

## REGULAR BOARD MEETING AGENDA

# MIDWAY HEIGHTS COUNTY WATER DISTRICT

**September 17, 2020 @ 7:00 P.M.**

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**Note:** Pursuant to the Governor's Executive Order N-29-20 and given the state of emergency regarding the threat of COVID-19, the meeting will be held via webinar on the Zoom application. The web link is:

<https://us02web.zoom.us/j/82830337976?pwd=YnpxcHpVeHdoSXF6Vk5xVC9VUmVLdz09>

Meeting ID: 828 3033 7976 Passcode: 695157

The meeting may also be accessed via phone at the toll-free number of:

833 548 0276, 833 548 0282, 877 853 5247 or 888 788 0099

Information on zoom meeting may be found at:

<https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-meeting>

- ❖ This agenda has been prepared and posted at least 72 hours prior to the regular board meeting of the Midway Heights County Water District Board of Directors in accordance with the Ralph M. Brown Act.
- ❖ The chronological order of agenda items does not necessarily mean that each item will be considered in that order. Any listed items may be considered at any time during the meeting, at the discretion of the Board President.
- ❖ The public may address the Board on each agenda item during the Board's consideration of that item. Any members of public present at a meeting will be asked but are not required to state their name to the Board Secretary so that their attendance may be made a matter of public record.
- ❖ The Board is prohibited by law from taking action on any matter not appearing on the posted agenda, except in certain cases provided for in the Brown Act.
- ❖ In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Jason Tiffany at (530) 878-8096 (phone) or (530) 878-8096 (fax). Requests must be made as early as possible, and at least one full business day before the start of the meeting.
- ❖ In accordance with Government Code Sec. 54954.2 (a) this notice and agenda were posted at the following locations: MHCWD Office; Meadow Vista Post Office; Meadow Vista Village Center; at the intersection of Placer Hills and Peaceful Valley Roads; at the intersection of Oak Hill and Hillsdale Roads and Meadow Vista Community Center.

**I. CALL TO ORDER**

**II. ROLL CALL OF DIRECTORS**

**III. REVIEW AND APPROVAL OF MINUTES**

The minutes from the June 18, 2020 Regular Meeting will be discussed and may be approved.

**IV. PUBLIC FORUM**

This time is scheduled for comments from members of the public concerning subjects that do not specifically appear as items elsewhere on the agenda. The total time allotted for the public forum session is generally limited to 20 minutes. Discussion on each particular issue is limited to 10 minutes. Individuals are limited to approximately 3 minutes of public comments.

**V. GENERAL BUSINESS**

**A. DISCUSSION AND ACTION RE: ITEMS TO BE PLACED ON CONSENT CALENDAR.**

**B. DISCUSSION AND ACTION RE: COYOTE HILLS ESTATE PUMPING STATION, DEEDED FIRE EASEMENT, PUBLIC ACCESS TO DISTRICT EASEMENTS AND ACCUSATION BY CUSTOMER JIM MEHL THAT THE DISTRICT BLOCKED ACCESS TO A COMMUNITY EMERGENCY FIRE ESCAPE ROUTE ON BRIDLE PATH ROAD AND NATURE'S WAY.**

**C. DISCUSSION AND ACTION RE: CONSIDER ADOPTING RESOLUTION NO. 2020-03 BIENNIAL REVIEW OF CONFLICT OF INTEREST CODE**

The Political Reform Act requires every local government agency to review its conflict of interest code every two years to determine if it is accurate, or if amendments are needed.

**D. DISCUSSION AND ACTION RE: SET DATE AND LOCATION FOR SPECIAL MEETING: CLOSED SESSION GENERAL MANAGER PERFORMANCE EVALUATION**

**E. DISCUSSION & ACTION RE: APPOINTMENT OF AD-HOC COMMITTEE TO NEGOTIATE CHANGE TO GENERAL MANAGER'S COMPENSATION AND BENEFITS**

**VI. DISTRICT OPERATIONS REPORTS**

**A. DIRECTORS' REPORTS**

**B. GENERAL MANAGER'S REPORT**

## **C. FIELD OPERATIONS REPORT**

### **VII. FINANCIAL**

#### **A. TREASURER'S REPORT- APPROVAL OF ACCOUNT TRANSFERS AND BILLS PAID**

Fund Summaries and Checking Account Reconciliation Registers showing the balances of all of the District's funds and bills paid for the months of June and July 2020 will be reviewed, discussed, and acted upon by the Board.

### **VIII. BOARD/STAFF GENERAL DISCUSSION AND CALENDAR REVIEW**

The Board and staff may take this opportunity to ask questions; provide or receive information; make requests or provide direction regarding subsequent meeting agendas.

### **IX. ADJOURNMENT**

**MIDWAY HEIGHTS COUNTY WATER DISTRICT**

**Regular Board Meeting Minutes**

August 20, 2020 @ 7:00 P.M.

**Note:** Pursuant to the Governor's Executive Order N-29-20, and given the state of emergency regarding the threat of COVID-19, the meeting was held via webinar.

**I. CALL TO ORDER**

With a quorum present, President Craig Stone called the meeting to order at 7:08 pm.

**II. ROLL CALL**

**DIRECTORS PRESENT:** Craig Stone  
David Wiltsee  
Donald Rushton  
Tracy Langlands

**DIRECTORS ABSENT:** Vacant position

**OTHERS PRESENT:** Jason Tiffany, General Manager-Secretary to the Board

**MEMBERS OF THE PUBLIC:** Jim Mehl.  
Richard Goodwin  
Pauline Nevins  
Tina Leahy

**III. REVIEW AND APPROVAL OF MINUTES**

**M/S Tracy Langlands/Don Rushton** moved to approve the minutes from the June 18, 2020 Regular Meeting as amended.

Craig Stone	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Tracy Langlands	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
David Wiltsee	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Vacant	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Board Totals	Aye	<input type="checkbox"/> 4	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Passed Unanimously:	Yes	<input checked="" type="checkbox"/>						

**IV. PUBLIC FORUM**

Jim Mehl asked that the issue of gates across District property that are restricting public access to a potential fire escape route be on the next agenda.

**V. GENERAL BUSINESS**

**A. DISCUSSION AND ACTION RE: CONSIDER ADOPTING RESOLUTION NO. 2020-02 AMENDING SECTION 2.2.7 OF THE DISTRICT CODE ADDING A CONSENT CALENDAR TO THE ORDER OF BUSINESS FOR REGULAR BOARD OF DIRECTORS MEETINGS.**

**M/S David Wiltsee / Tracy Langlands** moved to approve the resolution.

Craig Stone	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Tracy Langlands	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
David Wiltsee	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Vacant	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>

Board Totals	Aye	<input type="text" value="4"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value=""/>	Abstain	<input type="text" value=""/>
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Passed Unanimously: Yes

**B. DISCUSSION AND ACTION RE: CONSIDER APPROVAL OF A CONTRACT FOR STRATEGIC-PLANNING SERVICES WITH EYLON STRATEGIES IN AN AMOUNT NOT TO EXCEED \$20,000.**

After taking public comment and Board discussion **M/S Craig Stone / David Wiltsee** moved to table this item.

Craig Stone	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Tracy Langlands	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
David Wiltsee	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Vacant	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>

Board Totals	Aye	<input type="text" value="4"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value=""/>	Abstain	<input type="text" value=""/>
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Passed Unanimously: Yes

**C. DISCUSSION AND ACTION RE: APPOINTMENT TO THE BOARD OF DIRECTORS OF MHCWD DUE TO VACANCY**

**M/S Tracy Langlands / David Wiltsee** The Board decided to not appoint a Director and let the public vote in November for the replacement Board member

Craig Stone	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Tracy Langlands	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
David Wiltsee	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Vacant	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>

Board Totals	Aye	<input type="text" value="4"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value=""/>	Abstain	<input type="text" value=""/>
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Passed Unanimously: Yes

**D. DISCUSSION AND ACTION RE: SET DATE AND LOCATION FOR SPECIAL MEETING: CLOSED SESSION GENERAL MANAGER PERFORMANCE EVALUATION**

M/S Craig Stone / Tracy Langlands moved to table this item.

Craig Stone	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Tracy Langlands	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
David Wiltsee	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Vacant	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Board Totals	Aye	<input type="text" value="4"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value=""/>	Abstain	<input type="text" value=""/>
Passed Unanimously:	Yes	<input checked="" type="checkbox"/>						

**E. DISCUSSION & ACTION RE: APPOINTMENT OF AD-HOC COMMITTEE TO NEGOTIATE CHANGE TO GENERAL MANAGER'S COMPENSATION AND BENEFITS**

M/S Craig Stone / Don Rushton moved to table this item.

Craig Stone	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Tracy Langlands	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
David Wiltsee	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Vacant	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Board Totals	Aye	<input type="text" value="4"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value=""/>	Abstain	<input type="text" value=""/>
Passed Unanimously:	Yes	<input checked="" type="checkbox"/>						

**VI. DISTRICT OPERATIONS REPORTS**

**A. DIRECTORS' REPORTS**

None

**B. GENERAL MANAGER'S REPORT**

None

**C. FIELD OPERATIONS REPORT**

Reported that the District fixed two treated leaks on Bridle Path Road..

**VII. FINANCIAL.**

**A. TREASURER'S REPORT- APPROVAL OF ACCOUNT TRANSFERS AND BILLS PAID**

Discussion and review of the Fund Summary, Checking Account Reconciliation, and Check Register showing the balances of all the District's funds and bills paid for the months of June and July 2020.

