



admin@mhcwd.org (530) 878-8096  
16733 Placer Hills Road, PO Box 596, Meadow Vista, CA 95722

## **AGENDA**

**Regular Board Meeting, May 16, 2024, at 2:00 p.m.**

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- ❖ The following agenda has been prepared and posted at least 72 hours prior to the regular board meeting of the Midway Heights County Water District Board of Directors in accordance with the Ralph M. Brown Act.
  - ❖ The chronological order of agenda items does not necessarily mean that each item will be considered in that order. Any listed items may be considered at any time during the meeting, at the discretion of the Board President.
  - ❖ The public may address the Board on each agenda item during the Board's consideration of that item. Members of the public may be asked to state their name for the record but are not required to do so.
  - ❖ The Board is prohibited by law from acting on any matter not appearing on the posted agenda, except in certain cases provided for in the Brown Act.
  - ❖ Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection at the District Office at the address listed above.
  - ❖ In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District Office at (530) 878-8096. Requests must be made as early as possible, and at least one full business day before the start of the meeting.
  - ❖ In accordance with Government Code Sec. 54954.2(a), this notice and agenda were posted at the following locations: MHCWD Office; Meadow Vista Post Office; Meadow Vista Village Center; at the intersection of Placer Hills and Peaceful Valley Roads; and at the intersection of Oak Hill and Hillsdale Roads.
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# AGENDA

Regular Board Meeting, May 16, 2024

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**I. CALL TO ORDER**

**II. ROLL CALL OF DIRECTORS**

Establish a quorum and identify for the minutes any other persons attending. Members of the public may remain anonymous in the minutes unless they wish to participate in the Public Forum, below, or comment on other agenda items.

**III. REVIEW AND APPROVAL OF MINUTES**

The minutes from the March 21, 2024, Regular Meeting and the April 18, 2024 Special Meeting will be discussed and may be approved.

**IV. PUBLIC FORUM**

This time is scheduled for comments from members of the public concerning subjects that do not specifically appear as items elsewhere on the agenda. The total time allotted for the public forum session is generally limited to 20 minutes. Discussion on each particular issue is limited to 10 minutes. Individuals are limited to approximately 3 minutes of public comments.

Potential issues or action items raised during the Public Forum will be noted by the Secretary and offered for discussion during the Calendar Review later in the session.

**V. GENERAL BUSINESS**

**A. DISCUSSION & ACTION RE: CONSIDERATION OF RESOLUTION 2024-02**

Resolution declaring an election be held in Midway Heights County Water District's jurisdiction; requesting the Board of Supervisors to consolidate this election with the General Election to be conducted in November 2024; and requesting election services by the County Clerk.

**B. REVIEW OF BOARD MEMBER RECRUITMENT PROCESS**

**C. REPORT FROM EMPLOYEE HEALTH BENEFITS AD-HOC COMMITTEE**

Review and possible approval of Ad-Hoc Committee's recommendation for Dental and Vision benefits for field staff.

**D. FIELD REPORT**

Review of the Field Report.

**E. GENERAL MANAGER'S REPORT**

1. Update on consolidation exploration with PCWA.
2. Update on grant from PCWA for connection fee and rate study
3. Management Continuity Report: Completion of this report continues.

# AGENDA

Regular Board Meeting, May 16, 2024

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## VI. FINANCIAL

### A. REVIEW OF REVISED BUDGET AD-HOC COMMITTEE SCOPE STATEMENT FOR FY2025

### B. REVIEW AND POSSIBLE ADOPTION OF DRAFT FY2025 BUDGET

### C. TREASURER'S REPORT

The Treasurer's Reports of Fund Summaries, Transfers, and Checking Account Reconciliation Registers for March and April 2024, as provided in the Board Packet, is offered for discussion and possible acceptance by the Board.

## VII. GENERAL DISCUSSION AND CALENDAR REVIEW

The Board and staff may take this opportunity to ask questions; provide or receive information; make requests or provide direction regarding subsequent meeting agendas.

Current list of potential agenda items:

1. Review/approval of FY2025 budget.
2. Review June newsletter.
3. Management Continuity Plan review.
4. Annual Strategic Plan review and update.
5. Water Quality presentation.
6. Policies and procedures revisions update.
7. Communications policy update.

## VIII. ANNOUNCEMENT OF NEXT REGULAR MEETING DATE & TIME

The next meeting, unless otherwise decided in session, will be held June 20, 2024, at 2:00 p.m. at the District Office.

## IX. ADJOURNMENT

**MIDWAY HEIGHTS COUNTY WATER DISTRICT**

**Regular Board Meeting Minutes**

March 21, 2024, 2:00 p.m. at District Office  
16733 Placer Hills Road, Meadow Vista CA. 95722

**I. CALL TO ORDER**

President Nevins called the meeting to order at 2.00 p.m.

**II. ROLL CALL**

**DIRECTORS PRESENT:** Pauline Nevins, President  
Tom Kane, Vice-President  
Trisha Di Paola, Board Treasurer  
Ronald Tucker, Director

**DIRECTORS ABSENT:** Paul Nicholas, Director & ACWA/JPIA Rep

**OTHERS PRESENT:** Jason Tiffany, General Manager  
Rob Brown, Field Manager  
Mary Ambrosoli, Secretary to the Board

**MEMBERS OF THE PUBLIC:** none

**III. REVIEW AND APPROVAL OF MINUTES**

**M/S Tom Kane/Ronald Tucker** to accept the February 15, 2024, Regular Meeting minutes as written.

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Trisha Di Paola	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Paul Nicholas	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>

Board Totals: Ayes  4  Nays  Abstain  Absent  1

Motion Result: Passed  Failed

**IV. PUBLIC FORUM**

None

**V. GENERAL BUSINESS**

**A. DISCUSSION & ACTION RE: END OF YEAR BUDGET REVIEW FOR 2023**

**M/S PAULINE NEVINS/TOM KANE** to accept the FY2023 budget as presented.

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Trisha Di Paola	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Paul Nicholas	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>

Board Totals: Ayes  4  Nays  Abstain  Absent  1

Motion Result: Passed  Failed

**B. DISCUSSION & ACTION RE: REVIEW OF FY2024 SIX-MONTH BUDGET REPORT**

Discussion was held regarding prior budget adjustment increase of \$32,902, per approved change orders for the Hillsdale project.

**M/S TOM KANE/TRISHA DI PAOLA** to accept six-month budget as presented.

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Trisha Di Paola	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Paul Nicholas	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>

Board Totals: Ayes  4  Nays  Abstain  Absent  1

Motion Result: Passed  Failed

**C. FISCAL YEAR 2025 BUDGET AD-HOC COMMITTEE**

President Nevins formed the Ad-Hoc Committee for the 2025 budget review. The first meeting is scheduled for April 18, 2024, at 2:00 p.m. in the District office.

**D. UPDATE FROM EMPLOYEE HEALTH BENEFITS AD-HOC COMMITTEE**

Committee Chair Tom Kane reported the committee required additional information and will be reporting their findings at the May Board meeting.

**E. DISCUSSION & ACTION RE: PLACER LAFCO SPECIAL DISTRICT ELECTION**

**M/S TOM KANE/ RONALD TUCKER** to vote for Joshua Alpine, Placer County Water Agency Director and second Judy Friedman, Tahoe City Public Utilities District Director.

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Trisha Di Paola	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Paul Nicholas	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>

Board Totals: Ayes  4  Nays  Abstain  Absent  1

Motion Result: Passed  Failed

**F. FIELD REPORT**

The Board reviewed the field report provided in the Board packet.

**G. GENERAL MANAGER'S REPORT**

The GM discussed the following topics:

1. Update on consolidation exploration with PCWA: Meeting was held with PCWA and consulting firm, follow up items to be prepared by Midway Heights staff. President Nevins will follow up with PCWA contact and return to the Board at the May meeting.
2. Update on Hillsdale easement: Information has been forwarded to the District's legal counsel and an update will be presented at the May meeting.
3. Management Continuity Report: Completion of this report continues.

**VI. FINANCIAL**

**A. TREASURER'S REPORTS - APPROVAL OF ACCOUNT TRANSFERS AND BILLS PAID**

**M/S TOM KANE/RONALD TUCKER** to accept the Treasurer's report for February 2024.

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Trisha Di Paola	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Paul Nicholas	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>

Board Totals: Ayes  4  Nays  Abstain  Absent  1

Motion Result: Passed  Failed

**VII. GENERAL DISCUSSION AND CALENDAR REVIEW**

The Board and staff discussed future agenda items.

Updated list of potential agenda items:

- Review of draft FY2025 budget.
- Update from Ad-Hoc Committee regarding employee benefits
- Management Continuity Plan review
- Annual Strategic Plan review and update
- Water Quality presentation
- Document retention policy
- Communications policy

**VIII. ANNOUNCEMENT OF NEXT REGULAR MEETING DATE & TIME**

The next meeting, unless otherwise decided in session will be held on May 16, 2024.

**IX. ADJOURNMENT**

President Nevins adjourned the meeting at 3:42 p.m.

Respectfully Submitted,

Approved,

\_\_\_\_\_  
Mary Ambrosoli  
Secretary to the Board

\_\_\_\_\_  
Pauline Nevins  
President of the Board

Dated:\_\_\_\_\_

Midway Heights County Water District

All cited Attachments, Ordinances, Resolutions, and Policies are public information and are on file with the District. Copies are available upon request at the District Office.

**MIDWAY HEIGHTS COUNTY WATER DISTRICT**

**Special Board Meeting Minutes**

April 18, 2024, 5:00 P.M. at District Office  
16733 Placer Hills Road, Meadow Vista CA. 95722

**I. CALL TO ORDER**

President Nevins called the meeting to order at 5:00 PM.

**II. ROLL CALL**

DIRECTORS PRESENT: Pauline Nevins, President  
Tom Kane, Vice-President  
Trisha Di Paola, District Treasurer

DIRECTORS ABSENT: Ronald Tucker  
Paul Nicholas, Director & ACWA/JPIA Rep

OTHERS PRESENT: Mary Ambrosoli, Secretary to the Board

MEMBERS OF THE PUBLIC: None

**III. PUBLIC FORUM - None**

**IV. CLOSED SESSION: PERFORMANCE EVALUATION OF THE GENERAL MANAGER**

The Board went into closed session at 5:01 PM. The Board came out of closed session at 6:22 PM. No reportable action.

**V. OPEN SESSION TO CONSIDER APPROVAL OF LEGAL SERVICES AGREEMENT WITH PORTER SCOTT, PC**

**M/S Tom Kane/Trisha Di Paola** to approve the contract for labor attorney Porter Scott, PC.

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Trisha Di Paola	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>
Paul Nicholas	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>

Board Totals: Ayes  3 Nays  Abstain  Absent  2

Motion Result: Passed  Failed



**VI. ADJOURNMENT**

President Nevins adjourned the meeting at 6:28 PM.

