

MIDWAY HEIGHTS COUNTY WATER DISTRICT

Regular Board Meeting Minutes

December 15, 2022, 2:00 P.M. at District Office
16733 Placer Hills Road, Meadow Vista CA. 95722

I. CALL TO ORDER

President Goodwin called the meeting to order at 2:00 P.M.

II. ROLL CALL

DIRECTORS PRESENT: Richard Goodwin, President
Pauline Nevins, Vice-President
Tom Kane, ACWA/JPIA Representative
Ronald Tucker, CSDA Representative
Dave Baker

DIRECTORS ABSENT: None

OTHERS PRESENT: Jason Tiffany, General Manager and Board Secretary
Catherine Hansford, Hansford Economic Consulting
Schaelene Rollins, Rollins PR Consulting

MEMBERS OF THE PUBLIC: Don Rushton

III. REVIEW AND APPROVAL OF MINUTES

M/S Tom Kane/ Ronald Tucker to accept the November 17, 2022 minutes as written.

Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Dave Baker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>

Board Totals: Ayes Nays Abstain Absent

Motion Result: Passed Failed

IV. PUBLIC FORUM -- None

V. GENERAL BUSINESS

A. CONSENT CALENDAR

1. Directors Reports -- None.

2. Miscellaneous Information and Correspondence -- None.

B. DISCUSSION AND ACTION RE: ANNUAL ELECTION OF BOARD OFFICERS

M/S Richard Goodwin/ Tom Kane to appoint effective January 1, 2023:

Pauline Nevins President
 Richard Goodwin, Vice-President
 Dave Baker, District Treasurer
 Tom Kane, ACWA/JPIA Representative
 Ronald Tucker, CSDA Representative

Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Dave Baker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Board Totals	Aye	<input type="text" value="5"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value=""/>	Abstain	<input type="text" value=""/>
Passed Unanimously:	Yes	<input checked="" type="checkbox"/>						

C. STRATEGIC PLANNING PROJECT: PROGRESS REPORT

Hansford Economic Consulting (HEC) and Rollins PR Consulting provided a briefing on current project status and plans.

D. STRATEGIC PLANNING PROJECT: WORKSHOP

HEC and Rollins PR Consulting facilitated a Board discussion and drafting of a **Vision Statement** and a **Mission Statement**, key components of the District's Strategic Plan.

E. NEW BOARD MEMBER ORIENTATION

A brief overview of the District was provided.

F. DISCUSSION & ACTION RE: AD-HOC COMMITTEE PROCEDURES

Director Goodwin related the advice of District Counsel regarding the Brown Act, i.e., to make clear in the Scope Statement that Ad Hoc Committees are temporary and that any non-Directors are listed as "participants," not members. Director Goodwin stated that he would present a corrected version of the proposed procedure for consideration at the next regular meeting.

G. DISCUSSION & ACTION RE: CALWERN CONTRIBUTION

M/S Tom Kane/ Pauline Nevins to donate \$250 annually.

Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Dave Baker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>

Board Totals Aye 5 Nay Absent Abstain

Passed Unanimously: Yes

H. DISCUSSION & ACTION RE: POLICY GOVERNING SUPPORT FOR THE ROLE OF BOARD SECRETARY.

M/S Richard Goodwin/Tom Kane make it the policy of the Board that the roles of General Manager and Board Secretary be made separate.

Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Dave Baker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>

Board Totals Aye 5 Nay Absent Abstain

Passed Unanimously: Yes

I. FIELD REPORT

The Board reviewed the report and asked questions about the listed activities.

J. GENERAL MANAGERS REPORT

The audit and budget for the fiscal year ending June 30, 2022 were discussed.

VI. FINANCIAL

A. TREASURER'S REPORT - APPROVAL OF ACCOUNT TRANSFERS AND BILLS PAID

M/S Pauline Nevins/Richard Goodwin to accept the reports for November 2022.

Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Dave Baker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>

Board Totals Aye 5 Nay Absent Abstain

Passed Unanimously: Yes

VII. GENERAL DISCUSSION AND CALENDAR REVIEW

The Board reviewed the calendar.

VIII. ANNOUNCEMENT OF NEXT REGULAR MEETING DATE & TIME

M/S Richard Goodwin/Pauline Nevins to set for February 16, 2023, at 2:00 P.M. as the next regular meeting.

Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Dave Baker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Board Totals	Aye	<input type="text" value="5"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value=""/>	Abstain	<input type="text" value=""/>

Passed Unanimously: Yes

IX. ADJOURNMENT

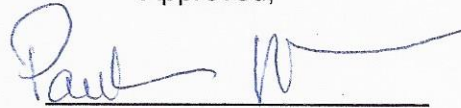
President Goodwin adjourned the meeting at 4:50 P.M.

Respectfully Submitted,



Jason Tiffany
Secretary to the Board
Midway Heights County Water District

Approved,



Pauline Nevins
President of the Board

Dated: 3-6-23

Midway Heights County Water District
All Attachments, Ordinances, Resolutions, Policies, etc. are on file with Midway Heights County Water District.
Copies are available upon request.