**M/S Craig Stone/Tracy Langlands** moved to accept the report.

Craig Stone	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Tracy Langlands	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Donald Rushton	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
David Wiltsee	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Vacant	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Board Totals	Aye	<input type="text" value="4"/>	Nay	<input type="text" value=""/>	Absent	<input type="text" value=""/>	Abstain	<input type="text" value=""/>
Passed Unanimously:	Yes	<input checked="" type="checkbox"/>						

**IX. BOARD/STAFF GENERAL DISCUSSION AND CALENDAR REVIEW**

The General Manager stated that the agenda would probably look similar next month to this agenda since so many items were tabled.

**X. ADJOURNMENT**

President Stone adjourned the meeting at 8:48 pm.

Respectfully Submitted,

Approved,

\_\_\_\_\_  
 Jason Tiffany  
 Secretary to the Board  
 Midway Heights County Water District

\_\_\_\_\_  
 Craig Stone  
 President of the Board

Dated: \_\_\_\_\_

Midway Heights County Water District  
 All Attachments, Ordinances, Resolutions, Policies, etc. are on file with Midway Heights County Water District.  
 Copies are available upon request.

**MHCWD  
MEMO**

**09/17/20  
BOARD MEETING AGENDA  
ITEM V-A**

TO: MHCWD BOARD OF DIRECTORS

FROM: Jason Tiffany

RE: DISCUSSION AND ACTION RE: ITEMS TO BE PLACED ON CONSENT  
CALENDAR.

Suggest items for consent calendar:

1. MINUTES
2. MISCELLANEOUS INFORMATION AND CORRESPONDENCE
3. POLICIES & PROCEDURES, if just an update and of a routine nature.
4. DIRECTORS' REPORTS
5. GENERAL MANAGER'S REPORT
6. FIELD OPERATIONS REPORT
7. TREASURER'S REPORT



TO: MHCWD BOARD OF DIRECTORS

FROM: Jason Tiffany

RE: DISCUSSION AND ACTION RE: COYOTE HILLS ESTATE PUMPING STATION, DEEDED FIRE EASEMENT, PUBLIC ACCESS TO DISTRICT EASEMENTS AND ACCUSATION BY CUSTOMER JIM MEHL THAT THE DISTRICT BLOCKED ACCESS TO A COMMUNITY EMERGENCY FIRE ESCAPE ROUTE ON BRIDLE PATH ROAD AND NATURE'S WAY.

Customer Jim Mehl has asked for this item to be on the agenda. He and his wife assert that the District blocked a fire escape route by installing gates on District property. Additionally, they have sent an email to at least one Board member stating that "*Jason has presented this to the Board as a security issue in the past. I feel pretty sure that the members of the Board have just taken his word for it*" (see attachment #1). The District coordinated the install of the gates with the fire department. The fire department has keys to the gates. The District held four meetings on this very subject. One meeting included an onsite visit by the Board and the District's attorney.

From the April 25, 2013 minutes:

- III. CLOSED SESSION CONSULTATION UNDER GOVERNMENT CODE SECTION 54957(A) WITH LEGAL COUNSEL CONCERNING A THREAT TO PUBLIC SERVICES OR FACILITIES, OR FOR THE ASSESSMENT OF THE SECURITY VULNERABILITY OF PUBLIC FACILITIES.** The Board president called for public comment after the closed session item was announced and before the Board adjourned to closed session at 7:20 pm.

Members of the public addressed the Board on a wide range of topics:

- Mr. Goodin questioned the Board's right to meet in closed session and the possibility of Brown Act violations on this topic and the need to not fence off District property because of public safety. Mr. Goodin objected to the showing of a picture of his personal property that was blocking a fire hydrant.
- Mr. Anderson wanted to continue to have access on District property.
- Mr. Beaman wanted to have access across District property as an open exit for an emergency escape.
- Mr. Pieper stated he wished the District had provided better notice prior to the fencing and gating of District property.

- IV. RETURN TO OPEN SESSION DISCUSSION & ACTION RE: SECURITY AND EMERGENCY ACCESS AT 0.33 MG TREATED TANK LOCATION: 7:45 pm**

The Board had previously directed Mr. Tiffany to contact the following for research purposes:

- Placer Title to define the “Conditions of Title Guarantee;”
- Placer County Clerk to provide the District’s “Legal Deeds and Easements;”
- County of Placer Community Development Resource Agency for the “Conditions of Approval for Coyote Hill Estates

These findings were turned over to the engineers Guiliani & Kull, Inc. with instructions to prepare an aerial map of the tank site and surrounding area. Mr. Tiffany displayed the said map and proceeded to apprise the Public of the District’s legal deeded access and showed the designated “Fire Protection Easement” as described in the Coyote Hill Estate Owner’s Statement, Sections 2). E. & 4). D.

Public Comment:

- Mr. Goodin stated that there has been long term use of the road in question.
- Disgruntled comments from several members of the public were heard.
- Mr. Shykowski expressed his appreciation for the new tank storage and security. He also stated that he did not know about the deeded emergency access. He shared that a lot of hard feelings would have been alleviated had the neighbors been notified of the pending action being undertaken.
- Ian Gow asked if the Fire Department will have access. He was assured that the fire department would have access.
- Mrs. Nevins also commented that had general widespread information been available to those impacted by the fencing it might have been better received by the neighborhood.

Mr. Horowitz, the District Counsel, explained that it was not a violation of the Brown Act for the Board to meet in closed session. That multiple rate increase notices had been sent and that two public hearings had been held about the project. He advised that it was a liability to the District for not fencing and gating its property. Mr. Horowitz also defined for all that the Department of Public Health required that sufficient security fencing be installed as a condition of approving the Treated Tank Loan. The staff commented that increased security was also necessary because of theft and vandalism during the past several years. **It was moved by Director Kanakaris and seconded by Treasurer W. Stevener to leave the fence “as is” to protect the District from lawsuits and thievery. All Directors present voted Aye in favor of approving the motion. Opposed: None**

For the record, Jim and Ruth Mehl’s assertion that the “Board just took my word for it” as a “security issue” are false. Per the above minutes, it was the District’s attorney. I presented the Board with two layouts. One that put gates across the dirt road and one that did not. One option considered for liability and security reasons was to fence the entire property. That would have required about 700 feet of additional fencing. Fencing at prevailing wage is very expensive, about \$30 to \$40 a foot. The solution that the

Board decided on, in my opinion, was a balance between security and economics. The District has had multiple security issues with the dirt road in question, including two documents thefts, one during the time the Mehl's managed the District (of note, that theft incident included my own personal tools that I was using since the District did not even own appropriate hand tools at that time). Along this same dirt road is a customer gate that was locked prior to the District gates and caused access issues for customers on the Natures Way side since they were never given keys. Nothing prevents that same gate from being locked again if the District relocates its gates (attachment #3).

The fire easement that is in question and appears to be blocking is the one on which the District's pump station is installed. The pump station was installed under the direction of Jim and Ruth Mehl during the time that they managed and operated this public agency from their personal residence while receiving a rent check from the District. The pump station blocks the actual designated fire easement for that area. The very same area the Mehl's are accusing the District of blocking with gates. The pump station has other issues, such as no back up generator for the fire/irrigation pumps. The Mehl's insisted that the developer put in three-phase power for the pumps but not a generator. See attachment #4, pages 174 to 178 from State Of California Fair Political Practices Commission Investigative Report, case NO: 2001/93 in which the District engineer resigned over what he called the micromanagement of the project by Midway Heights CWD. The generator is expensive because of the three-phase power. The District engineer estimated the cost of this project to be around \$70,000. I have applied for grant money for this project. Note, the District recently installed a 220 volt backup pump that runs off a small portable generator for the treated water.

Please see attachments #1 (email from Ruth Mehl), attachment #2 (survey) and attachment #3 (pictures) attachment #4 (pages 174 to 178 from State Of California Fair Political Practices Commission Investigative Report, case NO: 2001/93) and attachment # 5 (memo from President Craig Stone).

Attachment #1

From: R-J Mehl  
Sent: Monday, September 30, 2019 1:12 PM  
To: Roy Ciardella  
Subject: District Blocked Community Fire Escape Route

Hi Roy,

My husband has requested that the following agenda item be added to the October 17th board meeting agenda:

