and codes, identify and resolve compliance issues, respond to internal and external information requests (water quality data, spill data)
- Oversee water quality improvement projects, execute contracts and track budgets
- Discuss sediment, erosion and water quality issues with regulatory agencies, develop long-term management plans

Water Quality Supervisor **January 2021-March 2022** **Vacaville, CA**
City of Vacaville, Utilities Department

- Oversee staff and contractors performing work for the City's water quality program (wastewater, stormwater, drinking water), plan, organize mentor and direct assignments, goals, objectives and personal development. Coordinate stakeholders for watershed monitoring efforts, conduct WQ volume calculations.
- Use empirical hydrologic methods to determine site analysis for structural stormwater management facilities.
- Research and author technical water quality reports for State Water Board review, develop and coordinate water quality monitoring programs, develop scientific SOPs, calculate peak runoff rates for BMP structural designs
- Prepare NPDES permit reports (data, analysis, annual reporting) in compliance with regulatory agencies requirements. Conduct process improvement to streamline water quality compliance and permitting processes

Environmental Scientist III- Project Manager **October 2017-Current** **Salt Lake City, UT**
Utah Division of Water Quality

- Division of Water Quality (DWQ) Project Manager for the USEPA delegated State regulatory agency: plan, develop, implement water quality compliance programs (surface water, stormwater) across the State, author water quality technical documents and NPDES stormwater permits, conduct water balance calculations
- Conduct, monitor, coordinate and control various phases of data collection and analysis for TMDL development
- Conduct storm water/water quality audits/inspections across the State (industrial, municipal, construction) to ensure compliance with State and Federal Clean Water Act regulations, manage program data metrics/tracking, oversee program goals, manage short-term and long-term program planning
- Engage in and coordinate stakeholder outreach efforts to ensure fair water quality policy implementation and direction of regulations are consistent with the Department of Environmental Quality's (DEQ) mission
- Represent the Division, present data at water quality conferences and State Water Quality Board meetings

Research Associate II: Hydrologic Technician **March 2013-September 2017** **Honolulu, Hawaii**
U.S. Army Corps of Engineers

- Support the Pacific Ocean Division's Water Quality Program collect USACE water data, measure stream flow/velocity, calibrate in-situ water quality monitoring equipment, conduct autosampler inspections, develop

SOPs for water quality sampling and analysis, prepare bottles and Chain of Custody forms for sampling, assist senior Hydrologists in measuring stream discharge using various devices, review 404/401 permit applications, install/inspect stream instruments, conduct basic troubleshooting, take notes on hydraulic and environmental condition observations

- Prepare technical reports, conduct stormwater BMP inspections. author low-impact development field manuals, review engineering plan designs for structural and non-structural BMPs
- Compute and analyze technical data, prepare reports on water quality trends, present data in graphic forms

Staff Biologist

San Diego Gas & Electric

January 2011- March 2013

San Diego, CA

- Environmental consultant (Chambers Group), assisted in gathering ecological data including: biological species surveys, water quality/BMP monitoring, used EPA and USFWS Threatened and Endangered Species survey methods, used ArcGIS to map species observations
- Conducted environmental impact assessments and used field methodologies to determine cumulative project impacts on natural resources for the preparation of Environmental Impact Statements and Biological Opinions.

Biological Research Associate

University of California, Berkeley

May 2007-September 2010 (summer months)

Dana Point, CA

- Collected physical, biological and chemical stream data for a National Science Foundation funded microbial source water quality study, documented stream impairment sites for restoration purposes.
- Sampled and analyzed water quality for total coliform, fecal coliform, and enterococcus using membrane filtration. Enterococcus was also measured using the Enterolert chromogenic substrate method; analyze long term water quality trends.

Trainings/ Workshops

- Water Environment Federation (WEF)-seminars and workshops, various
- U.S. EPA Leadership and Management for Water Professional Course- December 2021
- University of Utah technical writing course- Salt Lake City, UT- June 2019
- U.S. EPA Region 8 environmental database training-Denver, CO- May 2019
- U.S. Green Building Council- Leadership in Energy and Environmental Design (LEED) Certification- *In progress*
- U.S. EPA 40 hour NPDES Permit Writers Course- Sacramento, CA- May 2018
- APWA Storm Water Expo Conference Speaker- October 2018-2019
- California Stormwater Quality Association Annual Conference(CASQA)-San Diego, CA (Sept 2017)
- Water Quality Chemistry 80 hour course-Honolulu, HI (May 2016)
- Certified Erosion, Sediment and Storm Water Inspector course (CESSWI) -StormCon August 2019, Certificate #8404
- Qualified Stormwater Pollution Prevention Plan Practitioner (QSP) training (May 2020)

