

MIDWAY HEIGHTS COUNTY WATER DISTRICT

Regular Board Meeting Minutes

April 15, 2021 @ 7:00 P.M.

Note: Pursuant to the Governor's Executive Order N-29-20, and given the state of emergency regarding the threat of COVID-19, the meeting was held via webinar.

I. CALL TO ORDER

With a quorum present, President David Wiltsee called the meeting to order at approximately 7:00 PM.

II. ROLL CALL

DIRECTORS PRESENT: David Wiltsee-President
Richard Goodwin-Vice President
Jim Mehl-Treasurer
Craig Stone

DIRECTORS ABSENT: Donald Rushton

OTHERS PRESENT: Jason Tiffany, General Manager-Secretary to the Board
Carl Engel-Elyon Strategies

MEMBERS OF THE PUBLIC: Pauline Nevins
Sue Carmichael

III. REVIEW AND APPROVAL OF MINUTES

M/S Jim Mehl/ Richard Goodwin moved to accept the **February 18, 2021** minutes as amended.

| | | | | | | | | |
|-----------------|-----|-------------------------------------|-----|--------------------------|--------|--------------------------|---------|-------------------------------------|
| Craig Stone | Aye | <input type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/> | Abstain | <input checked="" type="checkbox"/> |
| Richard Goodwin | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/> | Abstain | <input type="checkbox"/> |
| Donald Rushton | Aye | <input type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/> | Abstain | <input checked="" type="checkbox"/> |
| David Wiltsee | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/> | Abstain | <input type="checkbox"/> |
| Jim Mehl | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/> | Abstain | <input type="checkbox"/> |

| | | | | | | | | |
|--------------|-----|--------------------------------|-----|-------------------------------|--------|-------------------------------|---------|--------------------------------|
| Board Totals | Aye | <input type="text" value="3"/> | Nay | <input type="text" value=""/> | Absent | <input type="text" value=""/> | Abstain | <input type="text" value="2"/> |
|--------------|-----|--------------------------------|-----|-------------------------------|--------|-------------------------------|---------|--------------------------------|

Passed Unanimously: Yes

IV. PUBLIC FORUM

None.

V. GENERAL BUSINESS

A. CONSENT CALENDAR

1. DIRECTORS REPORTS

2. MISCELLANEOUS INFORMATION AND CORRESPONDENCE

a. Letter from Scot and Tracey Lemma

M/S Richard Goodwin/Jim Mehl moved to accept the calendar.

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|-----------------|-----|-------------------------------------|-----|-------------------------------|--------|-------------------------------------|---------|-------------------------------------|
| Craig Stone | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/> | Abstain | <input type="checkbox"/> |
| Richard Goodwin | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/> | Abstain | <input type="checkbox"/> |
| Donald Rushton | Aye | <input type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input checked="" type="checkbox"/> | Abstain | <input type="checkbox"/> |
| David Wiltsee | Aye | <input type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/> | Abstain | <input checked="" type="checkbox"/> |
| Jim Mehl | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/> | Abstain | <input type="checkbox"/> |
| Board Totals | Aye | <input type="text" value="3"/> | Nay | <input type="text" value=""/> | Absent | <input type="text" value="1"/> | Abstain | <input type="text" value="1"/> |

Passed Unanimously: Yes

B. DISCUSSION AND ACTION RE: STRATEGIC PLAN

Carl Engel of Elyon Strategies presented a Power Point on strategic planning. After the presentation, the Board, staff and the public discussed strategic planning. Director Stone volunteered to compile the components of strategic plan framework to present at the next Board meeting.

C. DISCUSSION AND ACTION RE: AMENDMENT OF SECTION 1.1.A OF THE POLICIES & PROCEDURES MANUAL

Comments from the District's attorney concerning this subject:

"The District's Board of Directors lacks legal authority to determine the qualifications for members of the District's Board of Directors. The District's Board of Directors also may not make job-related decisions about the General Manager based on his or her marital or family status. Therefore, the proposed resolution would not be legally enforceable, and, in the case of the General Manager, could constitute prohibited discrimination."

M/S Richard Goodwin/Jim Mehl moved that the attorney be present at the next meeting to address issues raised relating to this subject.

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| Craig Stone | Aye | <input type="checkbox"/> | Nay | <input checked="" type="checkbox"/> | Absent | <input type="checkbox"/> | Abstain | <input type="checkbox"/> |
| Richard Goodwin | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/> | Abstain | <input type="checkbox"/> |
| Donald Rushton | Aye | <input type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input checked="" type="checkbox"/> | Abstain | <input type="checkbox"/> |
| David Wiltsee | Aye | <input type="checkbox"/> | Nay | <input checked="" type="checkbox"/> | Absent | <input type="checkbox"/> | Abstain | <input type="checkbox"/> |
| Jim Mehl | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/> | Abstain | <input type="checkbox"/> |
| Board Totals | Aye | <input type="text" value="2"/> | Nay | <input type="text" value="2"/> | Absent | <input type="text" value="1"/> | Abstain | <input type="text" value=""/> |

Passed Unanimously: Yes

D. DISCUSSION AND ACTION RE: RESOLUTION 2021-01 AUTHORIZING AMENDMENTS TO DISTRICT CODE 2.2.2 (LOCATION, TIME, AND DATE OF MEETINGS) AND CODE SECTION 2.2.6 (ADJUSTING THE ADMINISTRATIVE DEADLINE FOR AGENDA ITEMS)

M/S Jim Mehl/Craig Stone moved to make the District's office located at 16733 Placer Hills Road, Meadow Vista CA 95722 the Board's meeting place (section 2.2.2) and to make the administrative deadline for agenda items two weeks before the meeting (section 2.2.6).