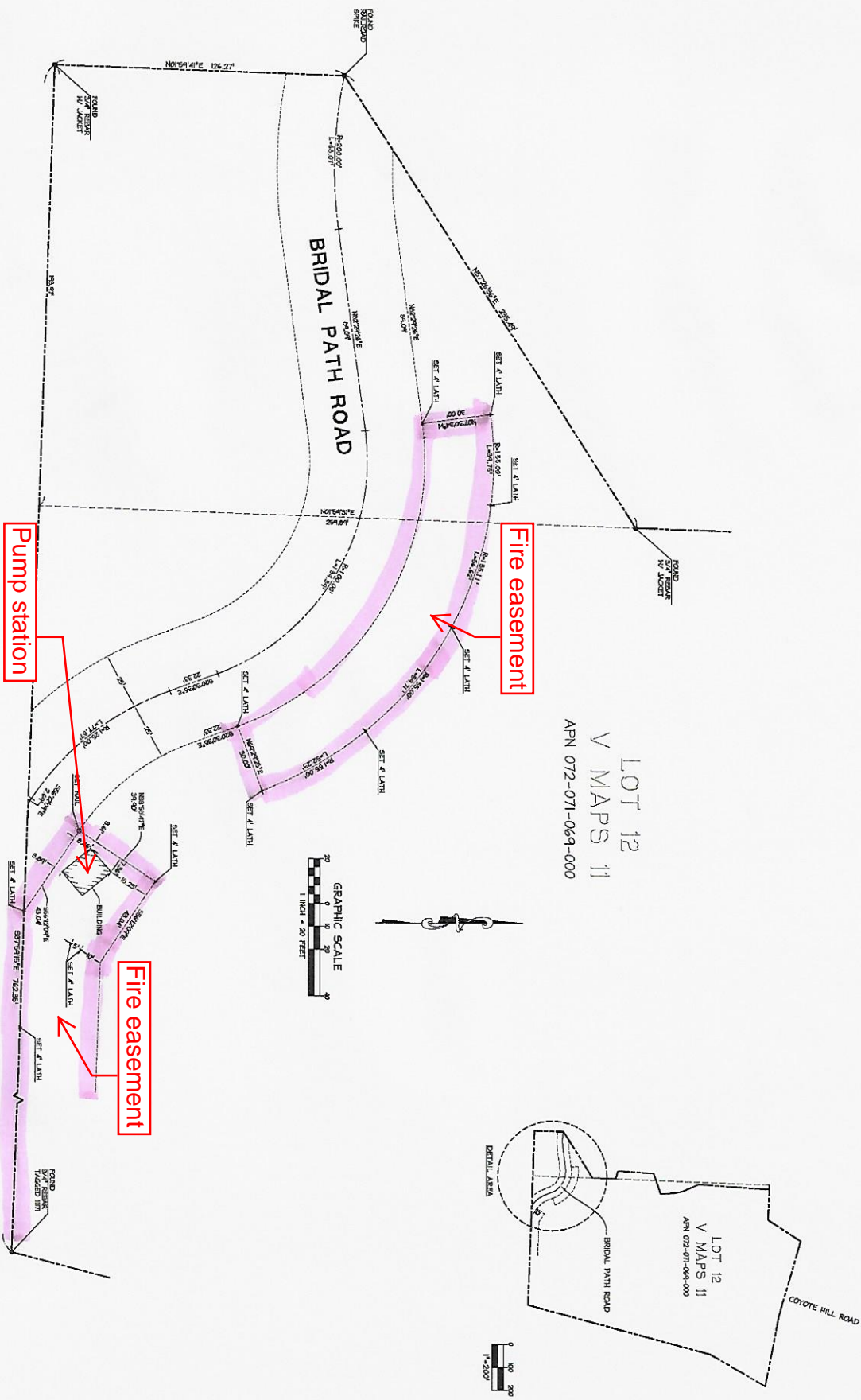
DISCUSSION AND ACTION RE: DISTRICT BLOCKED ACCESS TO A COMMUNITY EMERGENCY FIRE ESCAPE ROUTE ON BRIDLE PATH ROAD AND NATURE'S WAY.

Jason has presented this to the Board as a security issue in the past. I feel pretty sure that the members of the Board have just taken his word for it. We feel if you could actually see the position of the 2 gates, you would agree that there is no compromise to the security of the fenced tank site if the gates blocking the fire escape route were moved approximately 80 feet up the fenced access road to the treated tank site.

This issue is of major concern to the members of the surrounding neighborhoods (including ourselves) that would benefit from having more than one escape route in case of a wild fire. It is unreasonable to suppose that the fire department would prioritize unlocking these gates should they be called upon to fight a wild fire.

We would really appreciate it if you could meet with us to view the escape route and district gates. We are open to your schedule, and would appreciate a reply no matter what your decision.

Thanks,  
Ruth Mehl



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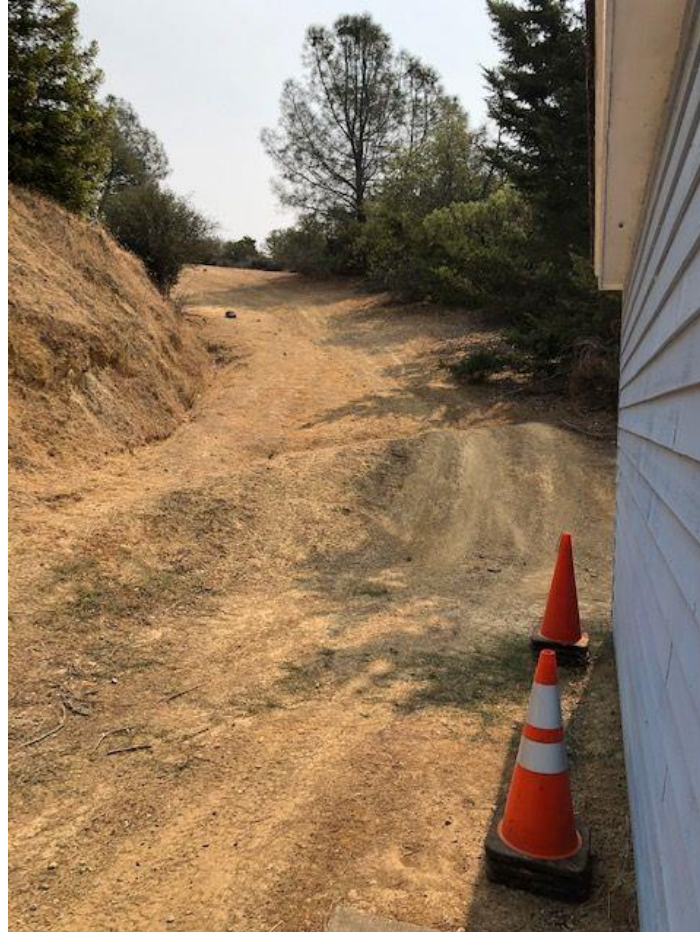
SHEET 	<b>FIELD SURVEY</b> S. 1/2 SEC. 29 T.14N, R.9E., M.D.M.		<b>LANDS OF HUNTER</b> 685 COYOTE HILLS ROAD COLFAX, PLACER COUNTY, CALIFORNIA		<b>GK Giuliani &amp; Kull Auburn, Inc.</b> <small>Engineers • Planners • Surveyors</small> Post Box 786, Auburn, CA 95604 (530) 885-5107 Fax (530) 885-5157 Auburn • San Jose • Colkade • Sacramento		DATE _____ REVISIONS _____ SCALE 24" = 1"	DRAWN BY TG DESIGNED BY TS CHECKED BY PD
	1 SHEETS	DATE AUGUST 21, 2009	2009	2009	2009	2009	2009	

# Attachment #3

**District pump station**



**Fire easement behind  
pump station**



**Gate installed by Coyote  
Hills Estates Homeowners**



**STATE OF CALIFORNIA  
FAIR POLITICAL PRACTICES COMMISSION**

**INVESTIGATION REPORT**

I CASE NO: 01/93 CASE NAME: Ken Wallace Inv Rpt No. 4  
REPORT DATE: 7/11/02 PAGE 1 of 2 page(s)

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II REPORT TYPE: Interview Summary

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III REPORT PREPARED BY: Dan Schek  DATE SIGNED: 7/11/02

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IV DISTRIBUTION: File; Mathay

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V INTERVIEW SUMMARY ONLY:


Interview tape recorded: **No**


Manner of interview: **Telephone call**

Person(s) interviewed: **Louis Sigmond**

Work address:

Work phone:

Home address: 

Home phone: 

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VI NARRATIVE:

On Thursday, July 11, 2002, at approximately 1025 hours, I interviewed Louis Sigmond, former Midway Heights County Water District (MHCWD) Director, from his home located in Colfax, California. The interview was conducted by telephone, was not recorded, and lasted approximately 25 minutes. Mr. Sigmond told me the following in summary:

He was a MHCWD Director for approximately five years, until about 1998. There are five members of the board and each member is elected by the public. Members of the board also serve as the president, vice president, and secretary. They are appointed to these positions by fellow board members. Directors are responsible for carrying out the policies and procedures of the District. Directors address new issues and take appropriate actions.

Prior to his appointment to the board, Sigmond had no prior experience with water issues or as a public official. He does not believe that Ken Wallace had any prior experience with water issues or as a public official. He never met Wallace until he was appointed to the board.

Directors are made aware of the Political Reform Act (PRA) through District manuals and procedures that are circulated by the District office. He believes that each director was provided a copy of the PRA to read and there is always one available in the district office with Ruth Mehl, General Manager. He is familiar with the California Code of Regulations, Title 2, and believes that Ken Wallace was also familiar with this regulation. Directors do not receive formal training on the PRA or conflict of interest provisions; however, they are made aware through the District manuals, policies, and procedures.

The District's attorney does not attend board meetings. The District corresponds with the attorney by telephone and letters. Sigmond recalls two occasions when the board was advised that consultations were made with the Placer County Council or the District's attorney. He does not recall the particulars in the first instance and only recalls that the board was advised that county counsel had been contacted and whatever the issue was, there was no conflict of interest. It could have involved Wallace, but he is not certain.

In the second instance, Sigmond himself caused the contact to be initiated. He felt the board was becoming too involved in the Coyote Hill Estates water project by trying to dictate what the specifications should be. He later discovered that Wallace was a member of the Coyote Hills Homeowner's Association and advised the other board members. Sigmond believed that Wallace's affiliation with the association was a conflict and that Wallace should not be involved with the Coyote Hill Estates project and should recuse himself on all matters. He wanted to contact the District's attorney (Richard Shanahan) himself to request an analysis of Wallace's conflict. The board decided against Sigmond and gave Wallace permission to make the contact himself. In a later board meeting, it was announced by Mehl that Shanahan made a determination that Wallace did not have a conflict. Sigmond does not recall a conflict of interest issue brought up regarding Wallace's property being contiguous to the water project.