GEOFF TEIGEN

7.11.23

Good afternoon,

Please consider my resume for the vacant MHCWD board seat. My background provides me with a breadth of experience that lends itself well to serving the district. I'm well acquainted with the wide spectrum of efforts required to build and maintain the district's infrastructure. I've laid thousands of feet of various pipe, worked with civil and mechanical engineers to design wastewater systems, and managed RFPs and construction of those projects. Having actively worked with utility clients over the years, I'm familiar with the hurdles they face in providing a public good in the face of ratepayer pressures.

Thank you for your consideration.

Best Regards,

Geoff Teigen

Geoff Teigen

EXPERIENCE

2022-2023

Stillwater Energy

Portland, OR

Energy Coach and Program Manager

- Manage our contracted Strategic Energy Management Programs for the four largest investor owned and public utilities in Washington state
- Train facilities and operations teams of large commercial utility customers (50,000 ft²+) in strategic energy management
- Provide on-site preventative maintenance training across a range of building types

2019-2022

Bright Power

Oakland, CA

Senior Project Manager

- Heat Pump Water Heater subject matter expert with extensive hands on troubleshooting experience
- Managed the largest multifamily full electrification retrofit in state's history @ \$6m
- Working knowledge of energy efficient equipment including VSD pumps, condensing boilers, heat pumps, and LED lighting
- Concurrently managed 15 multifamily retrofits averaging \$100k/project
- Repeated success managing energy efficiency retrofit projects for large scale multifamily residential properties

2017-2019

Martin Construction Resource (MCR)

Oakland, CA

Project Manager

- Full lifecycle project management for farm based anaerobic digesters averaging \$2m/project
- Extensive on-site experience throughout the US in digester construction, operation, start-up, site evaluations, feasibility studies and troubleshooting
- Successfully coordinated complex electrical utility interconnections in multiple states
- Managed all scheduling, budgeting, procurement, permitting, estimating, RFP's, change orders, invoicing, and stakeholder communications
- Hands-on experience in plumbing and electrical installation and troubleshooting

2007-2011

RCM Digesters

Oakland, CA

Environmental Scientist

- Overhauled the lagging development of our biological hydrogen sulfide scrubbers into a successful market-ready and widely installed product
- Managed design, procurement and construction of bio-scrubbers
-

EDUCATION

2001-2004

CSU Sacramento
BS in Biological Conservation

Sacramento, CA

PUBLIC SPEAKING

- “Pathogen Destruction in Complete Mix Digesters” 4/09
BioCycle 50th Anniversary Conference (San Diego, CA)
- “Current Utility Climate in New York State” 4/10
5th Annual EPA AgStar Conference (Syracuse, NY)
- “Biological Hydrogen Sulfide Scrubbing of Biogas” 5/10
Biomass 2010 National Conference (Minneapolis, MN)

**MHCWD
MEMO**

**7/20/23
BOARD MEETING AGENDA
ITEM V-B**

TO: MHCWD BOARD OF DIRECTORS

FROM: Jason Tiffany, Board Secretary

RE: DISCUSSION AND ACTION RE: ELECTION OF BOARD OFFICERS

By motion the Board needs to elect the following officers:

- President
- Vice-President
- Treasurer
- ACWA/JPIA Representative: (Separate form 700 required.)
- CSDA Representative



June 26, 2023

President Pauline Nevins
Midway Heights County Water District

Subject: Compensation Study

Dear Ms. Nevins:

Bryce Consulting is pleased to present a work plan to conduct a compensation study for the Midway Heights County Water District. It is our understanding that the District has four classifications. With studies of this nature, typically 8 – 10 agencies would be included. Given that the District has not conducted a compensation study, Bryce will work with the District to identify an appropriate labor market.

Bryce Consulting brings to this assignment over twenty-five years of experience in providing management consulting services to local government clients within the State of California including cities, counties, and special districts. We recognize the importance of maintaining a meaningful and competitive compensation plan reflective of today's organization. The firm will devote all necessary resources to undertake a successful review of the District's compensation practices. Furthermore, we will work with the District at every step during the project to maintain open communication, provide status up-dates, and ensure the successful accomplishment of the study's objectives.