Respectfully Submitted,

Approved,

\_\_\_\_\_

Mary Ambrosoli  
Secretary to the Board  
Midway Heights County Water District

\_\_\_\_\_

Pauline Nevins  
President of the Board

Dated: \_\_\_\_\_

Midway Heights County Water District  
All Attachments, Ordinances, Resolutions, Policies, etc. are on file with Midway Heights County Water District.  
Copies are available upon request.

DRAFT

**NOTICE OF GOVERNING BOARD MEMBER ELECTION AND/OR  
NOTICE TO SUBMIT MEASURE(S) TO A VOTE OF THE VOTERS**

Resolution No.2024-02

RESOLUTION OF THE GOVERNING BODY OF THE  
**Midway Heights County Water District**

DECLARING AN ELECTION BE HELD IN ITS JURISDICTION;  
REQUESTING THE BOARD OF SUPERVISORS TO CONSOLIDATE THIS ELECTION  
WITH ANY OTHER ELECTION CONDUCTED ON SAID DATE;  
AND  
REQUESTING ELECTION SERVICES BY THE COUNTY CLERK.

WHEREAS, this District Governing Body orders an election to be held in its jurisdiction on November 5, 2024; at which election the issue(s) to be presented to the voters shall be:

**NOMINATION OF CANDIDATES FOR THE GOVERNING BODY**

1. Said election shall be to fill a vacancy for the following Board Members(s) who resigned and/or whose term(s) expired:

Incumbent's Name	Division Number (if applicable)	Regular/Short Term
Thomas Charles Kane	N/A	Regular
Paul Joseph Nicholas	N/A	Regular
Trisha Di Paola	N/A	Short

2. Said Directors for this District are elected in the following manner:

X  At Large.

There are no divisions in the District; all voters within the District vote for all candidates.

By Division.

Districts are split into areas; only those voters residing in the area may vote for candidates who run in the area.

Qualified by Division-Elected at Large.

Directors must qualify to run by living in a specific division, but all voters within the District may vote on all candidates.

Qualified by Division-Elected at Large.

Directors must be a landowner. Multiple ownerships can designate single owner to cast vote or cast pro rata share.

3. Said District has determined the following election particulars:

- The length of the Candidate Statement shall not exceed **200** words.  
(Specify either 200 or 400 words)
- The cost of the Candidate Statement shall be paid by the **Candidate**.  
(Specify Candidate or District)

#### **MEASURE(S) TO BE SUBMITTED TO THE VOTERS (IF APPLICABLE)**

(If this election is strictly for deciding one or more measures and no candidates are to be elected, please complete #4 through #6 below)

4. Said District does not request that the following measure(s) be decided at this election.

(Specify does or does not)

- Said Governing Board orders the following measure(s) to be put to a vote of the residents of the District:

(See attached wording marked Exhibit(s) \_\_\_\_\_)

5. Said District has determined the following election particulars:

- In the case of a tie vote, the election shall be determined by **LOT**.  
(Specify lot or runoff election)
- The County Clerk is **requested** to provide election services. If the District requests the Placer County Elections Office to provide election services, all applicable costs will be paid for by the District.  
(Specify requested or not requested)

6. The District hereby certifies that (please check one):

There have been changes to the District boundary lines since our last election as shown on the attached map and/or legal description.

There have been no District boundary changes since our last election.

BE IT RESOLVED that the Board of Supervisors of the County of Placer is hereby requested to:

1. Consolidate the election with any other applicable election conducted on the same day;
2. Authorize and direct the County Clerk, at Governing Body expense, to provide all necessary election services.

This Resolution shall be considered a Notice of Election and Specification of Election Order if applicable.

PASSED AND ADOPTED by the Governing Body on May 16, 2024.

AYES:

NOES:

ABSENT:

ATTEST: \_\_\_\_\_  
SECRETARY OF THE BOARD

\_\_\_\_\_  
BOARD PRESIDENT

(Seal)

## MEMORANDUM

May 8, 2024

TO: MHCWD Board of Directors

FROM: Employee Health Benefits Ad Hoc Committee: Directors Tom Kane, Pauline Nevins, and General Manager Jason Tiffany

SUBJECT: Recommendations for Board Action Based on Benefits Ad Hoc Committee Research

### BACKGROUND

At the July 20, 2023, MHCWD meeting, the Board unanimously approved a contract with Bryce Consulting in the sum of \$5,890 to perform an Employee Compensation Study.

An Ad hoc committee was formed to work with the consultant to decide the final list of survey agencies and data elements, and to review the consultant's draft findings and final report.

The Ad Hoc Compensation Committee's report to the November 16<sup>th</sup> Board, supported the Bryce Consulting's recommendation for a formation of a separate ad hoc committee to research available medical/dental/vision options for the District's field staff after concluding that "the District's contribution toward health care benefits for the Field Operations Manager and Water Utility maintenance Worker position are considerably lower than the labor market average." It was noted that any adjustments to the General Manager's benefits are negotiated under the terms of the GM's Employment Agreement.

An Employee Health Benefits Ad Hoc Committee was unanimously approved at the December 21, 2023 Board meeting.

### FINDINGS

General Manager Tiffany, forwarded a package of dental/vision options to Director's Kane and Nevins noting that "We have confirmed that all employees that are full time w-2 employees, including myself as GM, have to have coverage."

The GM was reminded that the ad hoc committee was limited to identifying benefit options for field staff. The GM appropriately recused himself from serving on the ad hoc committee. Directors Kane and Nevins continued the benefit options research and confirmed that ACWA/JPIA required coverage for all full-time staff. Hower Granite Bay Benefits offered selected coverage.

## RECOMMENDATIONS

The Employee Health Benefits Ad Hoc Committee recommends contracting with Granite Bay Benefits to provide dental and visions services for the two field employees. The selected providers are Delta Dental and VSP. The PPO (Preferred Provider Organization), was selected over the HMO (Health Maintenance Organization), to allow the employees more flexibility and easier access to services (rate charts attached). Total annual cost to the District for two employees is approximately \$1,000, plus an annual administrative fee of \$300.

Attachments

# Employee Rates (1 of 2)

Group Name: MIDWAY HEIGHTS COUNTY WATER

Quote #: 000508733

Effective Date: March 1, 2024

Number of Employees: 3

Dependents: 3/2

Employer Sponsored Plans					
Dental	Plan Name	Employee Only	Employee & Spouse	Employee & Child(ren)	Employee & Family
DeltaCare® USA (includes Ortho)	HMO - Bronze	\$ 13.45	\$ 23.14	\$ 23.29	\$ 33.57
	HMO - Silver	\$ 20.69	\$ 35.59	\$ 35.84	\$ 51.65
	HMO - Gold	\$ 23.06	\$ 39.66	\$ 39.94	\$ 57.53
Ameritas	PPO - Silver	\$ 44.20	\$ 88.41	\$ 97.32	\$ 141.27
	PPO - Silver with Ortho	\$ 44.20	\$ 88.41	\$ 97.32	\$ 141.27
	PPO - Gold	\$ 61.02	\$ 122.17	\$ 134.52	\$ 195.67
	PPO - Gold with Ortho	\$ 61.02	\$ 122.17	\$ 134.52	\$ 195.67
	PPO - Platinum	\$ 73.63	\$ 147.64	\$ 165.86	\$ 238.73
	PPO - Platinum with Ortho	\$ 73.63	\$ 147.64	\$ 165.86	\$ 238.73
	PPO - Silver	\$ 36.23	\$ 73.91	\$ 78.25	\$ 118.94
Anthem Blue Cross	PPO - Silver with Ortho		Plan Not Available		
	PPO - Gold	\$ 59.30	\$ 120.97	\$ 127.02	\$ 193.06
	PPO - Gold with Ortho		Plan Not Available		
	PPO - Platinum	\$ 64.55	\$ 131.69	\$ 137.18	\$ 208.52
Delta Dental FFS	PPO - Platinum with Ortho		Plan Not Available		
	PPO - Silver	\$ 33.84	\$ 67.08	\$ 73.87	\$ 109.63
	PPO - Silver with Ortho	\$ 33.84	\$ 67.08	\$ 91.94	\$ 128.59
	PPO - Gold	\$ 40.64	\$ 91.46	\$ 93.91	\$ 136.64
	PPO - Gold with Ortho	\$ 40.64	\$ 91.46	\$ 103.89	\$ 154.25
	PPO - Platinum	\$ 57.25	\$ 128.27	\$ 128.34	\$ 187.74
	PPO - Platinum with Ortho	\$ 57.25	\$ 128.27	\$ 141.99	\$ 211.92
MetLife	PPO - Silver	\$ 47.15	\$ 96.04	\$ 104.18	\$ 163.64
	PPO - Silver with Ortho		Plan Not Available		
	PPO - Platinum	\$ 66.08	\$ 134.43	\$ 141.53	\$ 223.86
	PPO - Platinum with Ortho		Plan Not Available		
	PPO - Platinum Plus	\$ 83.28	\$ 169.25	\$ 175.98	\$ 279.15
	PPO - Platinum Plus with Ortho		Plan Not Available		

Voluntary Plans			
Employee Only	Employee & Spouse	Employee & Child(ren)	Employee & Family
\$ 14.99	\$ 25.78	\$ 25.96	\$ 37.39
\$ 23.06	\$ 39.66	\$ 39.94	\$ 57.53
\$ 25.87	\$ 44.51	\$ 44.83	\$ 64.63
\$ 50.83	\$ 101.67	\$ 111.92	\$ 162.46
\$ 50.83	\$ 101.67	\$ 111.92	\$ 162.46
\$ 70.17	\$ 140.49	\$ 154.70	\$ 225.02
\$ 70.17	\$ 140.49	\$ 154.70	\$ 225.02
\$ 84.68	\$ 169.79	\$ 190.74	\$ 274.54
\$ 84.68	\$ 169.79	\$ 190.74	\$ 274.54
	Plan Not Available		
	Plan Not Available		
	Plan Not Available		
	Plan Not Available		
	Plan Not Available		
\$ 44.19	\$ 87.56	\$ 96.44	\$ 143.14
\$ 44.19	\$ 87.56	\$ 117.11	\$ 163.79
	Plan Not Available		
	Plan Not Available		
	Plan Not Available		
	Plan Not Available		
\$ 54.22	\$ 110.45	\$ 119.81	\$ 188.19
	Plan Not Available		
	Plan Not Available		
	Plan Not Available		
	Plan Not Available		
	Plan Not Available		