Sigmond still believes that Wallace has a conflict regarding the association. He also observed the great influence Wallace had over the other members of the board. He speaks very well and is persuasive. Sigmond resigned from the board because he didn't like the "I'll wash your back if you wash mine" attitude he witnessed. He disagreed with the nepotism, especially with husband and wife, Ruth and Jim Mehl. Ruth is the General Manager and Jim is the Field Operations Manager. Many of the directors initially wanted to be on the board to rid the District of the stigma of conflicts and nepotism. Unfortunately, they became part of the problem they were elected to stop. He feels that Ken, Ruth, and Jim should all resign because they have the greatest conflicts and nepotism.

Wallace was known to make comments about the developer (Gerald) that he should not have been making outside of the board. He was doing things without the approval of the board and making statements that were not reflective of the board. Wallace went outside the board on his own and contacted other agencies and people, such as the planning commission, county counsels, and engineers. In response, the District tightened things up by ensuring phone calls and discussions were documented.

In Sigmond's opinion, he believes that Wallace is a "Wiley Coyote," he likes to do things his own way. He is an old timer in the community and feels he can do whatever he wants. Wallace would start performing work on his property and then seek approval afterwards. If he can get away with something, he will.

The interview was concluded at approximately 1050 hours.



**STATE OF CALIFORNIA**  
**FAIR POLITICAL PRACTICES COMMISSION**

**INVESTIGATION REPORT**

I CASE NO: 01/93

CASE NAME: Ken Wallace

REPORT DATE: 5/6/02

PAGE 1 of 2 page(s)    Inv Rpt No. 3

---

II REPORT TYPE: Interview Summary

---

III REPORT PREPARED BY: Dan Schek 

DATE SIGNED: 5/6/02

---

IV DISTRIBUTION: File; M.Mathay

---

V INTERVIEW SUMMARY ONLY:

Interview tape recorded: **No**

Manner of interview: **Telephone call**

Person(s) interviewed: **Fred Fallen**

Work address: **3005 Douglas Blvd, Suite 200, Roseville, CA**

Work phone: **916 773-8100**

Home address:

Home phone:

---

VI NARRATIVE:

On Monday, May 6, 2002, at approximately 1000 hours, I interviewed former Midway Heights Water District (MHWD) Engineer, Fred Fallen from his business office located in Roseville, California. The interview was conducted by telephone, was not recorded, and lasted approximately 30 minutes. Mr. Fallen told me the following in summary:

He is currently employed with Eco: Logic, an engineering consulting firm. He began working with the MHWD in approximately 1990. At the time, he was the owner of Weimer Water and his business provided domestic water to residents in the area. MHWD was strictly an irrigation district and following an investigation/study, they were mandated to design and build a water distribution system. Randy Dewatt submitted his design and was awarded the contract to lay 100,000 feet of pipes. Fallen was employed by Dewatt and was the individual who prepared the design for the water setup. Once the pipes were laid, Fallen assisted the District with their transition from an irrigation district to a water distribution district which distributes domestic water to residents. During this period he was considered the Project Manager/Engineer. When Jim and Ruth Mehl joined the district, his duties were reduced to District Engineer. Fallen resigned from the District soon after submitting his resignation letter (see attached). He believed MHWD was being unrealistic and ignored his advice.

It is Fallen's opinion that Gerald was very smart and a little unorganized, but he was a man of his word – very trustworthy. Fallen believes it was Walt Gerald's intent to give the District what they wanted. The last problem involved the installation of four pumps for the pump station, which are very easy to build. Either Fallen or Gerald could have built these pumps with blind folds on. The District began making unreasonable requests - requiring Gerald to resubmit plans and seek approval after every change was made in his effort to meet the requirements of the District. All the changes the District required was a benefit to MHWD. Finally, Fallen became "fed up" and felt he was wasting everyone's time and money.

Fallen was responsible for reviewing Gerald's improvement plans, which was "good stuff – good quality." The improvements involved installing lines, tanks, and a pump station. Fallen inspected Gerald's work for the District. He found Gerald's work to be of a very high quality. Fallen charged the District a fraction of the actual costs he could have because he knew Gerald was running into financial problems. Fallen has worked for many water boards over the last 30-40 years. Boards set policy and then delegates to staff to carry out those policies. MHWD did not rely on his judgment and chose to micromanage.

He never had a working relationship with Ken Wallace and never talked to him. Fallen was never invited to any MHWD board meetings and probably attended two meetings on his own. He has no personal knowledge of Wallace using his position in an attempt to influence other board members and he was never personally influenced by Wallace. On several occasions Gerald complained about Wallace and stated that he had it out for him. Fallen heard stories about Walt and Beth complaining about Wallace's conflict of interest, but it was his understanding that MHWD's attorney reviewed the issue and determined that Wallace did not have a conflict.

The interview was concluded at approximately 1030 hours.

*Principals*

David R. Bennett  
Charles G. Bunker  
Frederic J. Fahlen  
Jeffrey R. Hauser  
Richard E. Stowell

October 27, 1999

90158

Ms. Ruth Mehl  
Midway Heights County Water District  
P.O. Box 596  
Meadow Vista, CA 95722

**RE: DISTRICT ENGINEERING SERVICES**

Dear Ruth:

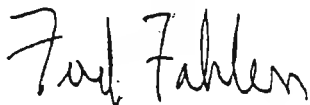
I was disappointed in the District's October 18, 1999 letter to Walt Gerald concerning the Coyote Hills Pumping Station because it negated what I had been trying to accomplish for about a month. I do not dispute the Board's right to set whatever policy they wish regarding changes to approved plans. However, I personally am more comfortable with less formal policies, particularly on a very small pumping station where the contractor has agreed to construct virtually anything the District wants.

Since my own personal approach has resulted in the District's time and Walt Gerald's money being wasted, I think the District would be better served by someone else doing your engineering work.

ECO:LOGIC Engineering would like to continue providing engineering services to the District. Gerry LaBudde, who lives right next to you in Timber Hills, would represent ECO:LOGIC Engineering for Midway Heights work, subject to the Board's approval. Gerry is one of our best young registered engineers, plus he is a Grade 4 operator, and has a Class A Engineering Contractor's license. I also intend to turn my water company over to him sometime in 2000.

I will cooperate fully with Gerry during the transition if the Board wishes to continue to use ECO:LOGIC Engineering.

Very Truly Yours,  
ECO:LOGIC Engineering



Fred J. Fahlen

FJF/hlg

Attachment #5

TO: MHCWD BOARD OF DIRECTORS, Agenda item V-B

FROM: Craig Stone, Board President

RE: DISCUSSION AND ACTION RE: COYOTE HILLS ESTATE PUMPING STATION, DEEDED FIRE EASEMENT, PUBLIC ACCESS TO DISTRICT EASEMENTS AND ACCUSATION BY CUSTOMER JIM MEHL THAT THE DISTRICT BLOCKED ACCESS TO A COMMUNITY EMERGENCY FIRE ESCAPE ROUTE ON BRIDLE PATH ROAD AND NATURE'S WAY.

Analysis of a customer requested agenda item has identified a broader matter that must be considered with respect to the Coyote Hills Estate (CHE) pump station and associated easements. A survey conducted by a surveyor found the pump station encroaches on a recorded fire easement.

Installation of the pump station was part of the very troubled Coyote Hills Estate (CHE) project that took place during the Mehl administration. Its placement and sizing were against the advice of the project engineer and that of field staff. Tensions between the project engineer and the administration rose to the point where the project engineer resigned. Other matters related to the administration of the project accelerated to the point where a complaint was filed with the Fair Political Practices Commission (FPPC). FPPC case 2001-0093 was opened, the CHE project was investigated, and by the end of this case a director was prosecuted, two directors resigned, and Ruth Mehl and Jim Mehl resigned. In 2019, I made a Public Records Act request to the FPPC for information on case 2001-0093 and I received a 187-page document (CPRA ENF 2019-117 Materials). Details of the matter relevant to this agenda item are provided in the background section.

In preparation for this agenda item, I requested the General Manager give me a tour of the pump station easement and the area around the entry to the water tanks and District easements and property. This tour led to the identification of 3 issues the Board needs to address. Issue 2, *Pump Station Electrical Safety*, seems the highest priority item for the District to address.

**Issue 1: Encroachment of the Recorded Fire Easement by the Pump Station**

The pump station sits entirely on and completely blocks a recorded fire easement. On March 12, 1998, an easement (CHE easement) was granted by the CHE developer to Midway Heights for placement of the pump station, but the Mehl administration placed the pump station outside of the CHE easement and on the fire easement.

The misplacement of the pump station is problematic. This fire easement slopes upward to the right of the pump station (when viewed from the street) and the grade is such that it prevents access by an emergency vehicle. To the left is a power pole with guy wires which similarly prevents emergency vehicle access. It could be possible to provide emergency vehicle access further to the left but the ground falls into a swale. Apparently, past illegal tree removal led Placer County to require this swale be maintained to manage erosion.