Typically, the following data be collected and analyzed:

- Title of comparable class
- Minimum and maximum annual salary
- Employer pick-up of the employee contribution for retirement (new "Classic" members)
- Employer contribution towards deferred compensation
- Education/certification pay
- Employer contribution towards cafeteria plan, health, dental, vision insurance
- Employer paid life insurance
- Employer paid long term disability insurance
- Employee pick-up of employer contribution for retirement
- Date and amount of last and next cost of living increase

On the following page, you will find a breakdown of proposed study tasks as well as a cost estimate. Again, thank you for the opportunity to be considered for this project. If you need additional information, please contact me at (916) 974-0199.

Sincerely,

Shellie Anderson, Principal

**MIDWAY HEIGHTS COUNTY WATER DISTRICT
TOTAL COMPENSATION STUDY
PROJECT HOURS, COST AND TIMELINE**

TASK	HOURS	COST	WEEK
1. Project Initiation	1	\$190	1
2. Research and Recommend Survey Agencies	4	\$760	1 - 2
3. Contact Survey Employers and Prepare Information Packet	2	\$380	3
4. Collect and Analyze Survey Data	16	\$3,040	4 - 5
5. Review Preliminary Survey Results with the District	2	\$380	6
6. Follow-up Data Collection	2	\$380	6
7. Prepare and Present Draft Report	2	\$380	7
8. Prepare and Present Final Report	2	\$380	8
Compensation Study Hours and Cost	31	\$5,890	

CORPORATE QUALIFICATIONS

Bryce Consulting was formed in July 1995 to provide the full range of human resource consulting services to California based governmental clients. We offer comprehensive and integrated advisory services in the areas of human resources management, recruitment and selection, organization development and training. Our scope and approach to consulting is based on a solid foundation of professional experience in providing consulting services to local governments.

SERVICES

Bryce Consulting offers a comprehensive range of human resource consulting services including:

Classification and Compensation - This area of the practice includes the development, installation, and modification of all or part of an agency's classification plan and compensation program. Typical study results include compensation policy development; the preparation of class specifications and career ladders that are in compliance with the ADA; internal salary relationship analysis; external compensation surveys; and the development of a revised compensation plan.

Training - This service provides both off-the-shelf and custom designed training programs on a wide variety of salient topics to organizations. Depending on the needs of the organization, we provide employee, mid-management, executive management or agency-wide training on topics such as supervisory skills, negotiation and conflict resolution skills, performance development and evaluation, communicating with your boss and interpersonal skills.

Human Resources Systems - Typical assignments in this area result in the development or modification of the basic policy and administrative framework for the agency's human resource management system. Study results include the preparation of personnel rules, policies, and procedures, and employee handbooks.

Performance Appraisal - This service area involves the development and installation of comprehensive performance appraisal systems for both management and non-management staff. These systems are complete and include the necessary forms, procedure manuals, and the training of management and supervisory staff.

Our consulting team has extensive experience dealing with local government service delivery, restructuring, and personnel management efforts. The philosophy of our firm is to limit the number of consultants involved in data collection and analysis for consistency purposes and to ensure that each member of the project team has an intimate understanding of the data. Shellie Anderson is a Principal with the firm and will serve as project manager for this study, assuming responsibility for on-going client contact, survey design, and preparation and presentation of salary recommendations and reports. Ms. Anderson will be joined by Stacy James, who brings a solid background of human resources consulting experience within the State of California and extensive involvement with compensation data collection and analysis. Ms. Anderson can be reached at:

Bryce Consulting, Inc.
sanderson@bryceconsulting.com
1024 Iron Point Road, Suite 100
Folsom, CA 95630
(916) 974 - 0199

STAFF RESUMES

SHELLIE ANDERSON

Shellie Anderson is a principal with the firm who brings nearly 20 years of human resource consulting experience within the State of California, specifically within the public sector. Her background includes managing and participating in compensation and classification studies of varying sizes, organizational analyses, recruitment and selection, development of performance evaluation systems, and succession planning. Ms. Anderson has worked with a variety of public agencies including the State of California, cities, counties, and electric, water, wastewater and irrigation districts. Ms. Anderson has successfully worked with labor-management groups on a number of studies, to ensure successful accomplishment of study objectives. Ms. Anderson received a Bachelor's degree in Psychology and a Master's degree in Industrial and Organizational Psychology from the California State University, Sacramento. In addition, Ms. Anderson is a Certified Senior Professional in Human Resources. Ms. Anderson served on the Board for the IPMA – HR Sacramento Mother Lode Chapter for nearly a decade.