# Employee Rates (2 of 2)

Group Name: MIDWAY HEIGHTS COUNTY WATER

Quote #: 000508733

Effective Date: March 1, 2024

Number of Employees: 3

Dependents: ~~3~~ 2

Employer Sponsored Plans			
<b>Vision</b>		Employee Only	Employee & 1 Dependent
	Silver	\$ 5.22	\$ 9.94
	Gold	\$ 6.37	\$ 12.10
	Platinum	\$ 9.68	\$ 18.34
	Silver	\$ 6.48	\$ 12.71
	Gold	\$ 7.66	\$ 15.03
	Platinum	\$ 9.32	\$ 18.36
			\$ 20.47
			\$ 24.19
			\$ 29.54
<b>Chiropractic</b>		Employee Only	Employee and Dependents
	Chiropractic	\$ 2.52	\$ 2.52
	Chiropractic/ Acupuncture	\$ 3.10	\$ 3.10
<b>Life</b>		Average Cost Per \$1,000	Average Cost Per Employee
	Assurity Life	\$ 0.71	\$ 7.15
	MetLife	\$ 0.47	\$ 4.70

Voluntary Plans		
Employee Only	Employee & 1 Dependent	Employee & 2+ Dependents
\$ 7.79	\$ 14.79	\$ 20.64
\$ 8.71	\$ 16.62	\$ 23.05
\$ 12.95	\$ 24.65	\$ 34.28
Plan Not Available		
\$ 8.80	\$ 17.31	\$ 27.89
\$ 10.73	\$ 21.16	\$ 34.06
Employee Only	Employee and Dependents	
\$ 2.52	\$ 2.52	
\$ 3.10	\$ 3.10	



## AD HOC COMMITTEE SCOPE STATEMENT

<b>Title</b>	<b>FY 2025 Budget Ad-Hoc Committee</b>	
<b>Purpose</b>	Review the 2025 Budget as drafted by the General Manager and propose changes as appropriate. Produce a final Draft FY 2025 Budget for review and approval by the full Board.	
<b>Estimated Completion Date:</b> 6/06/2024 <b>Date of Board Action:</b> 6/20/2024	<b>Director Fees Authorized:</b> <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <b>Number of Authorized Meetings:</b> n/a	
<b>Committee Members</b> <small>(No more than two Directors may serve together.)</small>	Director 1: Trisha Di Paola, Chair Director 2: Pauline Nevins Non-Director 1: Jason Tiffany, GM	
<b>Committee Scope</b>	<ul style="list-style-type: none"> <li>• Application of Board’s methodology, as applicable.</li> <li>• Review of prior Budgets and financials as needed.</li> <li>• Adjustment of budgeted amounts to reflect District priorities.</li> <li>• Review of fund balances, including recommended transfers.</li> <li>• Validation of amounts proposed for each final Draft Budget item.</li> </ul>	
<b>What is Out of Scope</b>	Matters unrelated to preparation of the Draft FY 2025 Budget.	
<b>Deliverables</b>	First Draft Budget for discussion at the May 16, 2024 Board meeting. Final Draft Budget for approval at the June 20, 2024 Board meeting.	
<b>Approval</b>	<hr style="width: 30%; margin: 0 auto;"/> Pauline Nevins, President	<hr style="width: 30%; margin: 0 auto;"/> Date

**MIDWAY HEIGHTS  
COUNTY WATER DISTRICT**

**Budget  
2025 Fiscal Year**

**First Draft V 1**

**May 16, 2024**

Midway Heights County Water District  
Draft Budget Version 1, Fiscal Year 2025

Budget..... 1-6  
Detail..... 7-10  
Fund descriptions.....11-12  
Fund balances..... 13  
Pay scales for FY 2024-2025.....14-17

# MHCWD BUDGET FISCAL YEAR 2025 Draft 1.0

July 1, 2024 to June 30, 2025

	<b>FY 2024 TOTAL AMENDED</b>	<b>FY 2024 IRRIGATION</b>	<b>FY 2024 TREATED</b>		<b>FY 2025 DRAFT 1 TOTAL</b>	<b>FY 2025 IRRIGATION</b>	<b>FY 2025 TREATED</b>	
<b><u>SALES, FEES AND REIMBURSEMENTS</u></b>								
<b>1) Irrigation Water Resale</b>	<b><u>\$263,796</u></b>	<b><u>\$263,796</u></b>	<b><u>\$0</u></b>		<b><u>\$251,943</u></b>	<b><u>\$251,943</u></b>	<b><u>\$0</u></b>	<b>A</b>
a) Miners Inch Service	\$163,376	\$163,376	\$0		\$155,616	\$155,616	\$0	
b) Metered Service Charge	\$77,804	\$77,804	\$0		\$76,738	\$76,738	\$0	
c) Metered Water Usage	\$22,616	\$22,616	\$0		\$19,588	\$19,588	\$0	
<b>2) Treated Water Resale</b>	<b><u>\$497,527</u></b>	<b><u>\$0</u></b>	<b><u>\$497,527</u></b>		<b><u>\$493,634</u></b>	<b><u>\$0</u></b>	<b><u>\$493,634</u></b>	<b>B</b>
a) Service Charges	\$340,280		\$340,280		\$344,429		\$344,429	
b) Metered Water Usage	\$157,247		\$157,247		\$149,205		\$149,205	
<b>3) Late Charges/Returned Check Fees</b>	<b><u>\$4,156</u></b>	<b><u>\$1,845</u></b>	<b><u>\$2,311</u></b>		<b><u>\$2,338</u></b>	<b><u>\$1,022</u></b>	<b><u>\$1,316</u></b>	<b>C</b>
a) Late charges	\$4,000	\$1,767	\$2,233		\$2,182	\$954	\$1,228	
b) Returned check fees	\$156	\$78	\$78		\$156	\$68	\$88	
<b>4) Irrigation Reconnection Fees</b>	<b><u>\$600</u></b>	<b><u>\$600</u></b>	<b><u>\$0</u></b>		<b><u>\$600</u></b>	<b><u>\$600</u></b>	<b><u>\$0</u></b>	
<b>5) Treated Reconnection Fees</b>	<b><u>\$125</u></b>	<b><u>\$0</u></b>	<b><u>\$125</u></b>		<b><u>\$125</u></b>	<b><u>\$0</u></b>	<b><u>\$125</u></b>	
<b>6) Installations-Irrigation</b> (Reimbursed Expenditures)	<b><u>\$4,000</u></b>	<b><u>\$4,000</u></b>	<b><u>\$0</u></b>		<b><u>\$4,000</u></b>	<b><u>\$4,000</u></b>	<b><u>\$0</u></b>	
<b>7) Installations-Treated</b> (Reimbursed Expenditures)	<b><u>\$4,000</u></b>	<b><u>\$0</u></b>	<b><u>\$4,000</u></b>		<b><u>\$4,000</u></b>	<b><u>\$0</u></b>	<b><u>\$4,000</u></b>	
<b>TOTAL-SALES, FEES AND REIMBURSEMENTS:</b>	<b><u>\$774,204</u></b>	<b><u>\$270,241</u></b>	<b><u>\$503,963</u></b>		<b><u>\$756,640</u></b>	<b><u>\$257,565</u></b>	<b><u>\$499,075</u></b>	

A: Based on last calendar year sales trending downward

B: Based on last calendar year sales trending downward

C: Based on last calendar year charges

**Operational Expenditures**

	<b>FY 2024 TOTAL AMENDED</b>	<b>FY 2024 IRRIGATION</b>	<b>FY 2024 TREATED</b>	<b>FY 2025 DRAFT 1 TOTAL</b>	<b>FY 2025 IRRIGATION</b>	<b>FY 2025 TREATED</b>	
<b>1) Irrigation Water Purchase</b>	<b><u>\$45,034</u></b>	<b><u>\$45,034</u></b>	<b><u>\$0</u></b>	<b><u>\$53,215</u></b>	<b><u>\$53,215</u></b>	<b><u>\$0</u></b>	D
<b>2) Treated Water Purchase</b>	<b><u>\$122,040</u></b>	<b><u>\$0</u></b>	<b><u>\$122,040</u></b>	<b><u>\$129,473</u></b>	<b><u>\$0</u></b>	<b><u>\$129,473</u></b>	E
<b>3) Payroll</b>	<b><u>\$369,870</u></b>	<b><u>\$170,463</u></b>	<b><u>\$199,408</u></b>	<b><u>\$381,515</u></b>	<b><u>\$171,065</u></b>	<b><u>\$210,449</u></b>	F
a) Administration/Office	\$145,266	\$64,179	\$81,087	\$145,655	\$63,667	\$81,987	
b) Administration/Office salaries reimbursed	\$500	\$250	\$250	\$500	\$250	\$250	
c) Field salaries	\$173,216	\$83,332	\$89,883	\$181,217	\$83,245	\$97,972	
d) Field salaries reimbursed	\$3,760	\$1,880	\$1,880	\$3,760	\$1,880	\$1,880	
e) Health Benefits	\$47,128	\$20,821	\$26,307	\$50,383	\$22,023	\$28,360	
<b>4) Employer Payroll Liabilities</b>	<b><u>\$45,172</u></b>	<b><u>\$20,253</u></b>	<b><u>\$24,919</u></b>	<b><u>\$47,975</u></b>	<b><u>\$21,450</u></b>	<b><u>\$26,525</u></b>	
a) CalPERS Pension	\$27,956	\$12,580	\$15,376	\$29,335	\$13,201	\$16,134	
b) CalPERS Pension-Unfunded Liabilities	\$9,109	\$4,024	\$5,085	\$10,752	\$4,700	\$6,052	
c) Social Security	\$3,284	\$1,478	\$1,806	\$2,961	\$1,332	\$1,629	
d) Medicare	\$4,822	\$2,170	\$2,652	\$4,928	\$2,217	\$2,710	
e) Other Post Employment Benefits-Unfunded Liabilities	\$0	\$0	\$0	\$0	\$0	\$0	G
<b>5) Professional Services</b>	<b><u>\$49,264</u></b>	<b><u>\$19,711</u></b>	<b><u>\$29,553</u></b>	<b><u>\$54,362</u></b>	<b><u>\$21,380</u></b>	<b><u>\$32,982</u></b>	
a) Legal	\$13,118	\$5,796	\$7,322	\$14,000	\$6,120	\$7,880	
b) Engineering	\$6,000	\$2,651	\$3,349	\$6,000	\$2,623	\$3,377	
c) Accounting/Audit/Payroll	\$14,100	\$6,229	\$7,871	\$14,960	\$6,539	\$8,421	
d) Laboratory Analysis	\$4,650	\$0	\$4,650	\$5,450	\$0	\$5,450	
e) Software and Software Support	\$11,396	\$5,035	\$6,361	\$13,952	\$6,099	\$7,853	
<b>6) Contract Field Work</b>	<b><u>\$11,240</u></b>	<b><u>\$2,562</u></b>	<b><u>\$8,678</u></b>	<b><u>\$11,240</u></b>	<b><u>\$5,557</u></b>	<b><u>\$5,683</u></b>	
a) Contract Irrigation Repairs/Maintenance	\$5,000	\$5,000	\$0	\$5,000	\$5,000	\$0	
b) Irrigation Installations (reimbursed)	\$0	\$0	\$0	\$0	\$0	\$0	
c) Contract Treated Repairs/Maintenance	\$5,000	\$0	\$5,000	\$5,000	\$0	\$5,000	
d) Treated Installations (reimbursed)	\$0	\$0	\$0	\$0	\$0	\$0	
e) Backfill Material	\$1,000	\$442	\$558	\$1,000	\$437	\$563	
f) Backfill Material (reimbursed)	\$240	\$120	\$120	\$240	\$120	\$120	

D - PCWA is undergoing a 5-year rate increase, this year = 9%

E - PCWA is undergoing a 5-year rate increase, this year = 7.5%

F - Personnel expenses calculated with 3.82% COLA

G- At the end of last fiscal year, the District has a liability of \$33,907.76 for the employee's accrued leave.

