

MIDWAY HEIGHTS COUNTY WATER DISTRICT

Regular Board Meeting Minutes

November 21, 2024, 2:00 p.m. at District Office
16733 Placer Hills Road, Meadow Vista CA. 95722

I. CALL TO ORDER

President Nevins called the meeting to order at 2.00 p.m.

II. ROLL CALL

DIRECTORS PRESENT: Pauline Nevins, President
Tom Kane, Vice-President
Trisha Di Paola, Board Treasurer
Stan Burton, Director & ACWA/JPIA
Ronald Tucker, Director

DIRECTORS ABSENT: none

OTHERS PRESENT: Jason Tiffany, General Manager
Wyatt Paul, Field Operations
Michaelangelo Taylor, Field Operations
Hannah Osborn, Office Technician
Teddi Deppner, Secretary to the Board

MEMBERS OF THE PUBLIC: Geoffrey Teigen

III. REVIEW AND APPROVAL OF MINUTES

M/S Stan Burton / Trisha DiPaola to accept the October 17, 2024, Regular Meeting minutes as amended.

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Trisha Di Paola	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Stan Burton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>

Board Totals: Ayes Nays Abstain Absent

Motion Result: Passed Failed

IV. PUBLIC FORUM

None

V. GENERAL BUSINESS

A. DISCUSSION & ACTION RE: EMPLOYMENT POLICY AD-HOC COMMITTEE REVIEW

M/S Stan Burton / Ronald Tucker to accept the Ad-Hoc Committee Scope Statement with revised dates.

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Trisha Di Paola	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Stan Burton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>

Board Totals: Ayes 5 Nays Abstain Absent

Motion Result: Passed Failed

B. DISCUSSION & ACTION RE: THE DISTRICT CONTINUITY PLAN

The Board reviewed the plan and after some discussion was asked to provide further input. A revised plan will be presented at the December 19, 2024 meeting.

D. FIELD REPORT

The field report was read by Wyatt Paul.

E. GENERAL MANAGER’S REPORT

Introduction of new staff was handled during roll call and acknowledged briefly again during the General Manager’s report. Hannah Osborn (Office Technician), Michaelangelo Taylor (Field Operations), Teddi Deppner (Secretary to the Board).

Board reviewed an email to the General Manager dated November 20 from Laura Rodarte of PCWA regarding the consolidation status update. There are still many unanswered questions. Pauline Nevins requested the Board be copied on communications as they unfold.

Investigation into purchase of a vacuum trailer concluded that a 500 gallon model would be too big for our current trucks. The 100 or 150 gallon size is recommended. Due to high cost (~\$38k), it is recommended to explore grants and consider this purchase for a future year’s budget. No action taken.

The staff met with District engineer Dean Marsh regarding the treated PRV replacement project and received preliminary designs.

VI. FINANCIAL

A. TREASURER’S REPORTS - APPROVAL OF ACCOUNT TRANSFERS AND BILLS PAID

M/S Stan Burton / Ronald Tucker to accept the Treasurer’s reports for October 2024 as amended.

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Trisha Di Paola	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Stan Burton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>

Board Totals: Ayes Nays Abstain Absent

Motion Result: Passed Failed

VII. GENERAL DISCUSSION AND CALENDAR REVIEW

The Board and staff discussed future agenda items.

Updated list of potential agenda items:

- Management Continuity Plan review
- Water Quality presentation
- Communications policy
- Auditors contract
- Six-month budget review
- Appointment of Secretary to the Board
- Election of Board Officers

VIII. ANNOUNCEMENT OF NEXT REGULAR MEETING DATE & TIME

The next meeting will be held on December 19, 2024.

IX. RECESS

M/S Trisha DiPaola / Stan Burton to take a five minute recess.

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Trisha Di Paola	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Stan Burton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>

Board Totals: Ayes Nays Abstain Absent

Motion Result: Passed Failed

X. CLOSED SESSION: GENERAL MANAGER ANNUAL PERFORMANCE EVALUATION

Close session for public employee performance evaluation involving the General Manager under Government Code sections 54954.5(e) and 54957.

The Board went into closed session at 2:30 p.m. The Board came out of closed session at 4:54 p.m.

The Board completed the General Manager review.

XI. ADJOURNMENT


M/S Stan Burton / Ronald Tucker to adjourn the meeting at 4:55 p.m.

Pauline Nevins	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Tom Kane	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Trisha Di Paola	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Stan Burton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Ronald Tucker	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>

Board Totals: Ayes Nays Abstain Absent


Motion Result: Passed Failed

Respectfully Submitted,



Jason Tiffany
Acting Secretary to the Board

Approved,



Pauline Nevins
President of the Board

Dated: 12-19-24

Midway Heights County Water District
All cited Attachments, Ordinances, Resolutions, and Policies are public information and are on file with the District. Copies are available upon request at the District Office.