STACY JAMES

Stacy James is a consultant with 13 years of professional human resources experience within the State of California including classification and compensation, recruitment and selection, development of work policies and procedures, and performance appraisal design. Ms. James previously oversaw the personnel practices in nine California Counties for social services and child support services departments which included serving as a business partner, conducting recruitments, determining and developing a variety of assessment processes, conducting job analyses, conducting classification studies, and providing training on rules and regulations governing the departments' merit system. Ms. James has extensive experience with compensation data collection and analysis. In addition, Ms. James has served as consultant to a variety of State agencies, counties, cities, non-profits, and special districts in the State of California. Ms. James earned her Bachelor's degree in Psychology from California State University, Sacramento.

**MHCWD
MEMO**

**7/20/23
BOARD MEETING AGENDA
ITEM V-D**

TO: MHCWD BOARD OF DIRECTORS

FROM: JASON TIFFANY, GENERAL MANAGER

RE: DISCUSSION AND ACTION RE: ADDITIONAL COMPENSATION, ON A ONE-TIME BASIS, FOR FIELD MANAGER ROBERT BROWN

The Board President requested that I research the possibility of compensating Field Manager, Mr. Robert Brown, for the additional duties he very competently performed during the period January 27, 2023, through June 8, 2023, when I was recovering from surgery and unable to complete the full range of my duties.

During that period, the District's only other field employee resigned during weather severe enough for the Governor to declare a National Disaster, which added to Mr. Brown's workload.

In calculating compensation for Mr. Brown, I considered the \$62.37 per day pay differential between that of the General Manager and Field Manager during the 132 days. The total differential amounted to \$8,232.84.

However, since I was able to perform some duties during that period, my recommendation is to compensate Mr. Brown at half the differential pay for the 132 days which amounts to \$4,116.42.

The President also requested confirmation that the budget could support the proposed one-time compensation.

I reviewed the payroll budget numbers for fiscal year 2023 and 2024. Salary savings, due to the employee resignation, created a surplus of \$8,518. In the current fiscal year, 2024, the District has a salary surplus of \$22,142 due to a decrease in employee COLA awards.

**MHCWD
MEMO**

**7/20/23
BOARD MEETING AGENDA
ITEM V-E**

TO: MHCWD BOARD OF DIRECTORS

FROM: JASON TIFFANY, GENERAL MANAGER

RE: DISCUSSION AND ACTION RE: CONSIDER APPROVAL OF A CONTRACT FOR PURCHASING TREATED WATER FROM PLACER COUNTY WATER AGENCY

Placer County Water Agency (PCWA) expects to finalize the purchase of our current treated water supplier, Weimar Water Company, on August 1, 2023.

PCWA has sent the District a draft contract for treated water purchases. District staff and the attorney reviewed the draft. The reviewed draft, with comments, has been sent back to PCWA.

PCWA would like a signed copy of the contract by August 24, 2023, for final review and approval at their Board meeting on September 7, 2023.

Attached is the current draft.

AGREEMENT FOR WHOLESALE WATER SERVICE BETWEEN PLACER COUNTY WATER AGENCY
AND MIDWAY HEIGHTS COUNTY WATER COMPANY

This Agreement is made on _____, 2023 (“Effective Date”) between Placer County Water Agency (“Agency”), a California special district, and Midway Heights County Water District (“District”), a California special district, for the wholesale purchase of treated water.

WITNESSETH:

WHEREAS, District previously purchased treated water from Weimar Water Company pursuant to that agreement titled Agreement for Resale Service Weimar Water Company dated November 2001; and

WHEREAS, Agency sells irrigation water to the District, providing non-potable water to customers as well as fire suppression throughout the District’s service area.

WHEREAS, Agency has purchased the Weimar Water Company; and

WHEREAS, the parties desire to maintain the provision of treated water from Agency to District subsequent to the Agency’s purchase of the Weimar Water Company pursuant to the conditions stated below; and

WHEREAS, the Agency can deliver treated water to District from an 8-inch water main located in Retherford and Mason Roads, approximately 1,700 feet north of the District’s Northern boundary.