**Recommendation 1: Investigate whether it is feasible to obtain easements and make adjustments to the swale in order to establish a path for emergency vehicles traveling behind the pump house.**

**Issue 2: Pump Station Electrical Safety**

I have considerable concerns about the electrical system installed in the pump station. It seems oversized, not easily manageable, and risky. The background section speaks of the Mehl administration changing strategies with the developer and requiring three-phase power. This led to the requirement that a third powerline be strung up the road to the pump station. The pump station does not contain pumping capacity that requires three-phase power. Four pumps are in use: two 3 HP pumps are used for the treated water system; two 5 HP pumps are used for the irrigation system. Non-three-phase 5 HP pumps are commonly available.

Use of three-phase power hinders management of the pump station due to the risk of arc flashes. Specialized clothing must be worn (think moon landing suits) and the personnel must be skilled in three-phase electrical systems. This means district personnel cannot themselves perform standard maintenance activities like swapping out a failing pump. This seems unreasonable.

A serious concern is with a step-down transformer used to supply power to equipment. This transformer is very hot to the touch. If this is just eddy current heating it may call for an upgrade of the transformer to more modern versions designed to limit eddy currents. On the other hand, if the heating is due to harmonics we may have a significant transformer meltdown risk.

**Recommendation 2: Hire an expert on three-phase power systems to evaluate the options of (1) rebuilding the pump station to abandon three-phase power, and (2) making improvements to the current system.**

### **Issue 3: Midway Heights Property Access**

The request to grant access by the public is problematic. Prior to installation of the new tank and security gates, the community had an informal walking trail along a water pipe easement and across the Midway Heights property near the tank. This walking trail was blocked with the installation of the security fence. It has been maintained by the public that an emergency exit is needed for vehicles, but this path is insufficient as a formal road. Further, local fire agencies have in the past argued they need to keep public traffic on formal roads, allowing emergency vehicle access along this path. This prevents situations where public vehicles hinder emergency response by blocking the path. Currently, fire agencies can unlock the gates on the security fence to access this path.

A second problem is having blocked the Midway Heights property with a security fence, reopening the path may lead to problems with landowners whose property the water pipe crosses. Previously this was an informal path. Action of the board will make it a formal path but this action should not be taken unless (1) the access does not create a violation of home-owner association rules, and (2) each of the impacted landowners agrees. This suggests the matter of requesting access to Midway Heights property is a broader matter, one in which Midway Heights plays a role limited to matters of security and liability.

During the tour, the General Manager expressed concern about security of the Midway Heights property. He said that staff discovered equipment having been moved to a remote corner of the property, likely for future theft. Security cameras are in use and the fencing has been improved. Security issues could increase if the public access is granted on the Midway Heights property. Any decision by the board must be preceded with an evaluation of the impact to the security of the tanks, reservoir, equipment, and other facilities.

**Recommendation 3: Re-evaluate access concerns of fire agencies on the Midway Heights property.**

**Recommendation 4: Evaluate impact to Midway Heights liability with JPIA, including additional cost of insurance and JPIA conditions.**


**Recommendation 5: Hire a security consultant to identify (1) improvements with the current property, and (2) impacts to security due to public access.**

**Recommendation 6: Following implementing recommendations 3, 4, and 5, determine if and how it is feasible to grant public access to the Midway Heights property, including the cost of adapting Midway Heights facilities and other costs.**

**Recommendation 7: Should the board determine it is feasible to grant public access to Midway Heights property, encourage the community to form a group that addresses access across non-Midway Heights properties and that identifies a source of funding for upgrading the entire trail, including that on Midway Heights property. The strawman model should be a path that supports walking, bicycle riding, and horseback riding.**

#### **Background on the FPPC Case**

FPPC case 2001-0093 centered on two claims, that Midway Heights was trying to stop the Coyote Hills Estate project to prevent the developer from selling his land, and that a Midway Heights Director along with others were trying to buy the land. [CPRA ENF 2019-117 Materials, page 171] A copy of the letter from the FPPC to the Mehl administration is provided below. [CPRA ENF 2019-117 Materials, page 168]



**FAIR POLITICAL PRACTICES COMMISSION**  
 P.O. Box 807 • 428 J Street • Sacramento, CA 95833  
 (916) 322-5660 • Fax (916) 322-5661

March 8, 2002  
 Certified Mail

Ruth Mehl, General Manager  
 Midway Heights County Water District  
 PO Box 596  
 Meadow Vista, CA 95722

Re: FPPC Case No. 01/93

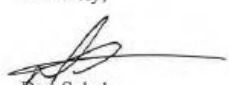
Dear Mrs. Mehl:

The Fair Political Practices Commission is conducting a review of the activities and circumstances surrounding the Coyote Hill Estates development/water project. As a part of our review, I am requesting all related Midway Heights County Water District minutes, agendas, correspondence, emails, and notes from the beginning of the project in 1996 through project completion in December 2000.

Pursuant to Section 83118, the FPPC may subpoena witnesses, compel their attendance and testimony, administer oaths and affirmation, take evidence and require by subpoena the production of any books, papers, records or other items material to the performance of the FPPC's duties or exercise of its powers. The policy of the FPPC is to first seek voluntary compliance. To that end, you may consider this correspondence as the FPPC's official request for documents. We must receive a response from you no later than March 25, 2002. If we do not receive a response by that date, we will issue a subpoena for the production of records.

Thank you for your cooperation in this matter. Should you have any questions you may reach me at 916 322-8170.

Sincerely,



Dan Schek  
 Investigator  
 Enforcement Division

7099 322 0000 0226 6602

U.S. Postal Service CERTIFIED MAIL RECEIPT (Domestic Mail Only; No Insurance Coverage Provided)	
Article Sent To:	
RUTH MEHL, MHCD, PO BOX 596, MEADOW VISTA CA 95722 01/93	
Postage \$	Postmark Here
Certified Fee	
Return Receipt Fee (Endorsement Required)	
Restricted Delivery Fee (Endorsement Required)	
Total Postage & Fees \$	
Name (Please Print Clearly) (To be completed by mailer)	
Street, Apt. No., or PO Box No.	
City, State, ZIP+ 4	
PS Form 3800, July 1999 See Reverse for Instructions	

Statements from the FPPC documents related to CHE land ownership are provided below.

“We were charged around twenty five thousand dollars of inspection fees and legal fees for the construction of a ten by twelve pump house and four hundred feet of pipe. I saw a phone log entry that Mr. Wallace [MH Director] called Mrs. Mehl to suggest she pursue putting a lien on the project. Now I know why the District kept requesting multiple title reports.” [CPRA ENF 2019-117 Materials, page 17]

“On March 6, 1998 at 10:30 am, I received a call from an Ed Nagle (sp?) who represented himself as a friend of Dennis Mayer (owner of Andregg Inc., surveyor for Coyote Hill Subdivision). He asked to meet with me to discuss the subdivision. I explained to him that I was the lender and therefore not in a position to discuss anything regarding the subdivision without the written permission of the Geraldts (owners). He asked if I would sell the note to him, and I indicated it was not for sale. He asked if the note was in default or foreclosure, to which I replied

he should check with the public records at the recorder's office, but that I was not aware of any defaults." [CPRA ENF 2019-117 Materials, page 18]

"Mr. Nagle went on to indicate that he lived in Coyote Hills and wanted to purchase the project and complete it." [CPRA ENF 2019-117 Materials, page 18]

Regarding the pump station specifications, the FPPC documents contain the following statements:

Ruth Mehl and Jim Mehl "do not have any experience in designing systems of this nature." [CPRA ENF 2019-117 Materials, page 14]

"The Water District Engineer Fred Fallen specializes in the design and construction of water systems and has many years of experience. Mr. Fallen also owns his own water company. Mrs. Mehl chose to ignore Mr. Fallen's advice and instead followed Mr. Wallace's [MH Director] advice to issue a stop order in fall of 1999. At this point Mr. Fallen resigned from the District." [CPRA ENF 2019-117 Materials, page 14]

"Either Fallen or Gerald could have built these pumps with blind folds on. The District began making unreasonable requests – requiring Gerald to resubmit plans and seek approval after every change was made in his effort to meet the requirements of the District. All the changes the District required was a benefit to MHWD. Finally, Fallen became 'fed up' and felt he was wasting everyone's time and money." [CPRA ENF 2019-117 Materials, page 177]

"Mr. Williams forced the project to undergo a two-month plan review for a small pump house that was already approved. At what we were lead to believe was a pre construction conference we finally met the engineer but he continued to refuse us permission to start construction and instead announced he was now requiring additional components to the system and plan review was going to continue." [CPRA ENF 2019-117 Materials, page 15]

"On my first visit I was allowed to view the [phone] logs and read numerous entires describing phone calls from Mr. Wallace [MH Director] proving he was giving advice regarding the technical aspects of our project. I was refused copies and later Mr. Mehl destroyed them." [CPRA ENF 2019-117 Materials, page 15]

"In the second instance, Sigmond himself caused the contact to me initiated. He felt the board was becoming too involved in the Coyote Hill Estates water project by trying to dictate what the specifications should be." [CPRA ENF 2019-117 Materials, page 175]

"He feels that Ken [Wallace], Ruth [Mehl], and Jim [Mehl] should all resign because they have the greatest conflicts and nepotism." [CPRA ENF 2019-117 Materials, page 175]

This clipping was from a Midway Heights phone log and was part of the FPPC documentation. It is the first mention of three-phase power and apparently is related to the quotes provided above. [CPRA ENF 2019-117 Materials, page 40]



8/10 Ken Wallace call him  
RE: CONCERNS ABOUT  
A.T.E.E.M. - ENGINEERED } 3-PHASE  
ELEC. & PUMPS } ALSO TALKED TO } VASTLY  
SUPERIOR  
OF [REDACTED] IN SAC

Tensions heightened between the developer and Midway Heights which led to the project engineer resigning, and which led to the following exchange. This clipping was from a Midway Heights phone log and was part of the FPPC documentation. [CPRA ENF 2019-117 Materials, page 41] Please note this is a classic Brown Act violation, one known as hub and spoke where the Mehl administration is the hub and three directors are the spokes. This is a documented violation of California law.

