

MIDWAY HEIGHTS COUNTY WATER DISTRICT

Regular Board Meeting Minutes

October 15, 2020 @ 7:00 P.M.

Note: Pursuant to the Governor's Executive Order N-29-20, and given the state of emergency regarding the threat of COVID-19, the meeting was held via webinar.

I. CALL TO ORDER

With a quorum present, President Craig Stone called the meeting to order at 7:10 pm.

II. ROLL CALL

DIRECTORS PRESENT: Craig Stone
Donald Rushton
Tracy Langlands
David Wiltsee

DIRECTORS ABSENT: Vacant position

OTHERS PRESENT: Jason Tiffany, General Manager-Secretary to the Board

MEMBERS OF THE PUBLIC: Luana Dowling- Placer Firewise Communities Coordinator
Jim Mehl.
Richard Goodwin
Pauline Nevins
Barbara Milton
Tina Leahy
Other member of public via Zoom

III. REVIEW AND APPROVAL OF MINUTES

Tina Leahy asked if Director Langlands would amend her statement in the minutes. Director Langlands said she would not

M/S Craig Stone/Tracy Langlands moved to approve the minutes from the September 17, 2020 Regular Meeting as amended (footer date updated).

Craig Stone	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Tracy Langlands	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
David Wiltsee	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Vacant	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>

Board Totals	Aye	<input type="text" value="4"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value="1"/>	Abstain	<input type="text" value=""/>
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Passed Unanimously: Yes

IV. PUBLIC FORUM

Mr. Goodwin asked about the review of the General Manager and if the District was going to use its Ad-Hoc committee form. Mr Goodwin was assured that the District would use the form and that it would be available for review.

V. GENERAL BUSINESS

A. CONSENT CALENDAR

1. **DIRECTORS' REPORTS**-none
2. **GENERAL MANAGER'S REPORT**-attached.

Mr. Mehl stated that he had only sent five public records requests and that if there is a problem with the Pine Hill sampling station he should be informed since it is on his property.

B. DISCUSSION AND ACTION RE: ACCESS ACROSS DISTRICT PROPERTY FOR A POTENTIAL COMMUNITY EMERGENCY FIRE ESCAPE ROUTE ON BRIDLE PATH ROAD AND NATURE'S WAY

The Board reviewed a four-page letter from Brian Eagan, Battalion Chief/Colfax, Alta area. (attached). He states in the letter that the "route is a death trap" and "unfortunately though through word of mouth and past community members declaring it as "their escape route" many years ago it has been defined as something that it was never intended to be or should ever be considered as." Luana Dowling, Placer Firewise Communities Coordinator, commented she has decades of experience as a fire fighter and that she has seen some terrible outcomes in areas like the one in question and that it should not even be considered as an escape route via foot. The General Manager commented that he contacted the insurance company and that they commented that the only liability the District would face is if they were to open the area up to traffic, weather foot or vehicle. The insurance company also mentioned EPA/Homeland security, potential damage to District facilities and interference with the fire departments.

The Board took no formal action.

C. DISCUSSION AND ACTION RE: DISTRICT PUMP STATION THAT BLOCKS FIRE EASEMENT IN COYOTE HILLS ESTATES

M/S David Wiltsee / Donald Rushton to authorize the General Manager to contact the District's engineer, the surveyor, and the attorney to coordinate resolving this issue as quickly as possible by acquiring additional easement area.

Craig Stone	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Tracy Langlands	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
David Wiltsee	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Vacant	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Board Totals	Aye	<input type="text" value="4"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value="1"/>	Abstain	<input type="text" value=""/>
Passed Unanimously:	Yes	<input checked="" type="checkbox"/>						

D. DISCUSSION AND ACTION RE: AWARDING OF CONTRACT TO DIVE, INSPECT, CLEANOUT AND PERFORM EPOXY COATING REPAIRS TO THE DISTRICT'S THREE TREATED WATER TANKS

M/S Donald Rushton/ Tracy Langlands to award the contract to the low bidder, Pittsburg Tank and Tower.

Craig Stone	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Tracy Langlands	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
David Wiltsee	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Vacant	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>

Board Totals Aye Nay Absent Abstain

Passed Unanimously: Yes

E. DISCUSSION AND ACTION RE: CONTRACTING WITH A TEMPORARY WORK AGENCY SUCH AS OPERATIONAL TECHNICAL SERVICES FOR FIELD STAFF TO FACILITATE PROJECTS IN HOUSE

The Board, staff and the public discussed the idea of temporary help. The idea was generally well accepted, and the Board asked the General Manager to further research the idea.

F. DISCUSSION & ACTION RE: CONSIDER APPROVAL OF A CONTRACT FOR STRATEGIC PLANNING SERVICES WITH EYLON STRATEGIES IN AN AMOUNT NOT TO EXCEED \$20,000

The Board, staff and public continued to discuss the grant. Director Stone explained that the grant would help the District identify capabilities and that this framework would become property of PCWA and offered as a repeatable template to improve governance of public agencies throughout California.

G. DISCUSSION & ACTION RE: REPORT AND RECOMMENDATION OF AD-HOC COMMITTEE REGARDING GENERAL MANAGER'S COMPENSATION AND BENEFITS. THE BOARD MAY ACT ON THE RECOMONDATIONS

The committee (Directors Langlands and Rushton) reported that they were still working on the evaluation.

VI. FINANCIAL.

A. TREASURER'S REPORT- APPROVAL OF ACCOUNT TRANSFERS AND BILLS PAID

Discussion and review of the Fund Summary, Checking Account Reconciliation, and Check Register showing the balances of all the District's funds and bills paid for the month of September 2020.

M/S Tracy Langlands/Craig Stone moved to accept the report.

Craig Stone	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Tracy Langlands	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
David Wiltsee	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
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Board Totals	Aye	<input type="text" value="4"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value="1"/>	Abstain	<input type="text" value=""/>
Passed Unanimously:	Yes	<input checked="" type="checkbox"/>						

VII. BOARD/STAFF GENERAL DISCUSSION AND CALENDAR REVIEW

Director Stone said he would contact Eylon Strategies and see if they would put on a presentation about strategic planning framework.

VIII. ADJOURNMENT


President Stone adjourned the meeting at 9:50 PM.

Respectfully Submitted,

Approved,



Jason Tiffany
 Secretary to the Board
 Midway Heights County Water District



Craig Stone
 President of the Board

Dated: 12-4-2020

Midway Heights County Water District
 All Attachments, Ordinances, Resolutions, Policies, etc. are on file with Midway Heights County Water District.
 Copies are available upon request.