NOW, THEREFORE, IT IS MUTUALLY AGREED BY THE PARTIES AS FOLLOWS:

Agency shall provide treated water to District under the following conditions:

1. SERVICE. Service shall comply with Agency’s Rules and Regulations as well as the requirements of Proposition 218 (Article XIII D of the California Constitution) and the Agency’s then applicable rate structure as adopted by the Agency Board of Directors.
2. POINT OF DELIVERY. All water furnished pursuant to this contract shall be delivered to the District at a 2-inch master-meter in the general vicinity of Mason and Retherford Roads, and at other locations that may in the future be agreed to in writing by the parties. All Locations where water is to be delivered are hereinafter referred to collectively as “Points of Delivery”. Agency shall maintain all pipelines and appurtenances up to and including the master-meter.
3. DISTRICT FACILITIES. Except for District customer-owned facilities, District shall own and maintain all pipelines and other facilities downstream of the master-meter including pressure reducing valves and backflow prevention devices as required. District shall

maintain its water storage tanks, currently totaling approximately 470,000 gallons. District shall provide storage capacity of not less than the maximum daily demand.

4. TREATED WATER ENTITLEMENT. Treated water purchased from the Agency shall be used solely for domestic purposes and shall not exceed 200,000 gallons per day (174.9 Units of Capacity (UOC)) over any 24-hour period (Maximum Day Demand). Temporary deliveries over 200,000 gallons per day may be made upon request by District provided Agency has available capacity. Permanent deliveries over 200,000 gallons per day shall require an amendment to this Agreement and applicable water connection charges (WCC) pursuant with Agency's Rules and Regulations. If the volume of water delivery to the District exceeds the Maximum Day Demand and the Agency has the ability to deliver additional capacity, the Agency shall bill District for the corresponding increase in capacity and the Maximum Day Demand shall be increased accordingly. If the rate or volume of water delivery to District exceeds the Maximum Day Demand and the Agency does not have the ability to deliver additional capacity, the Agency may restrict delivery to the contract maximums in effect at that time.
5. MEASUREMENT. All water furnished pursuant to this contract shall be measured by the Agency at the Points of Delivery. Such measurements shall be with equipment chosen by the Agency and approved by the District. All measuring equipment shall be installed and maintained by the Agency. District may, at its own cost, at any time, inspect the measuring equipment and the records of such measurements for the purpose of determining the accuracy of the equipment and measurements.
6. RATES OF PAYMENT FOR WATER. The rates and charges that District shall pay the Agency for all water furnished under this Contract shall be the Agency's Schedule No. 1 – Metered Service – Treated Water for Resale and Industrial Service.
7. TERM AND AMENDMENTS. This contract shall be effective upon its execution by both parties and shall remain in effect until terminated by mutual agreement of the parties. This contract may be amended at any time by mutual written agreement executed by both parties, except insofar as any proposed amendments are in any way contrary to applicable law.
8. FIRE HYDRANTS. District may install fire hydrants on its distribution lines, but Agency in no way warrants or suggests there will be adequate flow for fire protection.
9. PAYMENT. Agency will invoice District monthly. Payments shall be subject to the delinquency timeline as provided in the Agency Rules and Regulations
10. WATER SHORTAGES. At times there may occur a shortage in the quantity of water available for delivery to the District pursuant to this Agreement. In the event of any shortage (due to natural causes, casualties, regulatory requirements or any other causes) which causes the total quantity of water available to the Agency for distribution to District, the Agency reserves the right to apportion the available water supply among the District and others entitled to receive water from the Agency.

11. WATER CONSERVATION. The Agency is required by federal and state laws and regulations to implement various water conservation measures and require its customers, whether they be retail, wholesale, or resale customers, to abide by these measures in order to prevent the waste of water. The District shall, within its service area, implement the water conservation measures adopted by the Agency from time to time and shall require its customers to comply with those measures to the same extent that Agency customers are required to do so.
12. INDEPENDENT CONTRACTOR. District shall perform all work related to this Agreement as an independent party and is not an agent of Agency.
13. INDEMNIFICATION. District shall indemnify and hold harmless, and when requested by the Agency, defend the Agency, its directors, volunteers, employees, and employees from any and all claims, demands, charges, and from any loss or liability including reasonable attorney's fees and expenses of litigation arising out of the negligence, recklessness, or willful misconduct of the District, its employees or anyone employed by the District in the performance of the Agreement.
14. INSURANCE. During the term of this Agreement, the District shall maintain insurance coverage and requirements.
15. ASSIGNMENT. District shall not assign any right or obligation pursuant to this Agreement without the written consent of the Agency, which shall not be unreasonably withheld.
16. NOTICES. All notices that are required either expressly or by implication to be given by any party to the other under this Contract shall be signed for the Agency and for District by such officers as they may, from time to time, authorize in writing to so act. All such notices shall be deemed to have been given and delivered personally if enclosed in a properly addressed envelope and deposited in a United States Post Office for delivery by registered or certified mail, or by email with digital receipt. Unless and until formally notified otherwise, all notices shall be addressed to the parties at their addresses as shown on the signature page of this Contract.
17. CHOICE OF LAW AND VENUE. This Agreement shall be governed, construed, and enforced in accordance with the laws of the State of California. Venue for any litigation arising out of or connected to this Agreement shall lie exclusively in the state trial court located in Placer County, California, and parties consent to jurisdiction over their persons and over the subject matter of such litigation in such courts and consent to service of process issuers by such courts.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date first above written.