5/5 ~~Ken Wallace~~  
Ken WALLACE -  
TOLD HIM ABOUT SITUATION  
W/ C/P. FIELD PROBLEMS &  
BETH'S THREATENED LEGAL  
ACTION. SUPPORTED STEPS TO  
TURN ALL OVER TO ENGINEER.

5/6 NATALIE ARNOLD -  
DISC. SAME AS W/ KEN.  
SUPPORTS TRANSFERRING  
DUTIES TO ENGINEER &  
CONTACTING MH LAWYER TO  
HANDLE LEGAL THREATS.

5/6 RICHARD PECK -  
ATTY-CLIENT  
DISCUSSED ABOVE W/ HIM.  
OPINION IN LINE W/ KEN'S  
& NATALIE'S. DIRECTED  
ME TO OBTAIN A LEGAL  
OPINION (IN WRITING) FROM  
SHANAHAN RE: [REDACTED]

MHCWD  
MEMO

09/17/20  
BOARD MEETING AGENDA  
ITEM V-C

TO: MHCWD BOARD OF DIRECTORS

FROM: Jason Tiffany

RE: DISCUSSION AND ACTION RE: CONSIDER ADOPTING RESOLUTION NO. 2020-03  
BIENNIAL REVIEW OF CONFLICT OF INTEREST CODE

The Political Reform Act requires every local government agency to review its conflict of interest code every two years to determine if it is accurate, or if amendments are needed.

I had the Office of Placer County Counsel review the District's old code. The suggested changes are marked up in the attachments. The main discussion is at the end of appendix A.

**Category 3:** Investments, business positions in business entities, and sources of income, including receipt of gifts, loans and travel payments, from entities that provide services and supplies of the type utilized by the designated position's division or department.

Please note that the District used to have two appendixes, an A and a B. The prior appendix A was provisions of 2 CCR 18730. This attachment has been eliminated because the Office of Placer County Counsel felt that it was redundant and that the District would have to track any changes to those provisions and adopt a new resolution every time the provisions changed. The previous appendix B is now appendix A.

**Commented [MP1]:** It only makes sense to have this category if your agency is big enough to have multiple divisions or departments. Otherwise, consider deletion of this category.

MIDWAY HEIGHTS COUNTY WATER DISTRICT ~~POLICIES AND PROCEDURES~~  
CONFLICT OF INTEREST CODE

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~~BOARDSMANSHIP:~~  
~~GUIDELINES REGARDING ABSTENTION FROM BOARD MEETING DISCUSSION & ACTION~~  
~~DUE TO A CONFLICT OF INTEREST~~

~~The purpose of this policy is to establish guidelines for individual Board members regarding potential conflict of interest situations which might require that they abstain from discussion and action on certain matters brought before the Board. The guidelines established here are based on existing conflict of interest laws established by the State of California, and are in no way meant to over-ride or circumvent these laws.~~

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~~The District adopts~~ the provisions of 2 CCR 18730 and any amendments to it adopted by the Fair Political Practices Commission, together with the attached Appendix A specifying designated positions and disclosure categories, are incorporated by reference and shall constitute the District's conflict of interest code.

~~The District also adopts the following and are supersede by 2 CCR 18730 and any future amendments to 2 CCR 18730:~~

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~~1) Abstention from Board discussion and action is always the responsibility of the individual director. While any director or member of the public may broach the subject of conflict of interest, no director or member of the public has the right or ability to force a director to abstain. Each director should carefully weigh specific situations which might represent a conflict of interest, both to protect him or herself, and to protect the District \* (see notes that follow).~~

~~2) When considering specific situations, a suspected conflict of interest should be judged against the criteria listed under the legal definition of that term. Individual directors, and the Board as a whole, should not be overly influenced by common public misconceptions of what constitutes a conflict of interest, as such widely diversified opinions and claims could seriously hamper the ability of the Board in the performance of its responsibilities.~~

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- 3) ~~A conflict of interest, by legal definition, is here summarized in layman terms. A conflict of interest exists when all four of the following occur:~~
- a) ~~a director uses his office to influence a governmental decision; and~~
  - b) ~~it is foreseeable that the decision will effect the director's economic interest; and~~
  - c) ~~the effect of the decision on the officials economic interest will be material\*\* (see notes that follow); and~~
  - d) ~~the effect of the decision on the director's economic interest will be distinguishable from its effect on the general public\*\*\* (see notes that follow).~~

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**NOTES:**

\* ~~Specific questions or complaints regarding conflict of interest can be directed to the Fair Political Practices Commission at the following address and/or telephone number:~~

~~Fair Political Practices Commission 428 J Street, Suite 800  
P.O. Box 807 Sacramento, CA 95804  
(916) 322-5904~~

~~\*\* Examples of material effects include a change of \$250 or more to the director's income; any financial impact on the director's employer, business, or real property if it is directly involved in the decision; or a change of \$10,000 or more to the value of a director's real property if it is indirectly affected by the decision.~~

~~\*\*\* A decision which has a financial effect on a director's interest will not create a conflict of interest if the decision will affect the director's interest in substantially the same manner as it affects all other persons in the director's jurisdiction or a significant segment of these persons.~~

~~SOURCE DOCUMENT: Your Guide to Conflict of Interest Law: How We Govern Our Public Officials, prepared by the California Legislature Senate Committee on Local Government, 1992.~~

~~The following guidelines were provided by AGWA from Guidelines for Conduct and AB1234 Compliance, 2006 update~~

~~Public officials are required to conduct the public's business free of prohibited conflicts of interest. Conflict of interest laws and implementing regulations are highly technical, and are updated periodically. As required by Government Code sections 53234 et seq., local public officials must complete specific ethics training. In addition to and consistent with such training, agencies should ensure that their public officials~~

~~continue to be informed of the requirements of conflict of interest laws, and that appropriate procedures have been adopted for their implementation. Paragraph B includes procedures consistent with recent changes to the law regarding disclosure of a conflict of interest, set forth in Government Code section 87105. Paragraph C reflects an exercise of the Board's discretion, and is not a legal requirement.~~

~~A. A Director will not have a financial interest in a contract with the District/Agency, or be a purchaser at a sale by the District/Agency or a vendor at a purchase made by the District/Agency, unless the Director's participation was authorized under Government Code sections 1091 or 1091.5, or other provisions of law. A Director will not participate in the discussion, deliberation or vote on a matter before the Board of Directors, or in any way attempt to use his or her official position to influence a decision of the Board, if he or she has a prohibited interest with respect to the matter, as defined in the Political Reform Act, Government Code sections 81000 et seq., relating to conflicts of interest. Generally, a Director has a financial interest in a matter if it is reasonably foreseeable that the Board decision would have a material financial effect (as defined by Fair Political Practices Commission [FPPC] regulations found at Cal. Code Regs., tit. 2, §§ 18100 et seq.) that is distinguishable from the effect on the public generally on (a) a business entity in which the Director has a direct or indirect investment in the amount specified in FPPC regulations;~~

~~(b) real property in which the Director has a direct or indirect investment interest, with a value in the amount specified in FPPC regulations; (c) a source of income for the Director in the amount specified in FPPC regulations, within 12 months before the Board decision;~~

~~(d) a source of gifts to the Director in an amount specified in FPPC regulations within 12 months before the Board decision; or (e) a business entity in which the Director holds a position as a director, trustee, officer, partner, manager or employee. An "indirect interest" means any investment or interest owned by the spouse or dependent child of the Director, by an agent on behalf of the Director, or by a business entity or trust in which the Director, or the Director's spouse, dependent child or agent, owns directly, indirectly or beneficially a 10% interest or greater. An elected official will not accept honoraria or gifts that exceed the limitations specified in the Fair Political Practices Act or FPPC regulations. Directors will report all gifts, campaign contributions, income and financial information as required under the District/Agency's Conflict of Interest Code and the provisions of the Fair Political Practices Act and FPPC regulations.— (Gov. Code, §§ 87100 et seq.)~~

#### ~~Guidelines for Conduct and AB 1234 Compliance~~

~~B. If a member of the Board believes that he or she may be disqualified from participation in the discussion, deliberations or vote on a particular matter due to a conflict of interest, the following procedure will be followed: (a) if the Director becomes aware of the potential conflict of interest before the Board meeting at which the matter will be discussed or acted on, the Director will notify the District/Agency's General Manager and the District/Agency's legal counsel of the potential conflict of interest, so that a determination can be made whether it is a disqualifying conflict of interest; (b) if it is not possible for the Director to discuss the~~

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~~potential conflict with the General Manager and the District/Agency's legal counsel before the meeting, or if the Director does not become aware of the potential conflict until during the meeting, the Director will immediately disclose the potential conflict during the Board meeting, so that there can be a determination whether it is a disqualifying conflict of interest; and (c) upon a determination that there is a disqualifying conflict of interest, the Director (1) will not participate in the discussion, deliberation or vote on the matter for which a conflict of interest exists, which will be so noted in the Board minutes, and (2) will leave the room until after the discussion, vote and any other disposition of the matter is concluded, unless the matter has been placed on the portion of the agenda reserved for uncontested matters or the Director has been advised that specific FPPC exemption applies.~~