**Operational Expenditures**

	<b>FY 2024 TOTAL AMENDED</b>	<b>FY 2024 IRRIGATION</b>	<b>FY 2024 TREATED</b>		<b>FY 2025 DRAFT 1 TOTAL</b>	<b>FY 2025 IRRIGATION</b>	<b>FY 2025 TREATED</b>	
<b>7) Office</b>	<b><u>\$4,000</u></b>	<b><u>\$1,767</u></b>	<b><u>\$2,233</u></b>		<b><u>\$4,400</u></b>	<b><u>\$1,923</u></b>	<b><u>\$2,477</u></b>	
a) Supplies	\$3,000	\$1,325	\$1,675		\$3,400	\$1,486	\$1,914	
b) Maintenance/Repairs/Replacement	\$1,000	\$442	\$558		\$1,000	\$437	\$563	
<b>8) Postage</b>	<b><u>\$3,235</u></b>	<b><u>\$1,429</u></b>	<b><u>\$1,806</u></b>		<b><u>\$3,488</u></b>	<b><u>\$1,525</u></b>	<b><u>\$1,963</u></b>	
<b>9) Telephone &amp; Alarms</b>	<b><u>\$7,152</u></b>	<b><u>\$3,160</u></b>	<b><u>\$3,992</u></b>		<b><u>\$9,208</u></b>	<b><u>\$4,025</u></b>	<b><u>\$5,183</u></b>	H
<b>10) Utilities (Electric &amp; Telemetry)</b>	<b><u>\$8,190</u></b>	<b><u>\$3,618</u></b>	<b><u>\$4,572</u></b>		<b><u>\$8,460</u></b>	<b><u>\$3,698</u></b>	<b><u>\$4,762</u></b>	
<b>11) Publications/Dues/Fees</b>	<b><u>\$10,954</u></b>	<b><u>\$4,654</u></b>	<b><u>\$6,300</u></b>		<b><u>\$8,419</u></b>	<b><u>\$3,483</u></b>	<b><u>\$4,936</u></b>	I
a) Publications & Publishing	\$1,490	\$658	\$832		\$1,510	\$660	\$850	
b) Licenses Fees	\$420	\$0	\$420		\$450	\$0	\$450	
c) Dues and Subscriptions	\$9,044	\$3,996	\$5,048		\$6,459	\$2,823	\$3,636	
<b>12) Election Expense</b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>		<b><u>\$2,115</u></b>	<b><u>\$924</u></b>	<b><u>\$1,190</u></b>	J
<b>13) Director's Fees</b>	<b><u>\$9,840</u></b>	<b><u>\$4,347</u></b>	<b><u>\$5,493</u></b>		<b><u>\$8,700</u></b>	<b><u>\$3,803</u></b>	<b><u>\$4,897</u></b>	
<b>14) Insurance</b>	<b><u>\$25,277</u></b>	<b><u>\$11,167</u></b>	<b><u>\$14,109</u></b>		<b><u>\$31,483</u></b>	<b><u>\$13,762</u></b>	<b><u>\$17,722</u></b>	
a) Liability & Property	\$16,700	\$7,378	\$9,322		\$22,578	\$9,869	\$12,709	
b) Workers Comp. Insurance	\$8,577	\$3,789	\$4,788		\$8,905	\$3,893	\$5,013	
<b>15) Operation &amp; Maintenance Materials</b>	<b><u>\$10,833</u></b>	<b><u>\$4,417</u></b>	<b><u>\$6,417</u></b>		<b><u>\$21,891</u></b>	<b><u>\$5,275</u></b>	<b><u>\$16,617</u></b>	
a) Irrigation - maintenance expense	\$2,667	\$2,667	\$0		\$3,525	\$3,525	\$0	
b) Irrigation - installation expense (reimbursed to District)	\$1,750	\$1,750	\$0		\$1,750	\$1,750	\$0	
c) Treated - maintenance expense	\$4,667	\$0	\$4,667		\$14,867	\$0	\$14,867	K
d) Treated - installation expense (reimbursed to District)	\$1,750	\$0	\$1,750		\$1,750	\$0	\$1,750	

H - Additional cellphone service

I - CSDA membership cancelled

J- Elections will be held this year for Board seats

K - Additional cost to replace District master meter

**Operational Expenditures**

	<b>FY 2024 TOTAL AMENDED</b>	<b>FY 2024 IRRIGATION</b>	<b>FY 2024 TREATED</b>		<b>FY 2025 DRAFT 1 TOTAL</b>	<b>FY 2025 IRRIGATION</b>	<b>FY 2025 TREATED</b>
16) Mileage Reimbursement	<u>\$500</u>	<u>\$221</u>	<u>\$279</u>		<u>\$500</u>	<u>\$219</u>	<u>\$281</u>
17) Travel, Meetings & Training	<u>\$3,000</u>	<u>\$1,325</u>	<u>\$1,675</u>		<u>\$3,000</u>	<u>\$1,311</u>	<u>\$1,689</u>
18) Safety Equipment	<u>\$3,000</u>	<u>\$1,325</u>	<u>\$1,675</u>		<u>\$3,000</u>	<u>\$1,311</u>	<u>\$1,689</u>
19) Water Board System Fee	<u>\$4,246</u>	<u>\$0</u>	<u>\$4,246</u>		<u>\$4,538</u>	<u>\$0</u>	<u>\$4,538</u>
20) Vehicle/Mobile Equip. Maint. & Op.	<u>\$17,031</u>	<u>\$7,524</u>	<u>\$9,507</u>		<u>\$18,126</u>	<u>\$7,923</u>	<u>\$10,203</u>
a) maintnance	\$4,800	\$2,121	\$2,679		\$5,400	\$2,360	\$3,040
b) fuel	\$12,231	\$5,404	\$6,827		\$13,326	\$5,825	\$7,501
21) Rentals	<u>\$12,702</u>	<u>\$5,612</u>	<u>\$7,090</u>		<u>\$13,026</u>	<u>\$5,694</u>	<u>\$7,332</u>
a) Office Rental	\$8,710	\$3,848	\$4,862		\$9,034	\$3,949	\$5,085
b) Field Equipment Rental	\$2,000	\$884	\$1,116		\$2,000	\$874	\$1,126
c) Portable Toilet	\$1,992	\$880	\$1,112		\$1,992	\$871	\$1,121
22) Bank Charges	<u>\$1,500</u>	<u>\$663</u>	<u>\$837</u>		<u>\$860</u>	<u>\$376</u>	<u>\$484</u>
23) Admin. Fees (includes LAFCO fees)	<u>\$1,600</u>	<u>\$707</u>	<u>\$893</u>		<u>\$1,800</u>	<u>\$787</u>	<u>\$1,013</u>
<b>TOTAL-OPERATING EXPENDITURES</b>	<b><u>\$765,681</u></b>	<b><u>\$309,959</u></b>	<b><u>\$455,721</u></b>		<b><u>\$820,795</u></b>	<b><u>\$328,706</u></b>	<b><u>\$492,088</u></b>
<b>NET REVENUE-OPERATIONAL</b>	<b><u>\$8,523</u></b>	<b><u>(\$39,718)</u></b>	<b><u>\$48,241</u></b>		<b><u>(\$64,155)</u></b>	<b><u>(\$71,141)</u></b>	<b><u>\$6,987</u></b>

**OTHER REVENUE**

	FY 2024 TOTAL AMENDED	FY 2024 IRRIGATION	FY 2024 TREATED		FY 2025 DRAFT 1 TOTAL	FY 2025 IRRIGATION	FY 2025 TREATED
1) Treated Water Connections	<u>\$5,000</u>	<u>\$0</u>	<u>\$5,000</u>		<u>\$5,000</u>	<u>\$0</u>	<u>\$5,000</u>
2) Taxes	<u>\$62,500</u>	<u>\$27,613</u>	<u>\$34,887</u>		<u>\$62,500</u>	<u>\$27,319</u>	<u>\$35,181</u>
3) Non-Dedicated Interest from Investments	<u>\$6,150</u>	<u>\$2,717</u>	<u>\$3,433</u>		<u>\$14,175</u>	<u>\$6,196</u>	<u>\$7,979</u>
4) Grants-PCWA	<u>\$180,673</u>	<u>\$180,673</u>	<u>\$0</u>		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
5) Miscellaneous income	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>TOTAL-OTHER REVENUE:</b>	<b><u>\$254,323</u></b>	<b><u>\$211,003</u></b>	<b><u>\$43,320</u></b>		<b><u>\$81,675</u></b>	<b><u>\$33,515</u></b>	<b><u>\$48,160</u></b>

L - Rate of return has increased on investments

**Funding Of Contingencies & Reserves**

	FY 2024 TOTAL AMENDED	FY 2024 IRRIGATION	FY 2024 TREATED		FY 2025 DRAFT 1 TOTAL	FY 2025 IRRIGATION	FY 2025 TREATED
1) Treated Water Capital Facilities above item funded by treated connection charges	<u>\$5,000</u>	<u>\$0</u>	<u>\$5,000</u>		<u>\$5,000</u>	<u>\$0</u>	<u>\$5,000</u>
2) Rehabilitation & Replacement Reserve Fund above item funded by water charges	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
3) Vehicle/Mobile Equipment Reserve	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>TOTAL</b>	<b><u>\$5,000</u></b>	<b><u>\$0</u></b>	<b><u>\$5,000</u></b>		<b><u>\$5,000</u></b>	<b><u>\$0</u></b>	<b><u>\$5,000</u></b>
<b>NET REVENUE-OTHER</b>	<b><u>\$249,323</u></b>	<b><u>\$211,003</u></b>	<b><u>\$38,320</u></b>		<b><u>\$76,675</u></b>	<b><u>\$33,515</u></b>	<b><u>\$43,160</u></b>
<b>TOTAL-NET REVENUE</b>	<b><u>\$257,846</u></b>	<b><u>\$171,285</u></b>	<b><u>\$86,561</u></b>		<b><u>\$12,520</u></b>	<b><u>(\$37,626)</u></b>	<b><u>\$50,146</u></b>