ATTEST:

PLACER COUNTY WATER AGENCY

Clerk, Board of Directors
Placer County Water AGENCY
P.O. Box 6570
Auburn, California 95604

Chairman of the Board

ATTEST:

MIDWAY HEIGHTS COUNTY WATER DISTRICT

Clerk

President

DRAFT

**MHCWD
MEMO**

**7/20/23
BOARD MEETING AGENDA
ITEM V-G**

TO: MHCWD BOARD OF DIRECTORS

FROM: JASON TIFFANY, GENERAL MANAGER

RE: DISCUSSION AND ACTION RE: AMENDED BUDGET FOR FISCAL YEAR
2024

The District has several proposed revisions to the approved budget:

- 1) Employee compensation for field staff and office staff.
- 2) Additional compensation, one time for Field Manager.
- 3) Employee compensation study.
- 4) Updated treated water purchase expense.
- 5) Early payoff of short terms liabilities:
 - a. Treated Tank loan reserve.
 - b. Truck loan.

MHCWD

Monthly Field Report
for the month of June 2023

FLOW RECORDS

Treated Water purchased: 3.22 million gallons for an average service connection use of 188 gallons per day (based on 448 active service connections). Information is from May 2023.

Irrigation Water purchased: 39.2 million gallons with an estimated usage of 3,554 gallons per day per customer (based on 354 active service connections).

FIELD ACTIVITIES

- 60 Service Calls:
- 2 After Hours Calls:
- 2 Main Line/System Repairs:
- 0 Service Disconnections:
- 0 New Service Connections:
- 0 Service Installations: treated
- 61 Double Check Valves Tested:
- 26 Underground service alerts:

Miscellaneous: Monthly Bac-T samples, TTHM & Haa5 samples, 2 Irr. Main breaks shutting down 2/3's of the system, and routine maintenance at all facilities.

MIDWAY HEIGHTS COUNTY WATER DISTRICT
FUNDS SUMMARY

JUNE 2023

REGULAR BOARD MEETING
JULY 2023

OPERATING FUNDS:

Placer County-MHCWD Investment Trust Fund (32005):

Balance as of: (4/30/23) **\$481,592.26**

*(Includes: Current Fiscal Year Operation Fund, Capital Facilities Funds, Emergency Fund, Rehabilitation and Replacement Reserve Funds and Rate Stabilization Funds)

Wells Fargo Bank:

Adjusted Bank Statement Balance (6/30/23-Reconciled to Checking Account #1670 General) ** **\$32,424.71**

CALIFORNIA BANK & Trust:

Adjusted Bank Statement Balance (6/30/23- Reconciled Money Market Account #6809 Tank Loan) ** **\$49,529.14**

**See the attached Reconciliation Summary and Check Register for detail.

LOAN BALANCES


STATE REVOLVING FUND (0.33 MG tank and improvements, 2014, 20 year loan)

Balance (06/30/23) **\$529,679.86**

WEST AMERICA BANK (loan for three new service trucks, 2018, five year loan)

Balance (12/31/22) **\$26,726.04**

APPROVAL OF ACCOUNT TRANSFERS & BILLS PAID FOR THE MONTH OF JUNE 2023


Treasurer of the Board

Balances shown for the MHCWD funds on deposit with the Placer County Treasurer were obtained from the most current reports provided to MHCWD by the Placer County Auditor's Office.
Y:\MHCWD-server-files\09-Financial\FUND SUMS\Fund Sums 2023\2023-07\2023-07.docx

2:24 PM
07/05/23

Midway Heights CWD
Reconciliation Summary

10005 · Cash in Checking-1670, Period Ending 06/30/2023

	<u>Jun 30, 23</u>
Beginning Balance	75,417.80
Cleared Transactions	
Checks and Payments - 29 items	-78,808.10
Deposits and Credits - 26 items	40,226.24
Total Cleared Transactions	<u>-38,581.86</u>
Cleared Balance	<u><u>36,835.94</u></u>
Uncleared Transactions	
Checks and Payments - 6 items	-4,411.23
Total Uncleared Transactions	<u>-4,411.23</u>
Register Balance as of 06/30/2023	<u><u>32,424.71</u></u> ←
New Transactions	
Deposits and Credits - 2 items	6,369.38
Total New Transactions	<u>6,369.38</u>
Ending Balance	<u><u>38,794.09</u></u>