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~~c. A Director will not recommend the employment of a relative by the District/Agency. A Director will not recommend the employment of a relative to any person known by the Director to be bidding for or negotiating a contract with the District/Agency.~~

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~~d. A Director who knowingly asks for, accepts or agrees to receive any gift, reward or promise thereof for doing an official act, except as may be authorized by law, may be guilty of a misdemeanor under Penal Code section 70.~~

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~~e. Effective July 1, 2006, no Director who leaves office with the District/Agency may represent another person or entity before that Agency for one year after leaving office. This prohibition is very broad and covers any appearance before the District/Agency or one of its committees or any written or oral communication with the Agency for the purpose of influencing any type of decision. This prohibition is the same as that for certain state officers. The limited exceptions are for the former Director to represent him or herself; represent another person or entity without compensation, or where the former Director is an employee, officer or Director of another public agency, and represents that other public agency. (However, be aware that a local public agency may adopt a stricter rule). (Gov. Code, §§ 1090 et seq., 53232, 81000 et seq., and 87105; Pen. Code, §§ 68 and 70, see also 18 U.S.C. §§ 1340 and 1346 federal statutes that prohibit certain actions intended to deprive another of the "intangible right of honest services." This has been interpreted to include honest government services.)~~

Individuals holding designated positions shall file their original Form 700/Statement of Economic Interests with the Placer County Elections Office, the District's filing officer, which shall make the statements available for public review and inspection.

**MIDWAY HEIGHTS COUNTY WATER DISTRICT CONFLICT OF INTEREST CODE**  
**APPENDIX A**

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**APPENDIX OF DESIGNATED EMPLOYEES AND DISCLOSURE CATEGORIES**

i. **Designated Positions:** The employees and officers listed below are designated as persons who are deemed to make, or participate in the making of, decisions which may have a material effect on a financial interest. Persons holding designated positions listed below shall disclose financial interests ~~and investments~~ in accordance with the corresponding disclosure categories, which are defined in section II of this appendix.

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<b>Designated Position</b>	<b>Disclosure Categories</b>
Attorney	1, 2
Consultant	* 2

**\*Consultants/New Positions:** Consultants and new designated positions shall be included in the list of designated positions and shall disclose financial interests ~~and investments~~ in accordance with the broadest disclosure categories (e.g., 1 and 2) in the District's conflict of interest code, subject to the following limitation:

The General Manager may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. The General Manager's written determination shall include a description of the consultant's duties, and based on that description, a statement of the extent of disclosure requirements. The written determination is a public record and shall be retained for public inspection in the same manner and location as the District's conflict of interest code. The General Manager may designate narrower disclosure obligations for any new position or consultant using FPPC Form 804 or 805, respectively.

**Officials Who Manage Public Investments:** The following positions are not covered by this conflict of interest code because they manage public investments within the meaning of Government Code §87200 and California Code of Regulations, title 2, §187020.3, and, therefore, the persons holding the following positions are listed for informational purposes only:

Members of the Board of Directors General Manager/Board Secretary

An individual holding one of the above listed positions may contact the Fair Political Practices Commission (“FPPC”) for assistance or written advice regarding their filing obligations if they believe that their position has been incorrectly categorized. The FPPC makes the final determination whether a position is covered by Government Code section 87200.

ii. **Disclosure Categories:**

**Category 1:** All persons in this disclosure category shall disclose all interests in real property located in the District or within two miles of the District’s boundaries. This disclosure category is not applicable to the person’s principal residence or to real property interests with a fair market value of less than \$2,000.

**Category 2:** Investments and business positions in business entities and income, including receipt of gifts, loans, and travel payments, from, sources that are contractors engaged in the performance of work or services of the type utilized by the District, or that manufacture, sell or provide supplies, machinery, ~~services~~ or equipment of the type utilized by the District.

**Category 3:** Investments, business positions in business entities, and sources of income, including receipt of gifts, loans and travel payments, from entities that provide services and supplies of the type utilized by the designated position’s division or department.

~~iii. **Filing of Form 700 Statements of Economic Interests.** Individuals holding designated positions shall file their original Form 700 Statement of Economic Interests with Placer County Elections Office.~~

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Commented [MP1]: It only makes sense to have this category if your agency is big enough to have multiple divisions or departments. Otherwise, consider deletion of this category.

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**NOTICE OF GOVERNING BOARD MEMBER ELECTION AND/OR  
NOTICE TO SUBMIT MEASURE(S) TO A VOTE OF THE VOTERS**

Resolution No. 2020-03

RESOLUTION OF THE GOVERNING BODY OF THE

**Midway Heights County Water District**

AMENDING A CONFLICT OF INTEREST CODE

WHEREAS, the Political Reform Act, Government Code 87300-87313, requires each public agency in California to adopt a conflict of interest code; and

WHEREAS, the Board of Midway Heights County Water District has previously adopted a local conflict of interest code; and

WHEREAS, past and future amendments to the Political Reform Act and implementing regulations may require conforming amendments to be made to the district's conflict of interest code; and

WHEREAS, a regulation adopted by the Fair Political Practices Commission, 2 CCR 18730, provides that incorporation by reference of the terms of that regulation, along with an agency-specific appendix designating positions and disclosure categories shall constitute the adoption and amendment of a conflict of interest code in conformance with Government Code 87300 and 87306; and

WHEREAS, the Midway Heights County Water District has recently reviewed its code and has determined that changes to the current conflict of interest code are necessary; and

WHEREAS, any earlier resolutions, bylaws, and/or appendices containing the district's conflict of interest code shall be rescinded and superseded by this resolution and Appendix; and

NOW THEREFORE BE IT RESOLVED that the Midway Heights County Water District adopts the following Conflict of Interest Code including Appendix A: Designated Employees and Disclosure Categories.

PASSED AND ADOPTED by the Governing Body on September 17, 2020.

AYES: \_\_\_\_\_

\_\_\_\_\_

NOES: \_\_\_\_\_

\_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
PRESIDENT OF THE BOARD  
Craig Stone

ATTEST: \_\_\_\_\_  
SECRETARY OF THE BOARD  
Jason Tiffany

(Seal)

**MHCWD  
MEMO**

**09/17/20  
BOARD MEETING AGENDA  
ITEM V-D**

TO: MHCWD BOARD OF DIRECTORS

FROM: Jason Tiffany

RE: DISCUSSION AND ACTION RE: SET DATE AND LOCATION FOR SPECIAL MEETING: CLOSED SESSION GENERAL MANAGER PERFORMANCE EVALUATION

The General Manager review is typically performed in April of each year. The review has been delayed because of COVID. I do not think that a personal review should be done via remote meeting. The Meadow Vista Community Center is not available because of COVID. The District office is an option since it will only be five people (four Board members and myself) since it is a closed session agenda item.

From the attorney:

Meeting in person with the Board is okay, so long as you comply with all local physical distance requirements. Typically that means fewer than 10 people in one place and masking inside. The issue comes up that even with a special meeting with only a closed session, you still must start the meeting in open session and allow for public comment. That means either allowing people to come to the meeting in person (which likely would not comply with the local requirements), or having Zoom access to the meeting for at least the beginning of the meeting. I think the second option is easier. You can put on the agenda that no physical option is available and public access is only by Zoom. Then have a single laptop at the meeting to allow for the public comment portion, and, once comment is closed, disconnect from the Zoom meeting.

**MHCWD  
MEMO**

**09/17/20  
BOARD MEETING AGENDA  
ITEM V-E**

TO: MHCWD BOARD OF DIRECTORS

FROM: Jason Tiffany

RE: DISCUSSION & ACTION RE: APPOINTMENT OF AD-HOC COMMITTEE TO  
NEGOTIATE CHANGE TO GENERAL MANAGER'S COMPENSATION AND  
BENEFITS

The Board typically reviews my compensation by ad-hoc committee. Does the Board want to form a committee?

**MIDWAY HEIGHTS COUNTY WATER DISTRICT**  
**FUNDS SUMMARY**

**August 2020**

**REGULAR BOARD MEETING**  
**SEPTEMBER 17, 2020**

**OPERATING FUNDS:**

**Placer County-MHCWD Investment Trust Fund (32005):**

**Balance as of: (07/31/20) \$619,113.66**

\*(Includes: Department of Water Resources Loan Fund, Treated Water Capital Facilities Fund, Designated for Emergency Fund, Designated For Future Occurrences Fund, Current Fiscal Year Operation Fund, Rate Stabilization Fund, Undesignated Reserve Fund.)

**Wells Fargo Bank:**

Adjusted Bank Statement Balance (08/31/20–Reconciled to Checking Account #1670 General) \*\* \$30,860.26

Adjusted Bank Statement Balance (08/31/20–Reconciled to Checking Account #9798 Rate Payer) \*\* \$10,992.27

**CALIFORNIA BANK & Trust:**

Adjusted Bank Statement Balance (08/31/20– Reconciled Money Market Account #6809 Tank Loan) \*\* \$32,924.46

\*\*See the attached Reconciliation Summary and Check Register for detail.