**CAPITAL IMPROVEMENT, DEBT SERVICES AND RESERVE FUNDS BUDGET**

<b><u>FUNDING SOURCE</u></b>	<b>FY 2024 TOTAL AMENDED</b>	<b>FY 2024 IRRIGATION</b>	<b>FY 2024 TREATED</b>		<b>FY 2025 DRAFT 1 TOTAL</b>	<b>FY 2025 IRRIGATION</b>	<b>FY 2025 TREATED</b>
1) Rehabilitation & Replacement Reserve Fund	<u>\$185,355</u>	<u>\$185,355</u>	<u>\$0</u>		<u>\$10,200</u>	<u>\$0</u>	<u>\$10,200</u> M
2) Vehicle/Mobile Equipment Reserve	<u>\$13,277</u>	<u>\$5,866</u>	<u>\$7,411</u>		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>TOTAL-FUNDING SOURCE:</b>	<b><u>\$198,632</u></b>	<b><u>\$191,221</u></b>	<b><u>\$7,411</u></b>		<b><u>\$10,200</u></b>	<b><u>\$0</u></b>	<b><u>\$10,200</u></b>

M - Additional cost to replace District master meter

**CAPITAL EXPENDITURES**

1) <b>Capital Expenses</b>	<u>\$441,706</u>	<u>\$362,506</u>	<u>\$79,200</u>		<u>\$54,240</u>	<u>\$0</u>	<u>\$54,240</u> N
a) Treated tank loan debt services	\$60,473	\$0	\$60,473		\$54,240	\$0	\$54,240
b) Loan Payment for District trucks	\$27,691	\$12,234	\$15,457		\$0	\$0	\$0
c) Compensation Study	\$5,860	\$2,589	\$3,271		\$0	\$0	\$0
d) System improvements	\$347,683	\$347,683	\$0		\$0	\$0	\$0
<b>TOTAL-Expenditures</b>	<b><u>\$441,706</u></b>	<b><u>\$362,506</u></b>	<b><u>\$79,200</u></b>		<b><u>\$54,240</u></b>	<b><u>\$0</u></b>	<b><u>\$54,240</u></b> O
<b>NET :CAP IMPR, DEBT SER AND RES FUNDS BUDGET</b>	<b><u>(\$243,074)</u></b>	<b><u>(\$171,285)</u></b>	<b><u>(\$71,789)</u></b>		<b><u>(\$44,040)</u></b>	<b><u>\$0</u></b>	<b><u>(\$44,040)</u></b>
<b>NET TOTAL-FISCAL YEAR BUDGET</b>	<b><u>\$14,772</u></b>	<b><u>(\$0)</u></b>	<b><u>\$14,772</u></b>		<b><u>(\$31,520)</u></b>	<b><u>(\$37,626)</u></b>	<b><u>\$6,106</u></b>

N - District met reserve requirements, reducing monthly payments

O - Hillsdale projected completed

Midway Heights County Water District

Fiscal Year 2025 Draft v 1

**SALES, FEES AND REIMBURSEMENTS: PAGE 1**

**EXPENDITURES DETAIL: PAGE 2-4**

Note: shared item costs are allocated based a percentage of the customer base of irrigation customers (44%) and treated customers (56%).

**1. Irrigation Water Purchase**

Provides funding for irrigation water purchases from Placer County Water Agency (PCWA). PCWA is currently undergoing a five-year rate increase that will raise the cost of irrigation water by about 40%. This year 9%.

**2. Treated Water Purchase**

Provides funding for treated water purchases from PCWA. PCWA is currently undergoing a five-year rate increase that will raise the cost of irrigation water by about 45%. This year 7.5%.

**3. Salaries and Benefits**

This category represents direct and indirect costs associated with the funding for personnel employed by the District for administration and field operations. COLA is 3.82% this year.

Administration/ Office

Provides funding for administration salary costs.

Administration/Office Salaries Reimbursed

Administrative cost reimbursed to the District for events such as installation of water services.

Field Salaries

Provides funding for field operations salary costs.

Field Salaries Reimbursed

Field costs reimbursed to the District for events such as installation of water services.

Health Benefits

Provides funding for payments related to employee health benefits.

**4. Employer Payroll Liabilities**

Represents payments associated with employer payroll liabilities: social security, PERS retirement, and Medicare. To fully fund item 4e), Other Post Employment Benefits-Unfunded Liabilities, would cost \$15,024. There is no requirement to fund the OPEB liability. At the end of last fiscal year, the District has a liability of \$33,907.76 for the employee's accrued leave.

**5. Professional Services**

Legal

Provides funding for administrative services by the District's legal counsel. Based on three year average.

Engineering

Provides funding for projects provided by the District's engineering consultants.

Accounting/ Audit/ Payroll

Provides funding for the preparation of the District's annual audit and for the District's accountant.

Laboratory Analysis

Provides funding for laboratory services for mandated water quality monitoring of the water supply. This includes routine distribution system monitoring and emergency repair sampling. Increased cost for lead and copper sampling.

Software and Software Support

Provides funding for the District's maintenance and service agreement for the billing system, software upgrades, etc.

**6. Contract Field Work:**

Contract Irrigation Repairs/Maintenance

Provides funding for repairs and maintenance associated with the District's irrigation system done by outside contractors. Budgeted for one major repair.

Irrigation Installations Reimbursed

Reimbursements associated with installing customer services.

Contract Treated Repairs/Maintenance

Provides funding for repairs and maintenance associated with the District's treated system done by outside contractors. Budgeted for one major repair.

Treated Installations Reimbursed

Reimbursements associated with installing customer services.

Backfill Material

Provides funding for backfill material for restoration of areas affected by system repairs.

Backfill Material Reimbursed

Provides funding for backfill material reimbursements for restoration of areas affected by installing water services.

**7. Office:**

Supplies - Based on three year average

Provides funding for costs associated with the printing of bills, customer correspondence and Board Meeting items as well as all miscellaneous office supplies.

Maintenance/Repairs

Provides funding for costs associated with maintaining and repairing office equipment.

**8. Postage**

Provides funding for mailing of all customer bills and District correspondence.

**9. Telephone and alarms**

Provides funding for telephones, cellular phones, pagers, and alarms. Increased cost for additional cell phone.

**10. Utilities:**

Provides funding for telemetry and electrical energy costs for the operation of all District facilities. Increased electrical cost includes PG&E rate increase and installation of heat and air unit that protect the electronics that monitor the treated water system at the treated tank site. Based on last calendar year use and anticipated PG&E rate increase of 12.8%.

## 11. Publications/Dues/Fees

### Publications and Publishing

Provides funding for District advertising of legal ads and for vacancies that may occur. Added an additional \$1400 for publishing newsletters.

### Licenses Fees

Provides funding for operator's licenses.

### Dues and Subscriptions

Provides funding for professional organization memberships including ACWA, AWWA, NRWA, and USA North. Lower cost as District is no longer a CSDA member.

## 12. Election Expenses

Provides funding for the general election. Cost based on number of Director seats and 46% projected voter participation.

## 13. Director's Fees

Provides funding for the Board of Directors to attend the monthly Board Meetings, standing committee meetings and miscellaneous meetings that may arise.

## 14. Insurance

Provides funding for insurance premiums payable to ACWA/JPIA.

Liability and Property: based on current estimates. These annual premiums have increased by almost 50% over Fiscal Year 23-24. Historically, the District received a refund based on the District's lack of claims and the health of the ACWA/JPIA Rate Stabilization Fund. However, a refund is not available this year based on the increased number of claims by pool participants.

Workers Compensation: based on current rates.

## 15. Operation and Maintenance Material

### Irrigation - Maintenance Expense

Provides funding for repairs and maintenance associated with the District's irrigation system. Based on three-year average.

### Irrigation - Installation Expense

Provides funding for installation expenses associated with the District's irrigation system.

### Treated - Maintenance Expense

Provides funding for repairs and maintenance associated with the District's treated system. Based on three-year average, plus the need to replace the District's master meter at a cost of \$10,200.

### Treated - Installation Expense

Provides funding for installation expenses associated with the District's treated system.

## 16. Mileage Reimbursement

Provides funding for mileage reimbursement to District employees who use their personal vehicle for District business.

## 17. Travel, Meetings and Training

Provides funding for meetings and conferences associated with job assignments or related to the conduct of District business. Also provides funds for training materials, programs, and fees to attend training sessions for staff to keep current with new laws, technologies and methods of carrying out the mission of the District.

## **18. Safety Equipment**

Provides funding for worksite safety and personal protective equipment.

## **19. Water Board System Fee**

Provides funding for the State Department of Health Services Drinking Water Program permit. Since 2019 the water system fees have increased by 85%.

## **20. Vehicle/Mobile Equipment M&O:**

Provides funding for the maintenance and operation of the District's vehicles and mobile equipment including fuel purchases. Based on fuel at \$5.60 a gallon

## **21. Rentals**

### Office Rental

Provides funding for the District office space rental located at 16733 Placer Hills Rd. Meadow Vista.

### Field equipment rental

Provides funding for field equipment rentals.

### Portable Toilet

Provides funding for the rental, maintenance and cleaning of the portable toilet located at the District's maintenance yard.

## **22. Bank Charges**

Provides funding for service charges associated with the District's bank accounts. Based on current fees

## **23. Administration Fees**

Provides funding for miscellaneous administrative fees including LAFCO.

## **OTHER REVENUE, PAGE 5**

## **3. Non-Dedicated Interest from Investments**

The rate of return on investments has increased this past year.

## **FUNDING OF CONTINGENCIES & RESERVES: PAGE 6**

This category accounts for expenditures designated for contingencies and reserves.