2:25 PM
07/05/23

Midway Heights CWD
Reconciliation Detail

10005 - Cash in Checking-1670, Period Ending 06/30/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						75,417.80
Cleared Transactions						
Checks and Payments - 29 items						
Bill Pmt -Check	05/18/2023	9307	Omega Commerci...	X	-695.00	-695.00
Bill Pmt -Check	06/01/2023	9314	California Bank & ...	X	-5,039.38	-5,734.38
Bill Pmt -Check	06/01/2023	9319	US Bank	X	-1,218.57	-6,952.95
Bill Pmt -Check	06/01/2023	9316	Ferguson Waterw...	X	-321.75	-7,274.70
Bill Pmt -Check	06/01/2023	9317	PG&E	X	-214.91	-7,489.61
Bill Pmt -Check	06/01/2023	9313	AT&T U-verse	X	-135.60	-7,625.21
Bill Pmt -Check	06/01/2023	9315	Cranmer Analytica...	X	-110.00	-7,735.21
Bill Pmt -Check	06/01/2023	9318	Tel-Com	X	-65.00	-7,800.21
Bill Pmt -Check	06/02/2023	EFT	Paychex, Inc.	X	-15,371.34	-23,171.55
Bill Pmt -Check	06/05/2023	9326	Weimar Water Co...	X	-11,867.69	-35,039.24
Bill Pmt -Check	06/05/2023	EFT	Paychex, Inc.	X	-3,668.64	-38,707.88
Bill Pmt -Check	06/05/2023	9322	Dawson Oil Comp...	X	-441.59	-39,149.47
Bill Pmt -Check	06/05/2023	9320	AT & T	X	-332.21	-39,481.68
Bill Pmt -Check	06/05/2023	9324	PG&E	X	-194.78	-39,676.46
Bill Pmt -Check	06/05/2023	9321	Cooks Portable To...	X	-161.08	-39,837.54
Bill Pmt -Check	06/05/2023	9325	Verizon Wireless	X	-154.50	-39,992.04
Bill Pmt -Check	06/05/2023	9323	Frontier Communi...	X	-105.56	-40,097.60
Bill Pmt -Check	06/06/2023	9327	Bartkiewicz, Kroni...	X	-600.00	-40,697.60
Bill Pmt -Check	06/06/2023	9328	Staples Credit Plan	X	-71.84	-40,769.44
Bill Pmt -Check	06/12/2023	EFT	Paychex, Inc.	X	-289.88	-41,059.32
Bill Pmt -Check	06/12/2023	EFT	Wells Fargo	X	-72.90	-41,132.22
Check	06/23/2023	EFT	Wells Fargo	X	-465.23	-41,597.45
Bill Pmt -Check	06/27/2023	EFT	CalPERS Health B...	X	-3,081.55	-44,679.00
Bill Pmt -Check	06/27/2023	EFT	CalPERS Retire P...	X	-2,780.60	-47,459.60
Bill Pmt -Check	06/27/2023	EFT	CalPERS Retirem...	X	-800.00	-48,259.60
Bill Pmt -Check	06/27/2023	9334	Tel-Com	X	-96.50	-48,356.10
Bill Pmt -Check	06/27/2023	EFT	CalPERS Retire P...	X	-57.60	-48,413.70
Bill Pmt -Check	06/27/2023	EFT	CalPERS Retire P...	X	-19.20	-48,432.90
General Journal	06/29/2023	2022-...	Customer ACH prep	X	-30,375.20	-78,808.10
Total Checks and Payments					-78,808.10	-78,808.10
Deposits and Credits - 26 items						
Deposit	06/01/2023			X	150.00	150.00
Deposit	06/01/2023			X	590.00	740.00
Deposit	06/02/2023			X	545.72	1,285.72
Deposit	06/02/2023			X	5,618.45	6,904.17
Deposit	06/05/2023			X	207.49	7,111.66
Deposit	06/05/2023			X	275.63	7,387.29
Deposit	06/05/2023			X	8,250.82	15,638.11
Deposit	06/06/2023			X	2,779.99	18,418.10
Deposit	06/08/2023			X	409.06	18,827.16
Deposit	06/09/2023			X	3,616.30	22,443.46
Deposit	06/12/2023			X	451.87	22,895.33
Deposit	06/12/2023			X	460.30	23,355.63
Deposit	06/12/2023			X	1,589.44	24,945.07

