

**MIDWAY HEIGHTS COUNTY WATER DISTRICT**

**Regular Board Meeting Minutes**

November 16, 2023, 2:00 p.m. at District Office  
16733 Placer Hills Road, Meadow Vista CA. 95722

**I. CALL TO ORDER**

President Nevins called the meeting to order at 2:03 p.m.

**II. ROLL CALL**

**DIRECTORS PRESENT:** Pauline Nevins, President  
Richard Goodwin, Vice-President  
Tom Kane, Board Treasurer  
Ronald Tucker, Director & CSDA Rep.

**DIRECTORS ABSENT:** Trisha Di Paola, Director & ACWA/JPIA Rep

**OTHERS PRESENT:** Jason Tiffany, General Manager  
Robert Brown, Field Manager  
Mary Ambrosoli, Secretary to the Board  
Shellie Anderson, Bryce Consulting, Inc.

**MEMBERS OF THE PUBLIC:** Penelope Todd

**III. REVIEW AND APPROVAL OF MINUTES**

**M/S Richard Goodwin/Ronald Tucker** to accept the October 19, 2023, Regular Meeting minutes.

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Trisha Di Paola	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>

Board Totals: Ayes  Nays  Abstain  Absent

Motion Result: Passed  Failed

**IV. PUBLIC FORUM**

None

**V. GENERAL BUSINESS**

**A. EMPLOYEE COMPENSATION STUDY**

Shellie Anderson, Bryce Consulting, Inc., presented the Midway Heights County Water District 2023 Compensation Study Report to the Board to receive and file. Ms. Anderson reviewed the survey process, data elements, survey agencies, and survey classification.

Findings: For staff, the District is above market for base salary and total cash. The District's position worsens as health benefits are included.

**B. AD-HOC COMMITTEE RECOMMENDATION**

Director Goodwin reviewed the consultant's report and the Ad-Hoc Committee's memorandum recommending Board action based on the Compensation Study results. The Ad-Hoc Committee recommended a new Ad-Hoc Committee be formed to research available PERS benefits and identify totals costs.

**C. DISCUSSION AND ACTION RE: ADVERTISEMENT OF VACANT BOARD SEAT**

President Nevins accepted Director Goodwin's resignation and thanked him for his years of service to the district. Discussion ensued regarding recruiting for the vacant Board seat. A special postcard mailing was recommended due to this method's prior success. A deadline for applying for the vacant Board seat was set for December 11, 2023, to allow time for Board review prior to the December 21, 2023 Board meeting.

**D. FIELD REPORT**

The Board reviewed the October 2023 field report provided in the Board packet and as presented by District Field Manager Robert Brown.

**E. GENERAL MANAGER'S REPORT**

The GM discussed the following topics:

1. The Hillsdale Project update: The majority of work has been completed. However, a change order will be required for the pipeline currently located under the creek bed. The change order will be presented for approval at the December 21, 2023 Board meeting.
2. Update on consolidation exploration with PCWA: No new activity to report for October 2023.
3. Management Continuity Report: The report is in progress.

**VI. FINANCIAL**

**A. DISCUSSION AND POSSIBLE APPROVAL OF CONTRACT WITH ACTUARIAL RETIREMENT CONSULTING IN THE SUM OF \$2,100**

M/S Tom Kane/Ronald Tucker to table item Regarding GASB 75 until December 21, 2023 Board meeting.

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Trisha Di Paola	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>

Board Totals: Ayes  4  Nays  Abstain  Absent  1

Motion Result: Passed  Failed



**B. TREASURER'S REPORT - APPROVAL OF ACCOUNT TRANSFERS AND BILLS PAID**

**M/S Richard Goodwin/Ronald Tucker** to accept the report for October 2023.

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Trisha Di Paola	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>

Board Totals: Ayes  4  Nays  Abstain  Absent  1

Motion Result: Passed  Failed

**VII. GENERAL DISCUSSION AND CALENDAR REVIEW**

The Board and staff discussed future agenda items.

Updated list of potential agenda items:

The annual audit is scheduled to begin November 30, 2023

Ad-Hoc Committee for employee benefits review and recommendations

Consider approving continuation of CSDA membership.

Communication policy draft

December newsletter draft for Board review and approval

**VIII. ANNOUNCEMENT OF NEXT REGULAR MEETING DATE & TIME**

The next regular meeting is set for December 21, 2023, at 2:00 p.m. at the District Office.

**IX. ADJOURNMENT**

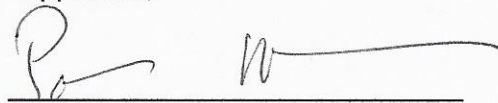
Before adjourning, President Nevins said a heartfelt thank you to Director Goodwin for his service.

President Nevins adjourned the meeting at 3:24 p.m.

Respectfully Submitted,

  
 \_\_\_\_\_  
 Mary Ambrosoli  
 Secretary to the Board

Approved,

  
 \_\_\_\_\_  
 Pauline Nevins  
 President of the Board

Dated: 12/21/23

Midway Heights County Water District

All cited Attachments, Ordinances, Resolutions, and Policies are public information and are on file with the District. Copies are available upon request at the District Office.