**1) Treated Water Connections** - from connection fees.

**2) Rehabilitation & Replacement Reserve Funds**- from charges for water service.

**3) Vehicle/Mobile Equipment Reserve** - funds replacement of vehicles, backhoe, etc. This is a sub-fund of the Rehabilitation & Replacement Reserve Funds

## **CAPITAL IMPROVEMENT, DEBT SERVICES AND RESERVE FUNDS BUDGET: PAGE 7**

**1) Rehabilitation & Replacement Reserve Fund:** \$10,200 to be used to purchase new master meter.

**2) Vehicle/Mobile Equipment Reserve:** This is a sub-fund of the Rehabilitation & Replacement Reserve Funds

## **CAPITAL EXPENDITURES**

**1) a) Treated tank loan debt services** – Annual expense reduced by approximately \$6,000 due to District meeting loan reserves



[admin@mhcwd.org](mailto:admin@mhcwd.org) (530) 878-8096  
16733 Placer Hills Road, P.O. Box 596, Meadow Vista, CA 95722

### **GENERAL FUND (375-165):**

This fund includes five categories representing the districts investment portfolio. The funds come from various sources as described below. These funds are accessed, as needed, to finance the District's expenses. The monies are transferred via wire to the District's Wells Fargo District Operating Checking Account. The categories are as follows:

#### **CURRENT FISCAL YEAR OPERATION FUND**

This fund receives the District's revenue from Placer County for tax payments and interest on investments.

#### **TREATED WATER CAPITAL FACILITIES FUND & IRRIGATION WATER CAPITAL FACILITIES FUND**

These two funds receive the transfer of water connection fees, which are segregated and restricted to capital improvement expenses. Separation of these monies from others in the General Fund also allows each fund to earn and accumulate its own interest.

#### **TREATED WATER REHABILITATION AND REPLACEMENT RESERVE FUND & IRRIGATION WATER REHABILITATION AND REPLACEMENT RESERVE FUND**

Rehabilitation and Replacement Reserves serve to fund unplanned or accelerated infrastructure rehabilitation or replacement needs when assets wear out before their expected useful life ends or when the District desires to accrue for its future rehabilitation and replacement needs. These reserves may also be used as a source of funds for Capital Improvement Projects.

#### **WATER EMERGENCY CAPITAL RESERVE FUND**

The Emergency Capital Reserve is used to fund replacement of critical assets damaged by catastrophic events such as a natural disaster. These funds may also be utilized in the event of financial shortfall related to increased expenses or decreased revenue. The target balance is 15% of the operation and maintenance budget.

**TREATED WATER RATE STABILIZATION RESERVE FUND  
&  
IRRIGATION WATER RATE STABILIZATION RESERVE FUND**

Water Rate Stabilization Reserves are cash reserves that can mitigate the impacts of occasional revenue shortfalls. Revenue shortfalls can occur because of several factors, including weather factors (mandatory drought restrictions), poor regional economic conditions, increased water conservation, or other unforeseen circumstances. Rate stabilization reserves can help smooth out revenue variability resulting from these factors and help ensure adequate fiscal resources during such times that could otherwise require large rate spikes. Annual revenue in excess of budget is moved to its appropriate reserve. Reserves are drawn down over time to smooth rate increases and should be maintained at 15% of the operation and maintenance budget.

**WELLS FARGO DISTRICT OPERATING CHECKING ACCOUNT xxxxxx1670:**

This is the District checking account on deposit with Wells Fargo Bank. This account was opened for the express purpose of paying the District's operation and maintenance expenses (monthly accounts payable) in a timely manner. Deposits of all accounts receivable are made directly into this account with transfers to and from the General Fund as needed.

**CALIFORNIA BANK -CHECKING ACCOUNT xxxxxx6809**

The District set up this account as required by the State of California in order to secure the loan to fund the construction of the 0.33 MG treated storage tank project. This fund was specifically created by, and is described in, the Fiscal Services and Deposit Account Control Agreement for the State of California Department of Public Health Loan Contract implemented November 15, 2011 Funding Agreement Number 3110041-002C. Pursuant to Section 3 (a) of the Agreement, in order to satisfy the Reserve Fund, A check is sent to California Bank & Trust every month, currently in the amount of \$4,519.20 from the District's Wells Fargo Rate Payer Checking Account. Cal Bank and Trust wires the payments of \$27,392.99 to State Water Resources Control Board in January and July. Interest pays for bank fees and a portion of the payment. To meet the reserve fund balance requirements, this account should be at or above \$54,785.98 until the loan is repaid.

Fund balances on deposit with Placer County Investment Pool

	/31/2024
Current FY Operation Fund	4, 14.10
Treated Capital Facilities	0,880.22
Irrigation Capital Facilities	
Treated R and R	1 2,804. 2
Irrigation R and R	1 , 04.81
Emergency Reserve	80,000.00
Treated Rate Stabilization	1,8 4.10
Irrigation Rate Stabilization	1 , 2.
TOTAL	<u>\$ 84,040.80</u>



**MIDWAY HEIGHTS COUNTY WATER DISTRICT**  
**SALARY RANGE FOR GENERAL MANAGER**

	<u>Annual</u>	<u>Monthly</u>
<b>No Steps</b>	\$119,299.27	\$9,941.61

PAP/2.2.C.2-RANGE  
AMENDED AS PART OF BUDGET FY 2025 budget 3.82% COLA

EFFECTIVE 07/01/24

**MIDWAY HEIGHTS COUNTY WATER DISTRICT**  
**HOURLY WAGE STEPS**  
**Field Manager**

	<b>Annual</b>	<b>Monthly</b>
<b>No Steps</b>	\$ 94,482.32	\$ 7,873.53

P&P/2.2.C.4-RANGE

EFFECTIVE 7/1/24

AMENDED FY 2025 AS PART OF BUDGET 3.82% COLA



# MIDWAY HEIGHTS COUNTY WATER DISTRICT

## WAGE STEPS

<b>WATER UTILITY MAINTENANCE WORKER I</b>		
<b>Steps</b>	<b>Hourly</b>	<b>Monthly Average</b>
<b>1</b>	\$ 19.42	\$ 3,365.60
<b>2</b>	\$ 20.39	\$ 3,533.88
<b>3</b>	\$ 21.41	\$ 3,710.57
<b>4</b>	\$ 22.48	\$ 3,896.10
<b>5</b>	\$ 23.60	\$ 4,090.90
<b>6</b>	\$ 24.78	\$ 4,295.45
<b>7</b>	\$ 26.02	\$ 4,510.22
<b>8</b>	\$ 27.32	\$ 4,735.73

<b>WATER UTILITY MAINTENANCE WORKER II</b>		
<b>Steps</b>	<b>Hourly</b>	<b>Monthly Average</b>
<b>1</b>	\$ 24.10	\$ 4,176.72
<b>2</b>	\$ 25.30	\$ 4,385.55
<b>3</b>	\$ 26.57	\$ 4,604.83
<b>4</b>	\$ 27.89	\$ 4,835.07
<b>5</b>	\$ 29.29	\$ 5,076.83
<b>6</b>	\$ 30.75	\$ 5,330.67
<b>7</b>	\$ 32.29	\$ 5,597.20
<b>8</b>	\$ 33.91	\$ 5,877.06

P&P/2.2.C.7-RANGE EFFECTIVE 7/1/24  
AMENDED AS PART OF BUDGET FY 2025 BUDGET 3.82% COLA

**MIDWAY HEIGHTS COUNTY WATER DISTRICT**  
**FUNDS SUMMARY**

**MARCH 2024**

**REGULAR BOARD MEETING**  
**MAY 2024**

**OPERATING FUNDS:**

**Placer County-MHCWD Investment Trust Fund (32005):**

Balance as of: (3/31/24) **\$584,040.80**

\*(Includes: Current Fiscal Year Operation Fund, Capital Facilities Funds, Emergency Fund, Rehabilitation and Replacement Reserve Funds and Rate Stabilization Funds)

**Wells Fargo Bank:**

Adjusted Bank Statement Balance (3/31/24–Reconciled to Checking Account #1670 General) \*\* **\$ 91,920.98**

**CALIFORNIA BANK & Trust:**

Adjusted Bank Statement Balance (3/31/24– Reconciled Money Market Account #6809 Tank Loan) \*\* **\$ 68,630.47**

\*\*See the attached Reconciliation Summary and Check Register for detail.

**LOAN BALANCES**

**STATE REVOLVING FUND (0.33 MG tank and improvements, 2014, 20 year loan)**

Balance (1/31/24) **\$508,387.46**

**APPROVAL OF ACCOUNT TRANSFERS & BILLS PAID FOR THE MONTH OF MARCH 2024**

\_\_\_\_\_  
Treasurer of the Board

\*\*\*\*\*

Balances shown for the MHCWD funds on deposit with the Placer County Treasurer were obtained from the most current reports provided to MHCWD by the Placer County Auditor's Office.  
Y:\MHCWD-server-files\09-Financial\FUND SUMS\Fund Sums 2024\2024-04.docx

12:01 PM  
04/10/24

Midway Heights CWD  
**Reconciliation Summary**

10005 · Cash in Checking-1670, Period Ending 03/31/2024

	<u>Mar 31, 24</u>
<b>Beginning Balance</b>	70,963.37
<b>Cleared Transactions</b>	
Checks and Payments - 31 items	-59,460.63
Deposits and Credits - 23 items	82,013.09
<b>Total Cleared Transactions</b>	<u>22,552.46</u>
<b>Cleared Balance</b>	<u><u>93,515.83</u></u>
<b>Uncleared Transactions</b>	
Checks and Payments - 3 items	-1,594.85
<b>Total Uncleared Transactions</b>	<u>-1,594.85</u>
<b>Register Balance as of 03/31/2024</b>	<u><u>91,920.98</u></u> ←
<b>New Transactions</b>	
Checks and Payments - 15 items	-32,984.17
Deposits and Credits - 15 items	25,534.84
<b>Total New Transactions</b>	<u>-7,449.33</u>
<b>Ending Balance</b>	<u><u>84,471.65</u></u>