2:25 PM
07/05/23

Midway Heights CWD
Reconciliation Detail

10005 · Cash in Checking-1670, Period Ending 06/30/2023

Type	Date	Num	Name	Clr	Amount	Balance
Deposit	06/15/2023			X	842.98	25,788.05
Deposit	06/16/2023			X	300.00	26,088.05
Deposit	06/20/2023			X	472.00	26,560.05
Deposit	06/22/2023			X	3,987.99	30,548.04
Deposit	06/23/2023			X	666.65	31,214.69
Deposit	06/26/2023			X	430.03	31,644.72
Deposit	06/26/2023			X	1,522.67	33,167.39
Deposit	06/26/2023			X	2,498.53	35,665.92
Bill Pmt -Check	06/27/2023	9332	PCWA	X	0.00	35,665.92
Bill Pmt -Check	06/27/2023	9329	Beam Security Sy...	X	0.00	35,665.92
Deposit	06/28/2023			X	597.79	36,263.71
Deposit	06/28/2023			X	3,523.81	39,787.52
Deposit	06/29/2023			X	438.72	40,226.24
Total Deposits and Credits					40,226.24	40,226.24
Total Cleared Transactions					-38,581.86	-38,581.86
Cleared Balance					-38,581.86	36,835.94
Uncleared Transactions						
Checks and Payments - 6 items						
Bill Pmt -Check	06/27/2023	9335	US Bank		-2,028.22	-2,028.22
Bill Pmt -Check	06/27/2023	9331	Omega Commerci...		-695.00	-2,723.22
Bill Pmt -Check	06/27/2023	9333	PG&E		-257.15	-2,980.37
Bill Pmt -Check	06/27/2023	9330	Cranmer Analytica...		-110.00	-3,090.37
Bill Pmt -Check	06/30/2023	9337	Ferguson Waterw...		-1,185.26	-4,275.63
Bill Pmt -Check	06/30/2023	9336	AT&T U-verse		-135.60	-4,411.23
Total Checks and Payments					-4,411.23	-4,411.23
Total Uncleared Transactions					-4,411.23	-4,411.23
Register Balance as of 06/30/2023					-42,993.09	32,424.71
New Transactions						
Deposits and Credits - 2 items						
Deposit	07/05/2023				706.64	706.64
Deposit	07/05/2023				5,662.74	6,369.38
Total Deposits and Credits					6,369.38	6,369.38
Total New Transactions					6,369.38	6,369.38
Ending Balance					-36,623.71	38,794.09

11:36 AM
07/05/23

Midway Heights CWD
Reconciliation Summary

10009 · Cal Bank and Trust-6809, Period Ending 06/30/2023

	<u>Jun 30, 23</u>
Beginning Balance	71,881.71
Cleared Transactions	
Checks and Payments - 2 items	-27,437.99
Deposits and Credits - 2 items	5,085.42
Total Cleared Transactions	<u>-22,352.57</u>
Cleared Balance	<u><u>49,529.14</u></u> ←
Register Balance as of 06/30/2023	49,529.14
New Transactions	
Deposits and Credits - 1 item	5,039.38
Total New Transactions	<u>5,039.38</u>
Ending Balance	<u><u>54,568.52</u></u>

11:36 AM
07/05/23

Midway Heights CWD
Reconciliation Detail

10009 · Cal Bank and Trust-6809, Period Ending 06/30/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						71,881.71
Cleared Transactions						
Checks and Payments - 2 items						
General Journal	06/30/2023	2022-...		X	-27,392.99	-27,392.99
Check	06/30/2023			X	-45.00	-27,437.99
Total Checks and Payments					-27,437.99	-27,437.99
Deposits and Credits - 2 items						
Bill	06/01/2023	June ...	California Bank & ...	X	5,039.38	5,039.38
Deposit	06/30/2023			X	46.04	5,085.42
Total Deposits and Credits					5,085.42	5,085.42
Total Cleared Transactions					-22,352.57	-22,352.57
Cleared Balance					-22,352.57	49,529.14
Register Balance as of 06/30/2023					-22,352.57	49,529.14
New Transactions						
Deposits and Credits - 1 item						
Bill	07/05/2023	July ...	California Bank & ...		5,039.38	5,039.38
Total Deposits and Credits					5,039.38	5,039.38
Total New Transactions					5,039.38	5,039.38
Ending Balance					-17,313.19	54,568.52