**LOAN BALANCES**

**STATE REVOLVING FUND (0.33 MG tank and improvements, 2014, 20 year loan)**

Balance (07/31/20) \$652,438.50

**WEST AMERICA BANK (loan for three new service trucks, 2019, five year loan)**

Balance (12/31/19) \$101,664.85

**APPROVAL OF ACCOUNT TRANSFERS & BILLS PAID FOR THE MONTH OF AUGUST 2020**

\_\_\_\_\_  
**Treasurer of the Board**

\* \* \* \* \*

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09/01/20

**Midway Heights CWD**  
**Reconciliation Summary**  
**10005 · Cash in Checking-1670, Period Ending 08/31/2020**

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	<u>Aug 31, 20</u>
Beginning Balance	80,793.79
Cleared Transactions	
Checks and Payments - 35 items	-64,334.37
Deposits and Credits - 11 items	15,961.52
Total Cleared Transactions	<u>-48,372.85</u>
Cleared Balance	<u><b>32,420.94</b></u>
Uncleared Transactions	
Checks and Payments - 3 items	-1,560.68
Total Uncleared Transactions	<u>-1,560.68</u>
Register Balance as of 08/31/2020	<u><b>30,860.26</b></u>
New Transactions	
Deposits and Credits - 1 item	1,352.39
Total New Transactions	<u>1,352.39</u>
Ending Balance	<u><b>32,212.65</b></u>

**Midway Heights CWD**  
**Reconciliation Detail**  
**10005 - Cash in Checking-1670, Period Ending 08/31/2020**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						80,793.79
<b>Cleared Transactions</b>						
<b>Checks and Payments - 35 items</b>						
Bill Pmt -Check	07/17/2020	8541	Omega Commerc...	X	-449.00	-449.00
Bill Pmt -Check	08/04/2020	EFT	Paychex, Inc.	X	-15,113.23	-15,562.23
Bill Pmt -Check	08/04/2020	8558	Weimar Water Co...	X	-13,961.70	-29,523.93
Bill Pmt -Check	08/04/2020	8553	MHCWD	X	-5,044.38	-34,568.31
Bill Pmt -Check	08/04/2020	EFT	CalPERS Health ...	X	-4,465.92	-39,034.23
Bill Pmt -Check	08/04/2020	EFT	Paychex, Inc.	X	-3,395.32	-42,429.55
Bill Pmt -Check	08/04/2020	EFT	CalPERS Retire P...	X	-2,608.18	-45,037.73
Bill Pmt -Check	08/04/2020	8556	US Bank	X	-1,406.94	-46,444.67
Bill Pmt -Check	08/04/2020	EFT	CalPERS 457 Pro...	X	-700.00	-47,144.67
Bill Pmt -Check	08/04/2020	EFT	CalPERS Retire P...	X	-685.45	-47,830.12
Bill Pmt -Check	08/04/2020	EFT	CalPERS Retire P...	X	-609.55	-48,439.67
Bill Pmt -Check	08/04/2020	EFT	CalPERS Retire P...	X	-609.55	-49,049.22
Bill Pmt -Check	08/04/2020	8557	USABlueBook	X	-251.76	-49,300.98
Bill Pmt -Check	08/04/2020	8551	Ferguson Waterw...	X	-196.91	-49,497.89
Bill Pmt -Check	08/04/2020	8548	AT & T	X	-165.82	-49,663.71
Bill Pmt -Check	08/04/2020	8555	Underground Serv...	X	-150.00	-49,813.71
Bill Pmt -Check	08/04/2020	8554	PG&E	X	-119.90	-49,933.61
Bill Pmt -Check	08/04/2020	8552	Frontier Communi...	X	-105.96	-50,039.57
Bill Pmt -Check	08/04/2020	EFT	CalPERS Retire P...	X	-85.34	-50,124.91
Bill Pmt -Check	08/04/2020	EFT	CalPERS Retire P...	X	-85.34	-50,210.25
Bill Pmt -Check	08/04/2020	8549	AT&T U-verse	X	-77.76	-50,288.01
Bill Pmt -Check	08/04/2020	8550	Cranmer Analytic...	X	-45.00	-50,333.01
Bill Pmt -Check	08/10/2020	EFT	Paychex, Inc.	X	-187.43	-50,520.44
Bill Pmt -Check	08/11/2020	EFT	Wells Fargo	X	-148.53	-50,668.97
Bill Pmt -Check	08/18/2020	8570	Triton Constructio...	X	-8,258.58	-58,927.55
Bill Pmt -Check	08/18/2020	8559	Bartkiewicz, Kroni...	X	-713.75	-59,641.30
Bill Pmt -Check	08/18/2020	8562	Dawson Oil Comp...	X	-619.40	-60,260.70
Bill Pmt -Check	08/18/2020	8564	Ferguson Waterw...	X	-192.70	-60,453.40
Bill Pmt -Check	08/18/2020	8569	Staples Credit Plan	X	-188.62	-60,642.02
Bill Pmt -Check	08/18/2020	8571	Verizon Wireless	X	-161.85	-60,803.87
Bill Pmt -Check	08/18/2020	8560	Cooks Portable T...	X	-135.08	-60,938.95
Bill Pmt -Check	08/18/2020	8561	Cranmer Analytic...	X	-90.00	-61,028.95
Bill Pmt -Check	08/18/2020	8568	Sierra Safety	X	-77.54	-61,106.49
Bill Pmt -Check	08/18/2020	8563	Fastenal Company	X	-28.29	-61,134.78
Bill Pmt -Check	08/20/2020	8572	PCWA	X	-3,199.59	-64,334.37
<b>Total Checks and Payments</b>					-64,334.37	-64,334.37
<b>Deposits and Credits - 11 items</b>						
Deposit	08/03/2020			X	208.71	208.71
Deposit	08/03/2020			X	221.11	429.82
Deposit	08/03/2020			X	443.43	873.25
Deposit	08/04/2020			X	257.59	1,130.84
Deposit	08/04/2020			X	403.09	1,533.93
Deposit	08/04/2020			X	6,440.03	7,973.96
Deposit	08/06/2020			X	483.01	8,456.97
Deposit	08/10/2020			X	4,144.53	12,601.50
Deposit	08/14/2020			X	1,959.22	14,560.72
Deposit	08/19/2020			X	367.79	14,928.51
Deposit	08/25/2020			X	1,033.01	15,961.52
<b>Total Deposits and Credits</b>					15,961.52	15,961.52
<b>Total Cleared Transactions</b>					-48,372.85	-48,372.85
<b>Cleared Balance</b>					-48,372.85	32,420.94

**Midway Heights CWD**  
**Reconciliation Detail**  
**10005 · Cash in Checking-1670, Period Ending 08/31/2020**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 3 items</b>						
Bill Pmt -Check	08/18/2020	8565	Giuliani & Kull, Inc.		-715.00	-715.00
Bill Pmt -Check	08/18/2020	8566	Omega Commerc...		-449.00	-1,164.00
Bill Pmt -Check	08/18/2020	8567	Sauers Engineeri...		-396.68	-1,560.68
Total Checks and Payments					-1,560.68	-1,560.68
Total Uncleared Transactions					-1,560.68	-1,560.68
Register Balance as of 08/31/2020					-49,933.53	30,860.26
<b>New Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	09/01/2020				1,352.39	1,352.39
Total Deposits and Credits					1,352.39	1,352.39
Total New Transactions					1,352.39	1,352.39
<b>Ending Balance</b>					<b>-48,581.14</b>	<b>32,212.65</b>



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**Midway Heights CWD**  
**Reconciliation Summary**  
**10007 · Rate Payer Increase-Check-9798, Period Ending 08/31/2020**

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	<u>Aug 31, 20</u>
Beginning Balance	5,947.80
Cleared Transactions	
Deposits and Credits - 2 items	<u>5,044.47</u>
Total Cleared Transactions	<u>5,044.47</u>
Cleared Balance	<u><u>10,992.27</u></u>
Register Balance as of 08/31/2020	10,992.27
Ending Balance	10,992.27

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# Midway Heights CWD Reconciliation Detail

10007 · Rate Payer Increase-Check-9798, Period Ending 08/31/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						5,947.80
Cleared Transactions						
Deposits and Credits - 2 items						
Bill	08/04/2020	Augu...	MHCWD	X	5,044.38	5,044.38
Deposit	08/31/2020			X	0.09	5,044.47
Total Deposits and Credits					5,044.47	5,044.47
Total Cleared Transactions					5,044.47	5,044.47
Cleared Balance					5,044.47	10,992.27
Register Balance as of 08/31/2020					5,044.47	10,992.27
Ending Balance					5,044.47	10,992.27

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09/08/20

**Midway Heights CWD**  
**Reconciliation Summary**  
10009 · Cal Bank and Trust-6809, Period Ending 08/31/2020

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	<u>Aug 31, 20</u>
Beginning Balance	32,923.90
Cleared Transactions	
Deposits and Credits - 1 item	0.56
<b>Total Cleared Transactions</b>	<u>0.56</u>
<b>Cleared Balance</b>	<u><b>32,924.46</b></u>
Register Balance as of 08/31/2020	32,924.46
Ending Balance	32,924.46

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09/08/20

# Midway Heights CWD Reconciliation Detail

10009 · Cal Bank and Trust-6809, Period Ending 08/31/2020

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						32,923.90
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	08/31/2020			X	0.56	0.56
Total Deposits and Credits					0.56	0.56
Total Cleared Transactions					0.56	0.56
Cleared Balance					0.56	32,924.46
Register Balance as of 08/31/2020					0.56	32,924.46
<b>Ending Balance</b>					<b>0.56</b>	<b>32,924.46</b>