

MIDWAY HEIGHTS COUNTY WATER DISTRICT

Regular Board Meeting Minutes

September 16, 2021, 7:00 P.M. at District Office
16733 Placer Hills Road, Meadow Vista CA. 95722

I. CALL TO ORDER

With a quorum present, President Richard Goodwin called the meeting to order at approximately 7:00 PM.

II. ROLL CALL

DIRECTORS PRESENT: Richard Goodwin, President
Don Rushton Vice-President.
Jim Mehl, District Treasurer
Pauline Nevins, CSDA Representative
Craig Stone, ACWA/JPIA Representative

DIRECTORS ABSENT: none.

OTHERS PRESENT: Jason Tiffany, General Manager-Secretary to the Board

MEMBERS OF THE PUBLIC: one member of the public

III. REVIEW AND APPROVAL OF MINUTES

M/S Jim Mehl/ Don Rushton moved to accept the July 15, 2021 minutes as written.

Table with 5 columns: Name, Aye, Nay, Absent, Abstain. Rows include Richard Goodwin, Jim Mehl, Pauline Nevins, Donald Rushton, and Craig Stone.

Board Totals row with Aye: 4, Nay: [], Absent: [], Abstain: 1

Passed Unanimously: Yes []

IV. PUBLIC FORUM

None.

V. GENERAL BUSINESS

A. CONSENT CALENDAR

- 1. DIRECTORS REPORTS-none.
2. MISCELLANEOUS INFORMATION AND CORRESPONDENCE-none.

B. DISCUSSION AND ACTION RE: AMENDMENT TO CODE SECTION 2.2.2. TIME AND PLACE FOR REGULAR MEETINGS.

M/S Pauline Nevins/ Jim Mehl moved to amend the time of the meeting to 6:00 P.M.

Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Jim Mehl	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input type="checkbox"/>	Nay	<input checked="" type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Craig Stone	Aye	<input type="checkbox"/>	Nay	<input checked="" type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Board Totals	Aye	<input type="text" value="3"/>	Nay	<input type="text" value="2"/>	Absent	<input type="text" value=""/>	Abstain	<input type="text" value=""/>
Passed Unanimously:	Yes	<input type="checkbox"/>						

C. DISCUSSION AND ACTION RE: STRATEGIC PLANNING

President Richard Goodwin appointed himself, Director Nevins and the general manager to a ad-hoc committee for strategic planning.

D. DISCUSSION AND ACTION RE: SERVICE PROVIDER FOR BUILDING AND MAINTAINING A NEW WEBSITE.

M/S Don Rushton/Richard Goodwin moved to direct the general manager to enter into a service contract with Streamline for building and maintaining the District’s web site.

Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Jim Mehl	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Craig Stone	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Board Totals	Aye	<input type="text" value="5"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value=""/>	Abstain	<input type="text" value=""/>
Passed Unanimously:	Yes	<input checked="" type="checkbox"/>						

E. DISCUSSION AND POSSIBLE ACTION RE: AMENDMENT OF FY 2022 BUDGET TO PERMIT RETIREMENT OF THE CALPERS UNFUNDED ACCRUED LIABILITY.

M/S Richard Goodwin/Craig Stone moved to direct the general payoff the District’s CalPERS Unfunded Accrued Liability.

Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Jim Mehl	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Craig Stone	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Board Totals	Aye	<input type="text" value="5"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value=""/>	Abstain	<input type="text" value=""/>
Passed Unanimously:	Yes	<input checked="" type="checkbox"/>						

F. DISCUSSION & ACTION RE: AMENDMENT OF FY 2022 BUDGET TO PERMIT HIRING OF A PART-TIME OFFICE WORKER.

The general manager was directed to research this topic and report back to the Board.

G. DISCUSSION & ACTION RE: CHANGES TO P&P 2.1.J. – FUND ACCOUNT DESCRIPTIONS AND FUND BALANCES.

M/S Craig Stone/Richard Goodwin moved to accept the recommendations of the ad-hoc committee.

Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Jim Mehl	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Craig Stone	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Board Totals	Aye	<input type="text" value="5"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value=""/>	Abstain	<input type="text" value=""/>

Passed Unanimously: Yes

The general manager stated that he would have a resolution drafted for the Board to vote on concerning the designation of fund balances.

H. FIELD REPORT

The Board reviewed the field reports.

I. GENERAL MANAGERS REPORT

The general manager updated the Board on the District's new banking procedures that included the purchasing of a check scanning machine so that the staff can process deposits from the office and avoid the time consuming task of driving to Auburn to deposit the checks.

VI. FINANCIAL.

A. TREASURER'S REPORT- APPROVAL OF ACCOUNT TRANSFERS AND BILLS PAID

Board Treasurer Mehl reported that everything looked to be in order.

M/S Craig Stone / Don Rushton moved to accept the report.

Richard Goodwin	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Jim Mehl	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Craig Stone	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Board Totals	Aye	<input type="text" value="5"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value=""/>	Abstain	<input type="text" value=""/>

Passed Unanimously: Yes

B. DISCUSSION AND ACTION RE: AGED RECEIVABLES

The general manager presented a report to the Board about the aged receivables with a break down of the past due amounts for irrigation services. Irrigation services are still subject to service termination. The Board took no action at this time.

C. INVESTMENT REPORT ENDING JULY 2021

The Board reviewed the report.

VII. BOARD/STAFF GENERAL DISCUSSION AND CALENDAR REVIEW

Current list of unscheduled agenda items:

1. Amendments to District code book section 6.3.1 treated water service connection charges, section 6.5.2 treated reconnection charges, section 6.5.3 irrigation water connection and reconnection charges.
2. Policy re: Consent Calendar.
3. Policy re: Directors Reports.
4. Policy re: Board members who share a household.
5. Policy re: Format/content of minutes, inclusion of public comments.
6. Policy re: Budgeting methodology (Zero Based Budgeting, etc.)

Director Mehl asked that an item be added to have a tour of the District by the Director's.

VIII. NEXT REGULAR MEETING DATE

The next regular meeting date is set for October 21, 2021.

XI. ADJOURNMENT

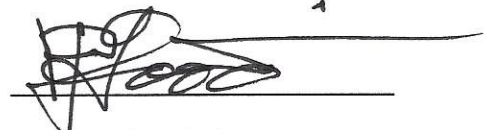
President Goodwin adjourned the meeting at 9:46 P.M.

Respectfully Submitted,

Approved,



Jason Tiffany
Secretary to the Board
Midway Heights County Water District



Richard Goodwin
President of the Board

Dated: 10-25-2021

Midway Heights County Water District
All Attachments, Ordinances, Resolutions, Policies, etc. are on file with Midway Heights County
Water District.
Copies are available upon request.