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04/10/24

Midway Heights CWD  
Reconciliation Detail

10005 - Cash in Checking-1670, Period Ending 03/31/2024

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						70,963.37
<b>Cleared Transactions</b>						
<b>Checks and Payments - 31 items</b>						
Bill Pmt -Check	01/25/2024	9519	Mary Ambrosoli	X	-17.36	-17.36
Bill Pmt -Check	02/15/2024	9539	Tel-Com	X	-65.00	-82.36
Bill Pmt -Check	03/04/2024	EFT	Paychex, Inc.	X	-19,302.70	-19,385.06
Bill Pmt -Check	03/04/2024	9545	California Bank & ...	X	-4,519.20	-23,904.26
Bill Pmt -Check	03/04/2024	EFT	Paychex, Inc.	X	-3,966.52	-27,870.78
Bill Pmt -Check	03/04/2024	9547	Ferguson Waterw...	X	-2,527.02	-30,397.80
Bill Pmt -Check	03/04/2024	9542	ACWA Joint Powe...	X	-1,934.40	-32,332.20
Bill Pmt -Check	03/04/2024	9552	US Bank	X	-968.47	-33,300.67
Bill Pmt -Check	03/04/2024	9550	PG&E	X	-507.82	-33,808.49
Bill Pmt -Check	03/04/2024	9546	Cooks Portable To...	X	-161.08	-33,969.57
Bill Pmt -Check	03/04/2024	9543	AT & T	X	-158.67	-34,128.24
Bill Pmt -Check	03/04/2024	9544	AT&T U-verse	X	-147.06	-34,275.30
Bill Pmt -Check	03/04/2024	9548	Hills Flat Lumber ...	X	-33.98	-34,309.28
Bill Pmt -Check	03/07/2024	EFT	CalPERS Health B...	X	-4,089.28	-38,398.56
Bill Pmt -Check	03/07/2024	EFT	CalPERS Retire P...	X	-3,147.65	-41,546.21
Bill Pmt -Check	03/07/2024	EFT	CalPERS 457 Pro...	X	-700.00	-42,246.21
Bill Pmt -Check	03/07/2024	EFT	CalPERS Retire P...	X	-672.90	-42,919.11
Check	03/08/2024	EFT	Wells Fargo	X	-718.45	-43,637.56
Check	03/08/2024	ACH	Wells Fargo	X	-399.63	-44,037.19
Bill Pmt -Check	03/11/2024	EFT	Paychex, Inc.	X	-380.94	-44,418.13
Check	03/11/2024			X	-49.98	-44,468.11
Bill Pmt -Check	03/13/2024	9559	PCWA	X	-8,189.69	-52,657.80
Bill Pmt -Check	03/13/2024	9554	Aqua Sierra Contr...	X	-2,153.89	-54,811.69
Bill Pmt -Check	03/13/2024	9555	Bartkiewicz, Kroni...	X	-1,160.00	-55,971.69
Bill Pmt -Check	03/13/2024	9557	Dawson Oil Comp...	X	-908.19	-56,879.88
Bill Pmt -Check	03/13/2024	9560	PG&E	X	-287.74	-57,167.62
Bill Pmt -Check	03/13/2024	9561	Verizon Wireless	X	-206.56	-57,374.18
Bill Pmt -Check	03/13/2024	9558	Frontier Communi...	X	-114.90	-57,489.08
Bill Pmt -Check	03/13/2024	9556	Cranmer Analytica...	X	-110.00	-57,599.08
Bill Pmt -Check	03/13/2024	9553	Anderson's Sierra ...	X	-68.00	-57,667.08
Bill Pmt -Check	03/14/2024	9562	PCWA	X	-1,793.55	-59,460.63
<b>Total Checks and Payments</b>					<b>-59,460.63</b>	<b>-59,460.63</b>
<b>Deposits and Credits - 23 items</b>						
Deposit	03/04/2024			X	313.24	313.24
Deposit	03/04/2024			X	910.59	1,223.83
Deposit	03/04/2024			X	923.78	2,147.61
Deposit	03/04/2024			X	2,526.16	4,673.77
Deposit	03/06/2024			X	300.00	4,973.77
Deposit	03/06/2024			X	33,207.48	38,181.25
Deposit	03/07/2024			X	2,984.84	41,166.09
Deposit	03/08/2024			X	2,870.93	44,037.02
Deposit	03/13/2024			X	4,945.50	48,982.52
Deposit	03/13/2024			X	6,100.38	55,082.90
Deposit	03/18/2024			X	249.27	55,332.17

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04/10/24

Midway Heights CWD  
Reconciliation Detail

10005 · Cash in Checking-1670, Period Ending 03/31/2024

Type	Date	Num	Name	Clr	Amount	Balance
Deposit	03/18/2024			X	979.14	56,311.31
Deposit	03/20/2024			X	6,553.03	62,864.34
Deposit	03/21/2024			X	541.71	63,406.05
Deposit	03/21/2024			X	4,220.79	67,626.84
Deposit	03/21/2024			X	4,363.77	71,990.61
Deposit	03/22/2024			X	419.07	72,409.68
Deposit	03/25/2024			X	685.44	73,095.12
Deposit	03/25/2024			X	687.22	73,782.34
Deposit	03/26/2024			X	512.73	74,295.07
Deposit	03/27/2024			X	225.18	74,520.25
Deposit	03/27/2024			X	6,750.39	81,270.64
Deposit	03/29/2024			X	742.45	82,013.09
Total Deposits and Credits					82,013.09	82,013.09
Total Cleared Transactions					22,552.46	22,552.46
Cleared Balance					22,552.46	93,515.83
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 3 items</b>						
Bill Pmt -Check	02/05/2024	9533	Omega Commerci...		-732.00	-732.00
Bill Pmt -Check	03/04/2024	9549	Omega Commerci...		-732.00	-1,464.00
Bill Pmt -Check	03/04/2024	9551	Thomson Reuters-...		-130.85	-1,594.85
Total Checks and Payments					-1,594.85	-1,594.85
Total Uncleared Transactions					-1,594.85	-1,594.85
Register Balance as of 03/31/2024					20,957.61	91,920.98
<b>New Transactions</b>						
<b>Checks and Payments - 15 items</b>						
Bill Pmt -Check	04/02/2024	9572	US Bank		-2,150.62	-2,150.62
Bill Pmt -Check	04/02/2024	9570	PG&E		-400.89	-2,551.51
Bill Pmt -Check	04/02/2024	9568	Ferguson Waterw...		-272.52	-2,824.03
Bill Pmt -Check	04/02/2024	9566	Continental Utility ...		-240.00	-3,064.03
Bill Pmt -Check	04/02/2024	9567	Cooks Portable To...		-161.08	-3,225.11
Bill Pmt -Check	04/02/2024	9563	AT & T		-138.67	-3,363.78
Bill Pmt -Check	04/02/2024	9564	AT&T U-verse		-137.07	-3,500.85
Bill Pmt -Check	04/02/2024	9569	Frontier Communi...		-114.90	-3,615.75
Bill Pmt -Check	04/02/2024	9565	Backflow Distribut...		-90.79	-3,706.54
Bill Pmt -Check	04/02/2024	9571	Tel-Com		-65.00	-3,771.54
Bill Pmt -Check	04/04/2024	EFT	CalPERS Retire P...		-3,147.65	-6,919.19
Bill Pmt -Check	04/04/2024	EFT	CalPERS 457 Pro...		-700.00	-7,619.19
Bill Pmt -Check	04/04/2024	EFT	CalPERS Retire P...		-672.90	-8,292.09
Bill Pmt -Check	04/05/2024	EFT	Paychex, Inc.		-20,651.84	-28,943.93
Bill Pmt -Check	04/05/2024	EFT	Paychex, Inc.		-4,040.24	-32,984.17
Total Checks and Payments					-32,984.17	-32,984.17



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04/10/24

Midway Heights CWD  
Reconciliation Detail

10005 · Cash in Checking-1670, Period Ending 03/31/2024

Type	Date	Num	Name	Clr	Amount	Balance
<b>Deposits and Credits - 15 items</b>						
Deposit	04/01/2024				155.12	155.12
Deposit	04/01/2024				169.45	324.57
Deposit	04/01/2024				341.48	666.05
Deposit	04/02/2024				214.33	880.38
Deposit	04/02/2024				233.65	1,114.03
Deposit	04/02/2024				5,449.12	6,563.15
Deposit	04/03/2024				207.07	6,770.22
Deposit	04/03/2024				5,981.35	12,751.57
Deposit	04/04/2024				579.78	13,331.35
Deposit	04/04/2024				2,484.78	15,816.13
Deposit	04/08/2024				540.96	16,357.09
Deposit	04/08/2024				649.75	17,006.84
Deposit	04/09/2024				446.77	17,453.61
Deposit	04/09/2024				7,546.22	24,999.83
Deposit	04/10/2024				535.01	25,534.84
Total Deposits and Credits					25,534.84	25,534.84
Total New Transactions					-7,449.33	-7,449.33
<b>Ending Balance</b>					<b>13,508.28</b>	<b>84,471.65</b>

11:31 AM  
04/10/24

Midway Heights CWD  
Reconciliation Summary

10009 - Cal Bank and Trust-6809, Period Ending 03/31/2024

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	<u>Mar 31, 24</u>
Beginning Balance	64,082.12
Cleared Transactions	
Deposits and Credits - 2 items	<u>4,548.35</u>
Total Cleared Transactions	<u>4,548.35</u>
Cleared Balance	<u><u>68,630.47</u></u>
Register Balance as of 03/31/2024	68,630.47 ←
New Transactions	
Deposits and Credits - 1 item	<u>4,519.20</u>
Total New Transactions	<u>4,519.20</u>
Ending Balance	<u><u>73,149.67</u></u>

11:31 AM  
04/10/24

Midway Heights CWD  
Reconciliation Detail

10009 · Cal Bank and Trust-6809, Period Ending 03/31/2024

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						64,082.12
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 2 items</b>						
Bill	03/01/2024	Marc...	California Bank & ...	X	4,519.20	4,519.20
Deposit	03/29/2024			X	29.15	4,548.35
Total Deposits and Credits					4,548.35	4,548.35
Total Cleared Transactions					4,548.35	4,548.35
Cleared Balance					4,548.35	68,630.47
Register Balance as of 03/31/2024					4,548.35	68,630.47
<b>New Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Bill	04/08/2024	April ...	California Bank & ...		4,519.20	4,519.20
Total Deposits and Credits					4,519.20	4,519.20
Total New Transactions					4,519.20	4,519.20
<b>Ending Balance</b>					<b>9,067.55</b>	<b>73,149.67</b>

**MIDWAY HEIGHTS COUNTY WATER DISTRICT**  
**FUNDS SUMMARY**

**APRIL 2024**

**REGULAR BOARD MEETING**  
**MAY 2024**

**OPERATING FUNDS:**

**Placer County-MHCWD Investment Trust Fund (32005):**

Balance as of: (3/31/24) **\$584,040.80**

\*(Includes: Current Fiscal Year Operation Fund, Capital Facilities Funds, Emergency Fund, Rehabilitation and Replacement Reserve Funds and Rate Stabilization Funds)

**Wells Fargo Bank:**

Adjusted Bank Statement Balance (4/30/24-Reconciled to Checking Account #1670 General) \*\* **\$ 69,851.06**

**CALIFORNIA BANK & Trust:**

Adjusted Bank Statement Balance (4/30/24- Reconciled Money Market Account #6809 Tank Loan) \*\* **\$ 73,137.80**

\*\*See the attached Reconciliation Summary and Check Register for detail.

