

MIDWAY HEIGHTS COUNTY WATER DISTRICT

Regular Board Meeting Minutes

June 20, 2024, 2:00 p.m. at District Office
16733 Placer Hills Road, Meadow Vista CA. 95722

I. CALL TO ORDER

President Nevins called the meeting to order at 2:00 p.m.

II. ROLL CALL

DIRECTORS PRESENT: Pauline Nevins, President
Tom Kane, Vice-President
Trisha Di Paola, Board Treasurer
Ronald Tucker, Director

DIRECTORS ABSENT: Paul Nicholas, Director & ACWA/JPIA Rep

OTHERS PRESENT: Jason Tiffany, General Manager
Robert Brown, Field Manager
Mary Ambrosoli, Secretary to the Board
Derek Cole, Attorney
Andrew Ramos, District Counsel (arrived 2:20 p.m.)

MEMBERS OF THE PUBLIC: none

III. REVIEW AND APPROVAL OF MINUTES

M/S Trisha Di Paola/Ronald Tucker to accept the May 13, 2024, Special Meeting minutes as amended to include Ronald Tucker as present.

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Trisha Di Paola	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Paul Nicholas	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>

Board Totals: Ayes Nays Abstain Absent

Motion Result: Passed Failed

M/S RONALD TUCKER/TOM KANE to accept the May 16, 2024, Regular Meeting minutes as written.

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Trisha Di Paola	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Paul Nicholas	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>

Board Totals: Ayes 4 Nays Abstain Absent 1

Motion Result: Passed Failed

IV. PUBLIC FORUM

None

V. GENERAL BUSINESS

A. DISCUSSION & ACTION RE: CONSIDERATION OF CHANGE OF DISTRICT COUNSEL

President Nevins noted **Andrew Ramos** served the District for over twenty-five years and thanked him for his service. Mr. Ramos also thanked the District for the opportunity to work with them over the years.

Derek Cole of Cole Huber, LLP then addressed the Board to highlight some of his firm's experience in order to provide legal services to the District.

M/S TOM KANE/RONALD TUCKER to approve the agreement between Cole Huber and the District for general counsel services.

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Trisha Di Paola	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Paul Nicholas	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>

Board Totals: Ayes 4 Nays Abstain Absent 1

Motion Result: Passed Failed

B. REVIEW & POSSIBLE APPROVAL OF JUNE NEWSLETTER

M/S TOM KANE/RONALD TUCKER to approve the newsletter as amended, changing the issue title dates to July and January, from June and December.

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Trisha Di Paola	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Paul Nicholas	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>

Board Totals: Ayes 4 Nays Abstain Absent 1

Motion Result: Passed Failed

C. ACTING GENERAL MANAGER

M/S TOM KANE/RONALD TUCKER to approve pay differential for Robert Brown for additional duties during the period June 29, 2024 – July 22, 2024.

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Trisha Di Paola	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Paul Nicholas	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>

Board Totals: Ayes 4 Nays Abstain Absent 1

Motion Result: Passed Failed

F. FIELD REPORT

The Board reviewed the field report provided in the Board packet for May 2024.

G. GENERAL MANAGER'S REPORT

The GM discussed the following topics:

1. Update on consolidation exploration with PCWA. Rate setting philosophy research.
2. Update on grant from PCWA for connection fee and rate study. This grant was re-applied for as a new grant period opened.
3. Management Continuity Report: Completion of this report continues.

VI. FINANCIAL

A. TREASURER'S REPORTS - APPROVAL OF ACCOUNT TRANSFERS AND BILLS PAID

M/S TRISHA DI PAOLA/TOM KANE to accept the Treasurer's report for May 2024.

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Trisha Di Paola	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Paul Nicholas	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>

Board Totals: Ayes 4 Nays Abstain Absent 1

Motion Result: Passed Failed

VII. GENERAL DISCUSSION AND CALENDAR REVIEW

The Board and staff discussed future agenda items.

Updated list of potential agenda items:

Ad-Hoc Committee to review employment policy regarding health benefits and out-of-class pay.

PRV replacement: Treated – August, Irrigation – September

Management Continuity Plan review.

Annual Strategic Plan, update goals and timetables

Water Quality presentation.

Policies and procedures revisions update.

Communications policy update.

VIII. ANNOUNCEMENT OF NEXT REGULAR MEETING DATE & TIME

The next meeting, unless otherwise decided in session will be held on July 18, 2024.

IX. M/S PAULINE NEVINS/TRISHA DI PAOLA to recess for 10 minutes to reconvene at 3:20 p.m..

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Trisha Di Paola	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Paul Nicholas	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>

Board Totals: Ayes 4 Nays Abstain Absent X

Motion Result: Passed Failed

X. CLOSED SESSION: CONFERENCE WITH DISTRICT COUNSEL

Closed session for conference with legal counsel concerning anticipated litigation (Gov Code 54956.9, subd (d)(2)) – real property dispute with Jeffrey and Jaimey Mulvaney Clark.

The Board went into closed session at 3:18 p.m. The Board came out of closed session at 4:00 p.m. No reportable action.

XI. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL

Directors will meet with Legal Counsel without staff or the public present. Public employee performance evaluation of the General Manager (Government Code, §54957).

The Board went into closed session at 4:09 p.m. The Board came out of closed session at 4:20 p.m. No reportable action.

XII. ADJOURNMENT


President Nevins adjourned the meeting at 4:21 p.m.

Respectfully Submitted,



Mary Ambrosoli
Secretary to the Board

Approved,



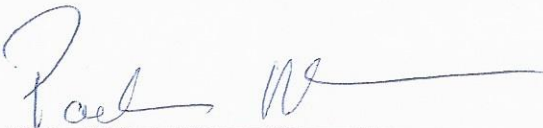
Pauline Nevins
President of the Board

Dated: 7-18-24

Midway Heights County Water District

All cited Attachments, Ordinances, Resolutions, and Policies are public information and are on file with the District. Copies are available upon request at the District Office.

AD HOC COMMITTEE SCOPE STATEMENT

Title	FY 2025 Employment Policy Ad-Hoc Committee	
Purpose	Review and update of MHCWD Policy of Employment with the goal of including the most recently Board-approved changes to employment policy, including, but not limited to Health Benefits, and out-of-class pay.	
Estimated Completion Date: 10/3/2024	Director Fees Authorized: <input type="checkbox"/> Y <input type="checkbox"/> N	
Date of Board Action: 11/21/2024	Number of Authorized Meetings: Access to District Counsel: <input checked="" type="checkbox"/> Y <input type="checkbox"/> N	
Committee Members <small>(No more than two Directors may serve together.)</small>	Director 1: Trisha Di Paola, Chair Director 2: Pauline Nevins Non-Director: Mary Ambrosoli, Secretary to the Board	
Committee Scope	<ul style="list-style-type: none"> • Review the current MHCWD Policy of Employment last revised 9/17/2015 (P&P/2.2.A.1). • Review pertinent District Codes, Resolutions, Policies and Procedures and at-will contracts. 	
What is Out of Scope	Matters unrelated to policies of employment.	
Deliverables	<ul style="list-style-type: none"> • A draft Policy of Employment for discussion and approval at the October 17, 2024 Board meeting. • A final Policy of Employment for review and approval at the November 21, 2024 Board meeting. 	
Approval	 _____ Pauline Nevins, President	
	_____ 7-18-24 Date	