

MIDWAY HEIGHTS COUNTY WATER DISTRICT

Regular Board Meeting Minutes

May 21, 2026, 2:00 p.m. at District Office
16733 Placer Hills Road, Meadow Vista, CA 95722

I. CALL TO ORDER

President Nevins called the meeting to order at 2:04 p.m.

II. ROLL CALL

DIRECTORS PRESENT: Pauline Nevins, President
Stan Burton, Vice-President
Trisha Di Paola, Board Treasurer
Geoff Teigen, Director & ACWA/JPIA
Ronald Tucker, Director

DIRECTORS ABSENT:

OTHERS PRESENT: Teddi Deppner, Board Secretary
Gerry LaBudde, Interim General Manager (via
teleconference)
Hannah Osborn, Office Technician
Wyatt Paul, Field Supervisor
Michaelangelo Taylor, Field Operations

MEMBERS OF THE PUBLIC: None

III. REVIEW AND APPROVAL OF MINUTES

M/S Geoff Teigen / Stan Burton to accept the April 16, 2026, Regular Meeting and April 24, 2026, Special Meeting minutes as presented.

All ayes – Motion passed by unanimous vote of Directors present.

IV. PUBLIC FORUM

None.

V. GENERAL BUSINESS

A. DISCUSSION & ACTION RE: JULY CUSTOMER NEWSLETTER

M/S Stan Burton / Geoff Teigen to accept the draft July customer newsletter, as presented.

All ayes – Motion passed by unanimous vote of Directors present.

B. DISCUSSION & ACTION RE: SMS CUSTOMER NOTIFICATION SYSTEM

M/S Stan Burton / Geoff Teigen to utilize the DialMyCalls pay-as-you-go option to notify customers of unplanned outages.

All ayes – Motion passed by unanimous vote of Directors present.

C. DISCUSSION & ACTION RE: ACCOUNTING CONSULTANT

M/S Stan Burton / Geoff Teigen to approve the recommendation for Veronica Marie Bookkeeping in the amount of up to \$3,500 to provide accounting support.

All ayes – Motion passed by unanimous vote of Directors present.

D. FIELD REPORT

Wyatt Paul presented the April 2026 field report. The Board asked for some of the data from the older reports be included in future field reports.

E. GENERAL MANAGER'S REPORT

1. Draft MOU with Placer Hills Fire Protection District - The draft is still in review with the Fire District's legal counsel.
2. Clark main abandonment should be complete by the end of the month.
3. Organizational priorities update – Bryce Consulting is performing their review of administrative duties and roles in the coming month to assist the Board in updating job descriptions and continued recruitment for a replacement General Manager.

VI. FINANCIAL

A. REVIEW OF TREASURER'S REPORT

M/S Stan Burton / Ron Tucker to accept the Treasurer's report of Fund Summaries, Transfers, and Checking Account Reconciliation Registers for April 2026 as presented.

All ayes – Motion passed by unanimous vote of Directors present.

B. REVIEW & DISCUSSION RE: FY2027 2ND DRAFT BUDGET - AD HOC COMMITTEE

M/S Stan Burton / Geoff Teigen to accept the second draft FY2027 budget as presented by the ad hoc committee, to be finalized at the June 18, 2026, Regular Board meeting.

All ayes – Motion passed by unanimous vote of Directors present.

VII. ITEMS FOR INFORMATION

A. RECEIVE & FILE: FY2025 EOY BUDGET

M/S Geoff Teigen / Stan Burton moved to receive and file the FY2025 end-of-year budget, which had been delayed by the management transition.

All ayes – Motion passed by unanimous vote of Directors present.

B. POLICY & PROCEDURE UPDATES: EMERGENCY CONTACTS, PREVIOUSLY APPROVED FUND DESCRIPTIONS

VIII. GENERAL DISCUSSION AND CALENDAR REVIEW

The Board and staff discussed future agenda items.

Updated list of potential agenda items:

- Capital Improvement Plan (CIP – Draft in June)
- Administrative job review & recommendations (Bryce Consulting)
- Management Continuity Plan
- LAFCO Municipal Service Review
- Desk procedures documentation
- Reservoir safety and emergency policy
- Operational priorities review
- Procedures & Policies and District Code updates
- Capital Improvement Plan (CIP)
- Field operations & maintenance manual
- Vacuum trailer
- Records retention policy

IX. ANNOUNCEMENT OF NEXT REGULAR MEETING DATE & TIME

The next meeting will be held on June 18, 2026 at 2:00 p.m. at the District Office.

X. RECESS

By unanimous consent, the Board took a five-minute recess, returning at 3:47 p.m.

XI. CLOSED SESSION: PUBLIC EMPLOYEE EMPLOYMENT -

Govt. Code § 54957 Title: General Manager

Closed session to discuss employment of a replacement general manager.

The Board went into closed session at 3:54 p.m. The Board came out of closed session at 4:20 p.m. No reportable action.

XII. ADJOURNMENT

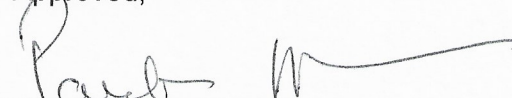
The meeting was adjourned at 4:25 p.m. by unanimous consent.

Respectfully Submitted,



Teddi Deppner
Secretary to the Board

Approved,



Pauline Nevins
President of the Board

Dated: 6/15/26

Midway Heights County Water District

All cited Attachments, Ordinances, Resolutions, and Policies are public information and are on file with the District. Copies are available upon request at the District Office.