**LOAN BALANCES**

**STATE REVOLVING FUND (0.33 MG tank and improvements, 2014, 20 year loan)**

Balance (1/31/24) **\$508,387.46**

**APPROVAL OF ACCOUNT TRANSFERS & BILLS PAID FOR THE MONTH OF APRIL 2024**

\_\_\_\_\_  
Treasurer of the Board

\*\*\*\*\*

Balances shown for the MHCWD funds on deposit with the Placer County Treasurer were obtained from the most current reports provided to MHCWD by the Placer County Auditor's Office.  
Y:\MHCWD-server-files\09-Financial\FUND SUMS\Fund Sums 2024\2024-05.docx

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Midway Heights CWD  
Reconciliation Summary

10005 · Cash in Checking-1670, Period Ending 04/30/2024

	<u>Apr 30, 24</u>
<b>Beginning Balance</b>	93,515.83
<b>Cleared Transactions</b>	
Checks and Payments - 28 items	-55,970.65
Deposits and Credits - 21 items	36,426.02
<b>Total Cleared Transactions</b>	<u>-19,544.63</u>
<b>Cleared Balance</b>	<u><u>73,971.20</u></u>
<b>Uncleared Transactions</b>	
Checks and Payments - 5 items	-4,120.14
<b>Total Uncleared Transactions</b>	<u>-4,120.14</u>
<b>Register Balance as of 04/30/2024</b>	<u><u>69,851.06</u></u> ←
<b>New Transactions</b>	
Checks and Payments - 14 items	-131,245.52
Deposits and Credits - 6 items	39,788.73
<b>Total New Transactions</b>	<u>-91,456.79</u>
<b>Ending Balance</b>	<u><u>-21,605.73</u></u>

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Midway Heights CWD  
Reconciliation Detail

10005 · Cash in Checking-1670, Period Ending 04/30/2024

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						93,515.83
<b>Cleared Transactions</b>						
<b>Checks and Payments - 28 items</b>						
Bill Pmt -Check	02/05/2024	9533	Omega Commerci...	X	-732.00	-732.00
Bill Pmt -Check	03/04/2024	9549	Omega Commerci...	X	-732.00	-1,464.00
Bill Pmt -Check	04/02/2024	9572	US Bank	X	-2,150.62	-3,614.62
Bill Pmt -Check	04/02/2024	9570	PG&E	X	-400.89	-4,015.51
Bill Pmt -Check	04/02/2024	9568	Ferguson Waterw...	X	-272.52	-4,288.03
Bill Pmt -Check	04/02/2024	9566	Continental Utility ...	X	-240.00	-4,528.03
Bill Pmt -Check	04/02/2024	9567	Cooks Portable To...	X	-161.08	-4,689.11
Bill Pmt -Check	04/02/2024	9563	AT & T	X	-138.67	-4,827.78
Bill Pmt -Check	04/02/2024	9564	AT&T U-verse	X	-137.07	-4,964.85
Bill Pmt -Check	04/02/2024	9569	Frontier Communi...	X	-114.90	-5,079.75
Bill Pmt -Check	04/02/2024	9565	Backflow Distribut...	X	-90.79	-5,170.54
Bill Pmt -Check	04/02/2024	9571	Tel-Com	X	-65.00	-5,235.54
Bill Pmt -Check	04/03/2024	EFT	CalPERS Health B...	X	-4,089.28	-9,324.82
Bill Pmt -Check	04/04/2024	EFT	CalPERS Retire P...	X	-3,147.65	-12,472.47
Bill Pmt -Check	04/04/2024	EFT	CalPERS 457 Pro...	X	-700.00	-13,172.47
Bill Pmt -Check	04/04/2024	EFT	CalPERS Retire P...	X	-672.90	-13,845.37
Bill Pmt -Check	04/05/2024	EFT	Paychex, Inc.	X	-20,651.84	-34,497.21
Bill Pmt -Check	04/05/2024	EFT	Paychex, Inc.	X	-4,040.24	-38,537.45
Check	04/11/2024			X	-75.32	-38,612.77
Bill Pmt -Check	04/17/2024	9584	PCWA	X	-9,784.36	-48,397.13
Bill Pmt -Check	04/17/2024	9574	California Bank & ...	X	-4,519.20	-52,916.33
Bill Pmt -Check	04/17/2024	9580	PCWA	X	-1,625.41	-54,541.74
Bill Pmt -Check	04/17/2024	9576	Dawson Oil Comp...	X	-666.77	-55,208.51
Bill Pmt -Check	04/17/2024	9581	PG&E	X	-232.36	-55,440.87
Bill Pmt -Check	04/17/2024	9582	Verizon Wireless	X	-206.56	-55,647.43
Bill Pmt -Check	04/17/2024	9578	Howell's Garage D...	X	-195.00	-55,842.43
Bill Pmt -Check	04/17/2024	9575	Cranmer Analytica...	X	-110.00	-55,952.43
Bill Pmt -Check	04/17/2024	9577	Hills Flat Lumber ...	X	-18.22	-55,970.65
Total Checks and Payments					-55,970.65	-55,970.65
<b>Deposits and Credits - 21 items</b>						
Deposit	04/01/2024			X	155.12	155.12
Deposit	04/01/2024			X	169.45	324.57
Deposit	04/01/2024			X	341.48	666.05
Deposit	04/02/2024			X	214.33	880.38
Deposit	04/02/2024			X	233.65	1,114.03
Deposit	04/02/2024			X	5,449.12	6,563.15
Deposit	04/03/2024			X	207.07	6,770.22
Deposit	04/03/2024			X	5,981.35	12,751.57
Deposit	04/04/2024			X	579.78	13,331.35
Deposit	04/04/2024			X	2,484.78	15,816.13
Deposit	04/08/2024			X	540.96	16,357.09
Deposit	04/08/2024			X	649.75	17,006.84
Deposit	04/09/2024			X	446.77	17,453.61
Deposit	04/09/2024			X	7,546.22	24,999.83

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Midway Heights CWD  
Reconciliation Detail

10005 · Cash in Checking-1670, Period Ending 04/30/2024

Type	Date	Num	Name	Clr	Amount	Balance
Deposit	04/10/2024			X	535.01	25,534.84
Deposit	04/12/2024			X	481.60	26,016.44
Deposit	04/15/2024			X	215.00	26,231.44
Deposit	04/16/2024			X	3,511.56	29,743.00
Deposit	04/25/2024			X	921.20	30,664.20
Deposit	04/25/2024			X	2,653.06	33,317.26
Deposit	04/25/2024			X	3,108.76	36,426.02
Total Deposits and Credits					36,426.02	36,426.02
Total Cleared Transactions					-19,544.63	-19,544.63
Cleared Balance					-19,544.63	73,971.20
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 5 items</b>						
Bill Pmt -Check	03/04/2024	9551	Thomson Reuters-...		-130.85	-130.85
Bill Pmt -Check	04/17/2024	9583	ACWA Joint Powe...		-1,981.78	-2,112.63
Bill Pmt -Check	04/17/2024	9573	Backflow Distribut...		-1,214.59	-3,327.22
Bill Pmt -Check	04/17/2024	9579	Omega Commerci...		-732.00	-4,059.22
Bill Pmt -Check	04/26/2024	9585	PG&E		-60.92	-4,120.14
Total Checks and Payments					-4,120.14	-4,120.14
Total Uncleared Transactions					-4,120.14	-4,120.14
Register Balance as of 04/30/2024					-23,664.77	69,851.06
<b>New Transactions</b>						
<b>Checks and Payments - 14 items</b>						
Bill Pmt -Check	05/07/2024	9588	Backflow Distribut...		-1,600.53	-1,600.53
Bill Pmt -Check	05/07/2024	9596	US Bank		-1,225.43	-2,825.96
Bill Pmt -Check	05/07/2024	9591	Ferguson Waterw...		-1,009.88	-3,835.84
Bill Pmt -Check	05/07/2024	9590	Dawson Oil Comp...		-727.29	-4,563.13
Bill Pmt -Check	05/07/2024	9594	Sauers Engineerin...		-262.50	-4,825.63
Bill Pmt -Check	05/07/2024	9597	Verizon Wireless		-206.52	-5,032.15
Bill Pmt -Check	05/07/2024	9587	AT&T U-verse		-146.58	-5,178.73
Bill Pmt -Check	05/07/2024	9592	Frontier Communi...		-143.66	-5,322.39
Bill Pmt -Check	05/07/2024	9593	PG&E		-140.05	-5,462.44
Bill Pmt -Check	05/07/2024	9586	AT & T		-138.19	-5,600.63
Bill Pmt -Check	05/07/2024	9589	Cranmer Analytica...		-110.00	-5,710.63
Bill Pmt -Check	05/07/2024	9595	Tel-Com		-65.00	-5,775.63
Bill Pmt -Check	05/07/2024	9598	Wyatt Paul		-65.00	-5,840.63
Bill Pmt -Check	05/08/2024	9599	Hansen Bros. Ent...		-125,404.89	-131,245.52
Total Checks and Payments					-131,245.52	-131,245.52

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Midway Heights CWD  
Reconciliation Detail

10005 · Cash in Checking-1670, Period Ending 04/30/2024

Type	Date	Num	Name	Clr	Amount	Balance
<b>Deposits and Credits - 6 items</b>						
Deposit	05/01/2024				3,053.32	3,053.32
Deposit	05/02/2024				80.00	3,133.32
Deposit	05/06/2024				170.00	3,303.32
Deposit	05/07/2024				100.00	3,403.32
Deposit	05/07/2024				2,520.89	5,924.21
Deposit	05/07/2024				33,864.52	39,788.73
Total Deposits and Credits					39,788.73	39,788.73
Total New Transactions					-91,456.79	-91,456.79
<b>Ending Balance</b>					<b>-115,121.56</b>	<b>-21,605.73</b>



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Midway Heights CWD  
Reconciliation Summary

10009 · Cal Bank and Trust-6809, Period Ending 04/30/2024

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	<u>Apr 30, 24</u>
<b>Beginning Balance</b>	68,630.47
<b>Cleared Transactions</b>	
Checks and Payments - 1 item	-45.00
Deposits and Credits - 2 items	<u>4,552.33</u>
<b>Total Cleared Transactions</b>	<u>4,507.33</u>
<b>Cleared Balance</b>	<u><u>73,137.80</u></u>
<b>Register Balance as of 04/30/2024</b>	73,137.80
<b>Ending Balance</b>	73,137.80

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Midway Heights CWD  
Reconciliation Detail

10009 · Cal Bank and Trust-6809, Period Ending 04/30/2024

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						68,630.47
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Check	04/30/2024			X	-45.00	-45.00
Total Checks and Payments					-45.00	-45.00
<b>Deposits and Credits - 2 items</b>						
Bill	04/08/2024	April ...	California Bank & ...	X	4,519.20	4,519.20
Deposit	04/30/2024			X	33.13	4,552.33
Total Deposits and Credits					4,552.33	4,552.33
Total Cleared Transactions					4,507.33	4,507.33
Cleared Balance					4,507.33	73,137.80
Register Balance as of 04/30/2024					4,507.33	73,137.80
<b>Ending Balance</b>					<b>4,507.33</b>	<b>73,137.80</b>