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| Craig Stone | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/> | Abstain | <input type="checkbox"/> |
| Richard Goodwin | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/> | Abstain | <input type="checkbox"/> |
| Donald Rushton | Aye | <input type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input checked="" type="checkbox"/> | Abstain | <input type="checkbox"/> |
| David Wiltsee | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/> | Abstain | <input type="checkbox"/> |
| Jim Mehl | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/> | Abstain | <input type="checkbox"/> |
| Board Totals | Aye | <input type="text" value="4"/> | Nay | <input type="text" value=""/> | Absent | <input type="text" value="1"/> | Abstain | <input type="text" value=""/> |
| Passed Unanimously: | Yes | <input type="text" value=""/> | | | | | | |

E. DISCUSSION AND POSSIBLE ACTION RE: ELECTION FOR ONE REGULAR AND ONE ALTERNATE SPECIAL DISTRICT REPRESENTATIVE SEAT ON THE PLACER LOCAL AGENCY FORMATION COMMISSION

M/S David Wiltsee/Craig Stone moved to vote for Joshua Alpine.

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| Craig Stone | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/> | Abstain | <input type="checkbox"/> |
| Richard Goodwin | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/> | Abstain | <input type="checkbox"/> |
| Donald Rushton | Aye | <input type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input checked="" type="checkbox"/> | Abstain | <input type="checkbox"/> |
| David Wiltsee | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/> | Abstain | <input type="checkbox"/> |
| Jim Mehl | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/> | Abstain | <input type="checkbox"/> |
| Board Totals | Aye | <input type="text" value="4"/> | Nay | <input type="text" value=""/> | Absent | <input type="text" value="1"/> | Abstain | <input type="text" value=""/> |
| Passed Unanimously: | Yes | <input type="text" value=""/> | | | | | | |

F. FIELD REPORT

The Board reviewed the field reports. The General Manager complimented the field staff on their performance in completing a couple of exceedingly difficult repairs.

G. GENERAL MANAGERS REPORT

The General Manager's report was discussed. The highlight was a refund of \$6,007.91 from the District's insurance company for a low loss ratio.

VI. FINANCIAL.

A. DISCUSSION AND ACTION RE: AD-HOC COMMITTEE FOR FY 2022 BUDGET, STAFF COMPENSATION AND REVIEW OF FUND BALANCES AND ACCOUNT DESCRIPTIONS.

President Wiltsee appointed Director Mehl and Director Goodwin to the committee.

B. TREASURER'S REPORT- APPROVAL OF ACCOUNT TRANSFERS AND BILLS PAID

Director Mehl reported that everything looked right.

M/S Richard Goodwin / David Wiltsee moved to accept the report.

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| Richard Goodwin | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/> | Abstain | <input type="checkbox"/> |
| Donald Rushton | Aye | <input type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input checked="" type="checkbox"/> | Abstain | <input type="checkbox"/> |
| David Wiltsee | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/> | Abstain | <input type="checkbox"/> |
| Jim Mehl | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/> | Abstain | <input type="checkbox"/> |
| Board Totals | Aye | <input type="text" value="4"/> | Nay | <input type="text" value=""/> | Absent | <input type="text" value="1"/> | Abstain | <input type="text" value=""/> |

Passed Unanimously: Yes

VII. BOARD/STAFF GENERAL DISCUSSION AND CALENDAR REVIEW

Future agenda items:

1. FY 2020 Audit report.
2. FY 2022 Budget.
3. SB998 disconnections of residential water service for nonpayment.
4. Amendments to District code book section 6.3.1 treated water service connection charges, section 6.5.2 treated reconnection charges, section 6.5.3 irrigation water connection and reconnection charges.
5. Discussion and action on how to include public comments into minutes.
6. Discussion and action concerning Directors reports.
7. Ethics policy for appointing Board members.

VIII. ADJOURNMENT

President Wiltsee adjourned the meeting at 9:31 PM.

Respectfully Submitted,

Approved,



Jason Tiffany
Secretary to the Board
Midway Heights County Water District



for David Wiltsee
President of the Board

Dated: 7-12-2021

Midway Heights County Water District
All Attachments, Ordinances, Resolutions, Policies, etc. are on file with Midway Heights County Water District.

Copies are available upon request.